

ORDINANCE 1545

AN ORDINANCE OF THE CITY OF NORTH BEND, WASHINGTON, ADOPTING THE 2015-2016 BIENNIAL BUDGET AND SALARY SCHEDULE; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, State law requires the City to adopt a budget and provides procedures for the filing of estimates, a preliminary budget, public hearings, and final fixing of the budget; and

WHEREAS, the City Council of the City of North Bend adopted Ordinance 1528 on May 20, 2014 establishing a biennial budget process in accordance with the provisions of RCW Chapter 35A.34; and

WHEREAS, the City Council has stipulated that the biennial budget will be implemented as two one-year financial plans, that actual expenditures in the first year may not exceed the first year plan appropriations, that second year plan appropriations shall only be expended in the second year, and that any appropriation changes will require City Council approval; and

WHEREAS, a preliminary biennial budget for the fiscal years 2015-2016 has been prepared and filed, a public hearing was held on November 4, 2014 for the purposes of fixing the final budget, and the City Council has deliberated and has made adjustments and changes deemed necessary and proper; and

WHEREAS, the City Council now wishes to adopt by reference, in accordance with RCW 35A.34.120, a final budget which provides for totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined; and

WHEREAS, the City Council also desires to adopt a Salary Schedule for 2015;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF NORTH BEND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. 2015-2016 Biennial Budget Adoption. The Biennial Budget for the City of North Bend, a copy of which is on file with the City Clerk, is hereby adopted by the City Council as the revenue and expenditure authority for the 2015-2016 biennium. Set forth in summary form in Exhibits A-1 and A-2 (2015 and 2016 Annual Budgets) are the totals of the estimated revenues and expenditures for each separate fund and the aggregate totals for all such funds combined.

Section 2. 2015 Salary Schedule Adoption. The City Council hereby adopts the 2015 Salary Schedule as shown in Exhibit B. 2016 Salary Schedules will be adopted as part of the Mid-Biennium Modification.

Section 3. Submittal. The City Clerk and/or Finance Director are directed to transmit a certified copy of this ordinance and the final 2015-2016 Biennial Budget Document to the Division of Municipal Corporations of the Office of the State Auditor and to the Association of Washington Cities.

Section 4. Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 5. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force on January 1, 2015.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF NORTH BEND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 2ND DAY OF DECEMBER, 2014.

CITY OF NORTH BEND:

APPROVED AS TO FORM:

Kenneth G. Hearing, Mayor

Michael R. Kenyon, City Attorney

Published: December 10, 2014
Effective: January 1, 2015

ATTEST/AUTHENTICATED:

Susie Oppedal, City Clerk

EXHIBIT A-1

2015 ANNUAL BUDGET

FUND	FUND #	BEGINNING FUND BALANCE	REVENUES	EXPENDITURES	ENDING FUND BALANCE
General Fund	001	\$914,716	\$5,877,758	\$5,871,091	\$921,383
Street Operations	101	-	692,073	692,073	-
Capital Streets	102	137,067	156,575	159,829	133,813
Streets Overlay	103	28,392	100,000	40,000	88,392
Impact Fees & Mitigation	106	762,755	276,307	151,302	887,760
Hotel/Motel Tax	107	1,661	9,000	9,000	1,661
Economic Development	108	-	112,738	112,738	-
Park Capital Improvement	116	53,453	62,645	50,645	65,453
Development Projects	125	45,416	355,000	351,530	48,886
2010 LTGO	215	-	194,576	194,576	-
2011 Fire Station Bond	216	170,270	186,950	183,700	173,520
2012 LTGO (TBD) Bond	217	100	148,300	148,400	-
Municipal Projects	310	1,105,183	480,194	969,742	615,635
Capital Improvements (REET)	320	556,804	280,000	366,821	469,983
Water Utility	401	860,003	2,777,784	1,529,338	2,108,449
Sewer Utility	402	1,524,773	1,859,300	1,871,151	1,512,922
Storm Drainage Utility	404	725,854	706,617	678,048	754,423
Flood Operations	404	551,918	168,100	124,439	595,579
Solid Waste & Recycling	405	137,673	80,500	36,986	181,187
ULID #6 Bond Redemption	451	2,576,759	1,822,500	1,498,913	2,900,346
ULID #6 Bond Reserve	452	1,346,530	1,500	-	1,348,030
Equipment Operating	501	-	340,934	340,934	-
Technology Operating	501	-	151,205	151,205	-
Equipment Reserve	502	329,664	42,764	-	372,428
Technology Reserve	502	51,366	18,602	12,150	57,818
GRAND TOTAL:		\$11,880,357	\$16,901,922	\$15,544,611	\$13,237,668

EXHIBIT A-2

2016 ANNUAL BUDGET

FUND	FUND #	BEGINNING FUND BALANCE	REVENUES	EXPENDITURES	ENDING FUND BALANCE
General Fund	001	\$921,383	\$6,209,114	\$6,169,612	\$960,885
Street Operations Fund	101	-	695,621	695,621	-
Capital Streets Fund	102	133,813	157,380	164,896	126,297
Streets Overlay Fund	103	88,392	100,000	40,000	148,392
Impact Fees & Mitigation Fund	106	887,760	782,871	10,000	1,660,631
Hotel/Motel Tax Fund	107	1,661	48,600	9,000	41,261
Economic Development Fund	108	-	99,883	99,883	-
Park Improvement Fund	116	65,453	12,000	-	77,453
Development Projects Fund	125	48,886	360,000	356,657	52,229
2010 LTGO Fund	215	-	190,371	190,371	-
2011 Fire Station Bond Fund	216	173,520	188,820	181,600	180,740
2012 LTGO (TBD) Bond Fund	217	-	145,900	145,900	-
Municipal Projects Fund	310	615,635	-	160,683	454,952
Capital Improvements (REET) F	320	469,983	300,000	138,929	631,054
Water Utility Fund	401	2,108,449	1,933,995	1,466,910	2,575,534
Sewer Utility Fund	402	1,512,922	1,909,500	1,524,517	1,897,905
Storm Drainage Utility Fund	404	754,423	727,047	641,103	840,367
Flood Operations Fund	404	595,579	169,800	131,155	634,224
Solid Waste & Recycling Fund	405	181,187	81,140	38,004	224,323
ULID #6 Bond Redemption Fun	451	2,900,346	1,822,500	1,481,913	3,240,933
ULID #6 Bond Reserve Fund	452	1,348,030	1,500	-	1,349,530
Equipment Operating Fund	501	-	337,188	337,188	-
Technology Operating Fund	501	-	152,529	152,529	-
Equipment Reserve Fund	502	372,428	42,764	-	415,192
Technology Reserve Fund	502	57,818	18,602	5,950	70,470
GRAND TOTAL:		\$13,237,668	\$16,487,125	\$14,142,421	\$15,582,372

EXHIBIT B

Position	Monthly Salary Range		Employees
	From	To	
Mayor and Council			
Mayor	\$ 2,000	N/A	Official
Council Member	400	N/A	Official
Management (Exempt)			
City Administrator	9,500	12,000	1
Asst. City Administrator/Finance Director	8,000	10,500	1
Public Works Director	8,000	10,500	1
Community & Economic Dev. Director	8,000	10,500	1
City Engineer	7,000	9,500	1
PW Project Manager	5,900	8,400	1
Building Official	5,900	8,400	1
Deputy Finance Director	4,800	7,300	1
City Clerk	4,800	7,300	1
Wastewater Treatment Plant Manager	5,300	6,800	0
Public Works Bargaining Unit			
Wastewater Treatment Plant Operator II	4,833	5,709	1
Lead Parks Technician	4,755	5,555	1
Lead Streets Technician	4,755	5,555	1
Lead Water System Operator	4,755	5,555	1
Wastewater Treatment Plant Operator II *	4,583	5,337	0
Wastewater Treatment Plant Operator I	4,480	5,297	1
Mechanic	4,198	5,178	1
Wastewater Treatment Plant Operator I *	4,188	4,952	0
Water System Operator *	4,188	4,952	0
Maintenance Worker	4,188	4,952	7
Maintenance Worker - Entry	3,598	3,858	0
Maintenance (Seasonal)	12.00/hr	15.00/hr	0
Professional, Technical, Clerical Bargaining Unit			
Senior Planner	5,435	6,611	1.75
Staff Accountant	4,885	5,945	0
Associate Planner/2-year term	4,587	5,632	1
Payroll Officer	4,284	5,317	0
Building Inspector/2-year term	4,284	5,317	1
Records Coordinator	4,284	5,317	1
Utilities Coordinator	4,135	5,032	1.67
Deputy Clerk	4,135	5,032	0
Business License & Tax Coordinator	4,135	5,032	1
Accounting Assistant II	4,135	5,032	0
Mapping CAD Technician	4,099	5,226	0.5
Public Works Office Coordinator	3,862	4,931	1
Office Coordinator / Permit Technician	3,862	4,931	1
Accounting Assistant I	3,502	4,385	0.5
Administrative Assistant	3,269	4,058	0
Total FTEs			32.42

* New ranges that impact employees hired on or after 1/1/15