



CITY COUNCIL MEETING

April 5, 2016 – Agenda

Mt. Si Senior Center, 411 Main Ave. S., North Bend, Washington

7:00 P.M. – CALL TO ORDER, ROLL CALL, FLAG SALUTE

CONSENT AGENDA:

		Pg.#
1) Minutes	Council Workstudy of February 23, 2016 & Council Meeting of March 15, 2016	1
2) Payroll	March 18, 2016 – 27444 through 27450, in the amount of \$165,818.68	
3) Checks	April 5, 2016 – 62536 through 62618, in the amount of \$660,676.08	
4) AB16-038	Ordinance – Amending 2015-16 Budget Ordinance 1570	Ms. Masko 9
5) AB16-039	Motion – Authorizing Change Order No. 2 with Fury RE Cedar Falls Way Walkway Project	Mr. DeBerg 23

CITIZEN’S COMMENTS: (Please restrict comments to 3 minutes)

ANNOUNCEMENTS, PRESENTATIONS, APPOINTMENTS:

INTRODUCTIONS:

6) AB16-040	Public Hearing Only, Ordinance 1579 – Cottage Housing Zone Development Moratorium	Ms. Estep 33
7) AB16-041	Ordinance – Amending NBMC RE Economic Development Commission	Ms. Estep 43

MAYOR, COUNCIL & ADMINISTRATOR CONCERNS AND INITIATIVES: (Business and general information presented that may be deliberated upon by the Council. Formal action may be deferred until a subsequent meeting; immediate action may be taken upon a vote of a majority of all members of the Council.)

ADJOURNMENT:

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CITY OF NORTH BEND
CITY COUNCIL
WORKSTUDY NOTES
February 23, 2016 – 7:00 p.m.
City Hall Conference Room, 211 Main Ave. N., North Bend, WA

Mayor Pro Tem Loudenback called the meeting to order at 7:00 p.m.

Councilmembers Elwood, Gothelf, Kostanich, Loudenback, Pettersen, Rosen and Volken were present.

Staff Present: Mayor Ken Hearing, Assistant City Administrator Dawn Masko, Community & Economic Development Director Gina Estep, Senior Planner Mike McCarty, Senior Planner Jamie Burrell, Associate Planner Lynn Hyde, and Records Coordinator Kym Smith.

Ordinance Amending NBMC 5.04 – Square Footage B&O Tax

Assistant City Administrator/Finance Director Masko explained the City Council amended North Bend Municipal Code Section 5.04 in 2012 by adopting the Model Business and Occupation (B&O) Tax Ordinance as required by State law. She noted that the Model Ordinance allowed for the City to adopt a square footage tax; however Council chose not to do so at that time.

Ms. Masko reviewed key elements of a proposed square footage B&O tax and noted if a business was over 10, 000 square feet, they would be subject to this special tax if they fell under a certain classification, such as warehousing, manufacturing, research and development, and industrial type classifications. She explained these types of classifications typically do not generate sales taxes or B&O taxes for the City, unlike downtown businesses which pay taxes to the City. Additionally, she noted industrial businesses stress our aging road infrastructure.

Ms. Masko concluded by explaining the City had staff involve a few of the local corporate businesses to come up with an equitable solution that wouldn't create a hardship for larger square footage businesses in town.

After discussion, Council consensus was to take this back to the Finance and Administration Committee for further review.

High Density Residential Upzone in Tanner Junction MPOD

Senior Planner Burrell explained on September 2, 2015 Robert E. Hibbs, on behalf of Rexford R. Hibbs Irrevocable Trust, submitted an overlay request to the City. The proposed overlay was on three parcels (consisting of 5.93 acres) currently zoned EP-1

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that were located south of SE North Bend Way, at the northeast corner of SE 136th Street to the south and 436th Avenue SE to the west. The proposed overlay district enabled residential development that would not otherwise be permitted in the current EP-1 zone, and would provide a transition of uses to the existing single-family residential properties that surround these properties

Ms. Burrell noted the item was discussed in great detail at the February 2nd Council meeting and Council requested the item be remanded to a Workstudy for further discussion.

Holly Eastwood, a representative from Monta Villa, responded to additional questions from Council.

Council expressed concerns about traffic congestion, densifying exit 32, lack of public transportation, lack of available services within walking distance, and that this type of development would not be advantageous so far from downtown. They agreed with the recommendation of CED Council Committee to bring it back to Council for further discussion at the March 15th City Council meeting.

Executive Session

Mayor Pro Tem Loudenback recessed the workstudy for an executive session at 8:00 p.m. to discuss potential litigation, pursuant to RCW 42.30.110 (l)(i). No action would be taken as a result of the executive session, which was expected to last approximately 90 minutes.

The workstudy reconvened at 9:20 p.m.

Adjournment

The workstudy closed at 9:20 p.m.

ATTEST:

Ross Loudenback, Mayor Pro Tem

Kym Smith, Records Coordinator

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NORTH BEND CITY COUNCIL MINUTES

March 15, 2016

Senior Center, 411 Main Ave. S., North Bend, Washington

CALL TO ORDER, ROLL CALL:

Mayor Hearing called the regular meeting to order at 7:00 p.m.

Councilmembers Present: Elwood, Gothelf, Kostanich, Loudenback, Pettersen, Rosen and Volken.

Councilmember Gothelf **MOVED**, seconded by Councilmember Pettersen to pull the following items from the consent agenda and move to the main agenda for discussion:

AB16-031 – Motion Authorizing Contract with Tetra Tech for Design & Construction Management for WWTP UV System Project

AB16-032 – Motion Authorizing Purchase of Equipment for WWTP UV System

AB16-033 – Motion Authorizing Purchase of City Vehicle from WA State DES

The motion **PASSED** 7-0.

CONSENT AGENDA:

Minutes – Council Meeting of March 1, 2016

Payroll – **March 4, 2015** – **27437** through **27443**, in the amount of **\$187,073.24**

Checks – **March 15, 2016** – **62470** through **62535**, in the amount of **\$281,299.83**

AB16-027 – Resolution 1711 Declaring Property Surplus

AB16-028 – Motion Authorizing Contract with BlueLine RE NB Sidewalk Project

AB16-029 – Motion Authorizing Work Order Amendment with Tetra Tech RE Bendigo Right Turn Lane Project

AB16-030 – Motion Authorizing Contract Amendment with SHD RE Torguson Park

Councilmember Gothelf **MOVED**, seconded by Councilmember Pettersen to approve the consent agenda as amended. The motion **PASSED** 7-0.

CITIZEN'S COMMENTS:

Dave Olson, 440 Main Ave S, corrected a comment made during the March 1st Council meeting regarding the number of attendees at the recent district convention for Key Club members. Additionally, he encouraged those interested to attend the weekly Kiwanis meetings held at Mt Si Golf Course on Thursday mornings.

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Rob Wotton, Umpqua Bank Manager, 146 W 2nd Street, reported the second Affordable Housing Forum would be held on March 30, 2016 from 2 to 6 p.m. at the Umpqua Community Room. Additionally, he commented on parking issues as they relate to development and affordability.

ANNOUNCEMENTS, PRESENTATIONS, APPOINTMENTS:

Presentation – Overview of Comprehensive Sewer Facility Plan

Audio: 9:15

Tetra Tech Representative John Markus provided a presentation regarding the Waste Water Treatment Plant which included a history of the facility, current deficiencies in the collection system and facility, and proposed options for improvements to the facility related to site alternatives and preliminary site plans.

COMMISSION AND COMMITTEE REPORTS:**Planning Commission**

A report of the March 10th meeting was provided.

Parks Commission

A report of the February 24th meeting was provided.

Economic Development Commission

No report.

Community & Economic Development Committee – Councilmember Pettersen, Chair

A report of the February 23rd and March 15th meetings were provided.

Finance & Administration Committee – Councilmember Rosen, Chair

A report of the March 1st meeting was provided.

Public Health & Safety Committee – Councilmember Gothelf, Chair

No report. The next meeting is scheduled for April 12, 2016.

Transportation & Public Works Committee – Councilmember Loudenback, Chair

A report of the March 9th meeting was provided.

Council Workstudy – Mayor Pro Tem Loudenback

A report of the February 23rd Workstudy was provided.

Eastside Fire & Rescue Board Meeting – Councilmember Gothelf

A report of the March 12th meeting was provided.

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INTRODUCTIONS:

AB16-034 – Public Hearing, Ordinance 1578 Adopting Interim Zoning Regulation RE CLDR Zone Audio: 47:50

Community & Economic Development Director Estep provided the staff report.

Mayor Hearing opened the Public Hearing on Ordinance 1578 – Adopting Interim Zoning Regulations RE CLDR at 7:50 p.m. There was no public comment and Mayor Hearing closed the Public Hearing at 7:50 p.m.

AB16-035 – Public Hearing, Ordinance 1580 Extending Interim Zoning Regulations RE Commercial Truck Centers & Parking Audio: 49:23

Community & Economic Development Director Estep provided the staff report.

Mayor Hearing opened the Public Hearing on an Ordinance Extending Interim Zoning Regulations regarding Commercial Truck Centers and Parking at 7:52 p.m.

The following individuals spoke regarding the Interim Zoning Regulations:

Dave Olson, 440 Main Ave. S

Lia Gunderson, 46630 SE North Bend Way

Samuel Rodabough, 11820 Northup Way, Suite E200, Legal Counsel for Rogers Group Properties I, LLC

Paula Lodahl, 435 SE Maple Drive

Patrick Baker, 9325 372nd Ave. SE, Snoqualmie

Mayor Hearing closed the Public Hearing at 8:03 p.m.

Councilmember Pettersen **MOVED**, seconded by Councilmember Rosen to approve AB16-035, an ordinance extending interim zoning regulations prohibiting new commercial truck travel centers and parking, as a first and final reading. The motion **PASSED** 7-0.

AB16-036 – Ordinance Amending NBMC 18.10 Special Districts RE Tanner Junction MPOD Audio: 1:04:18

Senior Planner Burrell provided the staff report.

Councilmember Kostanich **MOVED**, seconded by Councilmember Volken to table AB16-

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036, an ordinance amending North Bend Municipal Code Chapter 18.10.025, Special Districts, as it pertains to the Tanner Junction Master Plan Overlay District. The motion **PASSED** 7-0.

AB16-037 – Motion Authorizing On-Call Contract with Zipper Geo Associates **Audio: 1:22:49**

Public Works Director Rigos provided the staff report.

Councilmember Loudenback **MOVED**, seconded by Councilmember Pettersen to approve AB16-037, authorizing an on-call professional services contract with Zipper Geo Associates, LLC. The motion **PASSED** 7-0.

AB16-031 – Motion Authorizing Contract with Tetra Tech for Design & Construction Management for WWTP UV System Project **Audio: 1:24:53**

No staff report was provided.

Councilmember Gothelf **MOVED**, seconded by Councilmember Loudenback to approve AB16-031, authorizing a contract with Tetra Tech, Inc. to Provide Design, Construction Administration, and SCADA Integration Services for the Improvements to the Wastewater Treatment Plant Ultraviolet Disinfection System, in a form and content approved by the City Attorney, in an amount not to exceed \$185,713. The motion **PASSED** 7-0.

AB16-032 – Motion Authorizing Purchase of Equipment for WWTP UV System **Audio: 1:26:56**

No staff report was provided.

Councilmember Gothelf **MOVED**, seconded by Councilmember Loudenback to approve AB16-032, authorizing the purchase of equipment from Ferguson for the WWTP Ultraviolet Disinfection System, in the amount of \$31,810.13, plus any applicable sales tax and shipping charges. The motion **PASSED** 7-0.

AB16-033 – Motion Authorizing Purchase of City Vehicle from WA State DES **Audio: 1:28:29**

No staff report was provided.

Councilmember Gothelf **MOVED**, seconded by Councilmember Elwood to postpone to a later date consideration of AB16-033, authorizing the purchase of a vehicle in the amount of \$28,662.80 (plus any applicable sales tax and freight charges) from Washington State DES and the Mayor to sign any applicably related contracts in a form and content acceptable to the City Attorney. The motion **PASSED** 7-0.

DRAFT**MAYOR, COUNCIL, AND ADMINISTRATOR CONCERNS AND INITIATIVES:**

Councilmember Kostanich thanked citizens for their engagement regarding recent issues and for taking to time to provide public comment during the Council meeting.

Councilmember Volken commented on decisions related to growth and the importance of Council's establishment of a coherent strategy regarding this significant issue.

Councilmember Elwood echoed Councilmember Kostanich's comments and elaborated on Councilmember Volken's comments regarding growth and development. Additionally, he announced the play "Becky's New Car" at Valley Center Stage would be closing this weekend.

City Administrator Lindell provided a brief report on funding for downtown projects and thanked Mayor Hearing and staff for their efforts related to the various projects. Additionally, she thanked Public Works staff for their efforts during the recent wind storm.

Councilmember Loudenback echoed Councilmember Kostanich's comments and encouraged all to celebrate St. Patrick's Day safely.

Mayor Hearing spoke regarding the following items:

- Yard Waste Recycling Program @ Public Works – select Saturdays, 8 a.m. – Noon
- King County Thread Cycle Campaign
- March 29th Informational Meeting for Silver Creek Neighborhood RE Public Sewer

EXECUTIVE SESSION:

Mayor Hearing recessed the regular meeting for an Executive Session at 8:42 p.m. to discuss property negotiations, pursuant to RCW 42.30.110(1)(b). The Executive Session was expected to last 20 minutes, to be followed at its conclusion by possible action.

At 9:00 p.m. Community & Economic Development Director Estep announced to audience members outside the Council Chambers that the Executive Session was expected to last an additional 10 minutes.

The regular meeting was reconvened at 9:08 p.m.

Councilmember Loudenback **MOVED**, seconded by Councilmember Elwood to authorized the Mayor to execute an Assignment of Deed of Trust in a form and content acceptable to the City Attorney. The motion **PASSED** 7-0.

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ADJOURNMENT:

Councilmember Loudenback **MOVED** to adjourn, seconded by Councilmember Rosen.
The motion **PASSED** 7-0.

The meeting adjourned at 9:09 p.m.

ATTEST:

Kenneth G. Hearing, Mayor

Susie Oppedal, City Clerk

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City Council Agenda Bill

SUBJECT:	Agenda Date: April 5, 2016	AB16-038
An Ordinance Amending the 2015-2016 Budget Ordinance 1570 to Reflect Changes in Revenues and Expenditures and update the 2016 Salary Schedule	Department/Committee/Individual	
	Mayor Ken Hearing	
	City Administrator – Londi Lindell	
	City Attorney - Mike Kenyon	
	City Clerk – Susie Oppedal	
	Community & Economic Development – Gina Estep	
	Finance – Dawn Masko	X
Cost Impact: N/A	Public Works – Mark Rigos	
Fund Source: Multiple		
Timeline: Immediate		
Attachments: Ordinance, Exhibit A, Exhibit B, Exhibit C		

SUMMARY STATEMENT:

It is a prudent financial practice to periodically adjust an adopted budget to reflect major revenue or expenditure items that occur during the year and were unanticipated during the budget process. It is not uncommon that Council may approve unanticipated expenditures during the course of the year. Budget amendments are needed to address these issues and ensure that we adjust revenues or appropriations as necessary to keep us within authorized budget limits per Washington State law. Additionally, budget amendments better reflect each fund’s anticipated ending fund balances. The State Auditor expects such adjustments to occur.

This budget amendment consists of miscellaneous and housekeeping adjustments. Miscellaneous adjustments typically account for unanticipated expenditure items and revenue adjustments, recognizing revenues and expenditures due to grants, insurance recoveries, settlements, and donations. Housekeeping adjustments account for corrections and adjustments due to necessary accounting rules and the adjustment of beginning fund balances to equal the prior year actual ending fund balances.

The 2016 Salary Schedule is also being amended at this time to reflect the adjusted salary ranges incorporated in the recently adopted 2016-2019 Office-Clerical and Technical Employees Collective Bargaining Agreement. It also includes the new salary range previously approved for the Wastewater Treatment Plant Manager.

Detail regarding specific budget line item changes being recommended for adjustment is contained in Exhibit B to the Ordinance. Highlights include:

- Adjust beginning fund balances to reflect the actual 2015 ending fund balances.
- Increase appropriation in the General Fund (001) to reflect revised partner contributions with Eastside Fire & Rescue as a result of the Klahanie annexation.
- Carryforward appropriation in the General Fund (001) for business tax software module.
- Adjust appropriations across various funds to reflect revised cost allocation methodology for AWC-RMSA property and liability insurance.
- Recognize transfer of insurance proceeds received for Torguson Park from General Fund to the Municipal Project Fund (310).
- Increase appropriation in the Park Impact Fee Fund (106-200) for the City’s contribution to Si View MPD for park capital projects per Interlocal Agreement.

City Council Agenda Bill

- Adjust building related permit fees in the General Fund (001) and transportation and park impact fees in the Impact Fee Funds (106) to reflect updated estimates on development timelines.
- Adjust police services contract budget for addition of 8th officer in late spring 2016.
- Adjust appropriations in the Municipal Projects Fund (310) to reflect carryforward balances from 2015, to recognize anticipated 2016 expenditures, and to appropriate transfers from other funds to support municipal projects.
- Adjust appropriations in General Fund and Utility Funds to reflect increase of Accounting Assistant from part-time to full-time.
- Increase appropriation in the Sewer Fund (402) to reflect numerous capital projects approved at previous City Council meetings, actual 2016 salaries and personnel benefits, and carryforward of funding for Sewer rate study.
- Increase appropriation in the Storm Operations Fund (404) for Storm Drainage rate study update, Ribary Creek basin analysis, and Ribary Creek sediment pond capital project.

COMMITTEE REVIEW AND RECOMMENDATION: The Finance & Administration Committee reviewed this ordinance at their April 5th meeting.

RECOMMENDED ACTION: **MOTION to approve AB16-038, an ordinance amending the 2016 Budget, as a first and final reading.**

RECORD OF COUNCIL ACTION

<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
April 5, 2016		

ORDINANCE

AN ORDINANCE OF THE CITY OF NORTH BEND, WASHINGTON, AMENDING THE CITY'S 2015-2016 BUDGET AND SALARY SCHEDULE ORDINANCE NO. 1570; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City Council adopted the City's 2015-2016 Budget pursuant to Ordinance No. 1545 on December 2, 2014 and revised the budget pursuant to Ordinance No. 1550, Ordinance No. 1559 and Ordinance No. 1564; and

WHEREAS, the City Council adopted the Mid-Biennium Budget Modification to the City's 2015-2016 Budget and the 2016 Salary Schedule pursuant to Ordinance No. 1570 on December 8, 2015; and

WHEREAS, the City is prohibited from over expending its appropriated budget as set forth in Ordinance No. 1570; and

WHEREAS, certain revisions to the 2016 budget are now necessary; and

WHEREAS, the City Council now desires to amend the 2016 Salary Schedule to update the salary rates as adopted by the Office-Clerical and Technical Employees Bargaining Unit contract and to reflect the adjusted salary range for the Wastewater Treatment Plant Manager;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF NORTH BEND,
WASHINGTON, DO HEREBY ORDAIN AS FOLLOWS:**

Section 1. The 2016 Budget, as amended in Ordinance No. 1570, is hereby amended as set forth in Exhibit "A".

Section 2. The explanations of the amendments are listed in Exhibit "B".

Section 3. The 2016 Salary Schedule is hereby amended as set forth in Exhibit "C".

Section 4. Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-

emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 5. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF NORTH BEND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 5TH DAY OF APRIL, 2016.

CITY OF NORTH BEND:

APPROVED AS TO FORM:

Kenneth G. Hearing, Mayor

Michael R. Kenyon, City Attorney

ATTEST/AUTHENTICATED:

Published:
Effective:

Susie Oppedal, City Clerk

CITY OF NORTH BEND
2016 Budget Appropriation Adjustment
"Exhibit A"

FUND	REVENUES AND OTHER SOURCES			EXPENDITURES AND OTHER USES			ENDING BALANCE
	Current Budget	Adjustment	Revised Budget	Current Budget	Adjustment	Revised Budget	
Operating							
General							
001 General	\$ 7,374,913	\$ 251,722	\$ 7,626,635	\$ 6,520,922	\$ 335,775	\$ 6,856,697	\$ 769,938
Subtotal General Fund	7,374,913	251,722	7,626,635	6,520,922	335,775	6,856,697	769,938
Special Revenue							
101 Street	703,359	15,368	718,727	703,359	15,368	718,727	-
102 Capital Streets	158,073	13,545	171,618	151,803	1,925	153,728	17,890
103 Streets Overlay	186,167	29,596	215,763	40,000	-	40,000	175,763
106 Mitigation & Impact Fees	4,199,621	(781,619)	3,418,002	960,165	419,294	1,379,459	2,038,543
107 Hotel/Motel Tax	15,920	3,365	19,285	14,000	-	14,000	5,285
108 Economic Development	158,515	1,942	160,457	158,515	1,942	160,457	-
116 Park Capital Improvement	75,886	24,285	100,171	57,805	-	57,805	42,366
125 Developer Projects (CED)	408,499	114,089	522,588	356,657	-	356,657	165,931
Subtotal Special Revenue Funds	5,906,040	(579,429)	5,326,611	2,442,304	438,529	2,880,833	2,445,778
Debt Service							
215 2010 LTGO Debt - Tollgate	-	-	-	-	-	-	-
216 2011 Fire Station Bond Redemption	360,127	1,341	361,468	181,600	-	181,600	179,868
217 2012 LTGO TBD Bond Redemption	157,896	(199)	157,697	145,900	-	145,900	11,797
218 2015 LTGO Bond Redemption	194,024	-	194,024	194,024	-	194,024	-
Subtotal Debt Service Funds	712,047	1,142	713,189	521,524	-	521,524	191,665
Total Operating Funds	13,993,000	(326,565)	13,666,435	9,484,750	774,304	10,259,054	3,407,381
Capital Improvement							
310 Municipal Projects	1,977,198	746,852	2,724,050	1,639,716	666,742	2,306,458	417,592
320 Capital Improvement (REET)	927,260	185,740	1,113,000	211,433	43,148	254,581	858,419
Subtotal Capital Improv. Fund	2,904,458	932,592	3,837,050	1,851,149	709,890	2,561,039	1,276,011
Enterprise							
401 Water Operations & Capital	3,977,280	265,412	4,242,692	1,800,969	5,637	1,806,606	2,436,086
402 Sewer Operations & Capital	2,714,746	429,561	3,144,307	1,563,919	634,370	2,198,289	946,018
404 Storm Operations & Capital	1,349,474	57,725	1,407,199	730,371	15,413	745,784	661,415
404 Flood Operations	754,950	8,605	763,555	133,681	3,049	136,730	626,825
405 Solid Waste & Recycling Operations	262,483	19,032	281,515	38,791	748	39,539	241,976
450 ULID #6 Construction	-	-	-	-	-	-	-
451 ULID #6 Revenue Bond Redemption	3,789,088	605,873	4,394,961	1,394,784	-	1,394,784	3,000,177
452 ULID #6 Revenue Bond Reserve	1,251,726	2,529	1,254,255	-	-	-	1,254,255
Subtotal Enterprise Funds	14,099,747	1,388,737	15,488,484	5,662,515	659,217	6,321,732	9,166,752
Internal Service							
501 Equipment Operations	349,747	(36,837)	312,910	343,167	(30,257)	312,910	-
501 Technology Operations	163,745	6,357	170,102	163,745	6,357	170,102	-
502 Equipment Reserve	434,554	30,257	464,811	30,000	-	30,000	434,811
502 Technology Reserve	71,748	(10,302)	61,446	8,562	10	8,572	52,874
Subtotal Internal Service Fund	1,019,794	(10,525)	1,009,269	545,474	(23,890)	521,584	487,685
Total Budget	\$ 32,016,999	\$ 1,984,239	\$ 34,001,238	\$ 17,543,888	\$ 2,119,521	\$ 19,663,409	\$ 14,337,829

**CITY OF NORTH BEND
2016 Budget Appropriation Adjustment
Exhibit "B"**

REVENUES & OTHER SOURCES			EXPENDITURES & OTHER USES		
Description	Account Number	Amount	Description	Account Number	Amount
General Fund (001)			General Fund (001)		
Beginning Fund Balance - Unreserved	001-000-000-308-80-00-00	\$ 341,222	Salaries/Wages - Accounting Asst to Full Time	001-000-014-514-20-10-00	\$ 4,598
Beginning Fund Balance - Petty Cash	001-000-000-308-80-00-05	300	Finance - Miscellaneous/Banking/Custody Fees	001-000-014-514-20-49-01	500
Gambling Tax	001-000-000-316-81-00-00	(7,810)	Vision Software - Business Tax Module (carryforward)	001-000-014-594-14-64-01	6,312
Building Permits	001-000-000-322-10-00-00	(67,325)	Central Services - Equipment Operating Fund	001-000-018-518-30-41-05	(860)
Plumbing Permits	001-000-000-322-10-00-01	(9,900)	Central Services - Equipment Reserve Fund	001-000-018-518-30-41-06	860
Mechanical Permits	001-000-000-322-10-00-02	(5,265)	Facility Repairs & Maintenance	001-000-018-518-30-48-01	730
AWC Grant	001-000-000-367-11-00-00	500	Technology Operating Fund	001-000-018-518-88-41-05	3,042
			Police Services Contract - Prorated 8th Officer	001-000-021-521-20-51-03	145,630
			EFR Contracted Services	001-000-022-522-20-41-00	35,837
			EFR Capital Facility Maintenance Fund	001-000-022-522-50-48-00	525
			EFR Asset Reserve Contribution	001-000-022-594-22-64-00	2,791
			Building - Equipment Operating Fund	001-000-024-524-20-41-05	(397)
			Building - Equipment Reserve Fund	001-000-024-524-20-41-06	397
			Parks - Equipment Operating Fund	001-000-076-576-80-41-05	(8,102)
			Parks - Equipment Reserve Fund	001-000-076-576-80-41-06	8,102
			Transfer to Civic Center Project (310-300)	001-000-097-597-00-00-05	548
			Transfer to Street Fund (101)	001-000-097-597-42-00-00	15,368
			Transfer to Economic Development Fund (108)	001-000-097-597-52-00-01	1,942
			Trans to CIP Fund - Torg Park Ins proceeds (310-200-003)	001-000-097-597-76-00-04	86,290
			Worker's Comp Retro Program	001-000-099-517-60-41-00	541
			RMSA Liability Insurance - Revised Cost Allocation	001-000-099-518-90-46-00	31,121
Total General Fund Adjustment		\$ 251,722	Total General Fund Adjustment		\$ 335,775
Street Fund (101)			Street Fund (101)		
Transfer from General Fund	101-000-000-397-42-00-00	\$ 15,368	Roadway Aggregate	101-000-000-542-30-48-00	\$ 1,000
			Equipment Operating Fund	101-000-000-542-90-41-05	(7,366)
			Equipment Reserve Fund	101-000-000-542-90-41-06	7,366
			Technology Operating Fund	101-000-000-542-90-41-07	175
			RMSA Liability Insurance - Revised Cost Allocation	101-000-000-542-90-46-00	14,113
Total Street Fund Adjustment		\$ 15,368	Total Street Fund Adjustment		\$ 15,368
Capital Streets Fund (102)			Capital Streets Fund (102)		
Beginning Fund Balance - Unreserved	102-000-000-308-80-00-00	\$ 13,545	Transfer to NE 12th Street Reconstruction (310-100-009)	102-000-000-597-95-63-15	\$ 1,925
Total Streets Capital Fund Adjustment		\$ 13,545	Total Streets Capital Fund Adjustment		\$ 1,925
Streets Overlay Fund (103)			Streets Overlay Fund (103)		
Beginning Fund Balance - Reserved	103-000-000-308-10-00-00	\$ 29,596			\$
Total Streets Overlay Fund Adjustment		\$ 29,596	Total Streets Overlay Fund Adjustment		\$

**CITY OF NORTH BEND
2016 Budget Appropriation Adjustment
Exhibit "B"**

REVENUES & OTHER SOURCES		EXPENDITURES & OTHER USES			
Description	Account Number	Amount	Description	Account Number	Amount
Impact Fees & Mitigation Fund (106)			Impact Fees & Mitigation Fund (106)		
Beginning Fund Balance - Transportation Impact Fees	106-100-000-308-10-00-00	\$ (16,311)	Trans to Bendigo @ Park Right Turn Lane (310-100-008)	106-100-000-597-00-00-00	\$ 85,699
Beginning Fund Balance - Park Impact Fees	106-200-000-308-10-00-00	156,411	Transfer to NB Way Sidewalks (310-100-012)	106-100-000-597-41-00-01	46,300
Beginning Fund Balance - Fire Impact Fees	106-300-000-308-10-00-00	(1,611)	Park Project Interlocal Agreement w/Si View MPD	106-200-000-576-80-51-00	91,497
Beginning Fund Balance - Mitigation Payments	106-400-000-308-10-00-00	97	Transfer to EJ Roberts Park (310-200-004)	106-200-000-597-00-00-03	195,798
Beginning Fund Balance - Maloney Grove	106-400-001-308-10-00-00	66			
Beginning Fund Balance - Alley Improvements	106-400-002-308-10-00-00	10			
Beginning Fund Balance - Tree Replacement Mitigation	106-500-000-308-10-00-00	419			
Transportation Impact Fees	106-100-000-345-85-00-00	(604,644)			
Park Impact Fees	106-200-000-345-85-00-00	(316,056)			
Total Impact Fees & Mitigation Fund Adjustment		\$ (781,619)	Total Impact Fees & Mitigation Fund Adjustment		\$ 419,294
Hotel/Motel Tax Fund (107)			Hotel/Motel Tax Fund (107)		
Beginning Fund Balance - Reserved	107-000-000-308-10-00-00	\$ 3,365			\$ -
Total Hotel/Motel Tax Fund Adjustment		\$ 3,365	Total Hotel/Motel Tax Fund Adjustment		\$ -
Economic Development Fund (108)			Economic Development Fund (108)		
Transfer from General Fund	108-000-000-397-52-00-01	\$ 1,942	Visitor Information Center Building Lease	108-000-000-557-30-45-00	\$ 600
			RMSA Liability Insurance - Revised Cost Allocation	108-000-000-557-30-46-00	1,276
			VIC Utilities	108-000-000-557-30-47-00	(5,500)
			VIC Utilities	108-000-000-557-30-47-01	5,500
			Technology Operating	108-000-000-558-70-41-10	66
Total Economic Development Fund Adjustment		\$ 1,942	Total Economic Development Fund Adjustment		\$ 1,942
Park Capital Improvement Fund (116)			Park Capital Improvement Fund (116)		
Beginning Fund Balance - Reserved	116-000-000-308-10-00-00	\$ 3,532			\$ -
Beginning Fund Balance - Reserved - Parks Levy	116-100-000-308-10-00-00	1,482			
KC Conservation Grant - Tollgate FH Ivy	116-000-000-337-07-07-00	19,271			
Total Park Capital Improvement Fund Adjustment		\$ 24,285	Total Park Capital Improvement Fund Adjustment		\$ -
Development Projects Fund (125)			Development Projects Fund (125)		
Beginning Fund Balance - Reserved	125-000-000-308-10-00-00	\$ 114,089			\$ -
Total Developer Projects Fund Adjustment		\$ 114,089	Total Developer Projects Fund Adjustment		\$ -
2011 Fire Station Bond Redemption Fund (216)			2011 Fire Station Bond Redemption Fund (216)		
Beginning Fund Balance - Reserved	216-000-000-308-10-00-00	\$ 1,341			\$ -
Total 2011 Fire Station Bond Redemption Fund Adjustment		\$ 1,341	Total 2011 Fire Station Bond Redemption Fund Adjustment		\$ -
2012 LTGO TBD Bond Redemption Fund (217)			2012 LTGO TBD Bond Redemption Fund (217)		
Beginning Fund Balance - Reserved	217-000-000-308-10-00-00	\$ (199)			\$ -
Total 2012 LTGO TBD Bond Redemption Fund Adjustment		\$ (199)	Total 2012 LTGO TBD Bond Redemption Fund Adjustment		\$ -

**CITY OF NORTH BEND
2016 Budget Appropriation Adjustment
Exhibit "B"**

REVENUES & OTHER SOURCES			EXPENDITURES & OTHER USES		
Description	Account Number	Amount	Description	Account Number	Amount
Municipal Projects Fund (310)			Municipal Projects Fund (310)		
Beginning Fund Balance - Tanner Trail Phase II	310-000-040-308-10-00-00	\$ 23,621	NB Way/Park Roundabout Design - carryforward	310-100-003-595-64-63-00	\$ 64,948
Beginning Fund Balance - NB Way Sidewalks	310-000-044-308-80-00-00	3,446	Refund Federal/WSDOT Grant - Downtown Plaza	310-100-004-589-64-00-00	21,225
Beginning Fund Balance - NB Way/Park Roundabout	310-100-003-308-10-00-00	29,289	Cedar Falls Sidewalk - Construction - carryforward	310-100-007-595-61-63-00	61,259
Beginning Fund Balance - NB Way/Park Roundabout	310-100-003-308-80-00-00	47,592	Bendigo @ Park - Right Turn Lane - carryforward	310-100-008-595-30-63-00	97,186
Beginning Fund Balance - Downtown Plaza	310-100-004-308-80-00-00	21,238	NE 12th Street Reconstruction	310-100-009-595-30-63-01	(18,075)
Beginning Fund Balance - NB/Cedar Falls Roundabout	310-100-005-308-10-00-00	8	NE 14th Street Reconstruction - Design	310-100-010-595-30-63-00	18,075
Beginning Fund Balance - Cedar Falls Way Sidewalk	310-100-007-308-10-00-00	88,970	NB Way Sidewalks-Ballarad - Downing - Design	310-100-012-595-61-63-00	46,300
Beginning Fund Balance - Bendigo @ Park Right Turn	310-100-008-308-10-00-00	11,767	Torguson Park Trails & Plaza - Design	310-200-001-594-76-61-00	19,000
Beginning Fund Balance - 14th St Reconstruction	310-100-010-308-80-00-00	(1,005)	Torguson Park New Bathrooms - Design	310-200-003-594-76-62-00	42,562
Beginning Fund Balance - Torguson Park Trails & Plaza	310-200-001-308-10-00-00	(92,534)	EJ Roberts Park - Design - carryforward	310-200-004-594-76-63-00	4,000
Beginning Fund Balance - William H Taylor Park Entry	310-200-002-308-80-00-00	5,012	EJ Roberts Park - Construction - carryforward	310-200-004-594-76-63-01	162,997
Beginning Fund Balance - Torguson Park Bathrooms	310-200-003-308-80-00-00	7,009	Civic Center Survey	310-300-000-594-18-41-00	6,500
Beginning Fund Balance - EJ Roberts Park Bridge Replace	310-200-004-308-80-00-00	(6,694)	Glazier Property Deed of Trust Assignment	310-400-003-594-58-61-00	140,765
Beginning Fund Balance - Civic Center	310-300-000-308-80-00-00	11,900			
Beginning Fund Balance - Downtown Development	310-400-000-308-80-00-00	993			
Beginning Fund Balance - 2012 LTGO TIP/TBD	310-901-000-308-10-00-00	182			
Transfer from Capital Imp (REET) Fund (320)	310-100-003-397-00-00-01	35,659			
Transfer from Capital Imp (REET) Fund (320)	310-100-007-397-00-00-00	7,489			
Transfer from Transportation Impact Fees (106-100)	310-100-008-397-00-00-00	85,699			
Transfer from Capital Streets Fund (102)	310-100-009-397-95-63-00	1,925			
Transfer from Transportation Impact Fees (106-100)	310-100-012-397-41-00-00	46,300			
KC - Conservation Grant - Torguson Park Trails	310-200-001-337-00-00-00	127,350			
Transfer from General Fund - insurance proceeds	310-200-003-397-00-00-01	86,290			
Transfer from Park Impact Fees (106-200)	310-200-004-397-00-00-00	195,798			
Transfer from General Fund	310-300-000-397-00-00-00	548			
Glazier Deed of Trust Payments	310-400-000-362-90-00-00	9,000			
Total Municipal Projects Fund Adjustment		\$ 746,852	Total Municipal Projects Fund Adjustment		\$ 666,762
Capital Improvements (REET) Fund (320)			Capital Improvements (REET) Fund (320)		
Beginning Fund Balance - Reserved	320-000-000-308-10-00-00	\$ 185,740	Transfer to NW Way/Park Roundabout (310-100-003)	320-000-000-597-95-00-07	\$ 35,659
			Transfer to Cedar Falls Sidewalk (310-100-007)	320-000-000-597-95-00-61	7,489
Total Capital Improvements (REET) Fund Adjustment		\$ 185,740	Total Capital Improvements (REET) Fund Adjustment		\$ 43,148
Water Operations & Capital Fund (401)			Water Operations & Capital Fund (401)		
Beginning Fund Balance - Operations - Reserved	401-000-000-308-10-00-00	\$ 440,383	Salaries/Wages - Accounting Asst to Full Time	401-000-000-534-10-10-00	\$ 6,399
Beginning Fund Balance - Operations - Unreserved	401-000-000-308-80-00-00	(201,767)	Personnel Benefits - Accounting Asst to Full Time	401-000-000-534-10-20-00	7,489
Beginning Fund Balance - Capital - Unreserved	401-500-000-308-80-00-00	26,796	Equipment Operating Fund	401-000-000-534-80-41-05	(5,658)
			Equipment Reserve Fund	401-000-000-534-80-41-06	5,658
			Technology Operating Fund	401-000-000-534-80-41-07	1,355
			RMSA Liability Insurance - Revised Cost Allocation	401-000-000-534-80-46-00	(3,054)
			Capital Outlay - Technology	401-000-000-594-34-64-04	2,657
Total Water Operations & Capital Fund Adjustment		\$ 265,412	Total Water Operations & Capital Fund Adjustment		\$ 5,637

**CITY OF NORTH BEND
2016 Budget Appropriation Adjustment
Exhibit "B"**

REVENUES & OTHER SOURCES			EXPENDITURES & OTHER USES		
Description	Account Number	Amount	Description	Account Number	Amount
Sewer Operations & Capital Fund (402)			Sewer Operations & Capital Fund (402)		
Beginning Fund Balance - Unreserved	402-000-000-308-80-00-00	\$ 429,305	Salaries/Wages - Acct Asst, WWTP Migr, WWTP Oper II	402-000-000-535-10-10-00	\$ 38,308
Beginning Fund Balance - Capital - Unreserved	402-500-000-308-80-00-00	256	Personnel Benefits - Acct Asst, WWTP Migr, WWTP Oper II	402-000-000-535-10-20-00	6,911
			Sewer Rate Study - carryforward	402-000-000-535-80-41-02	50,000
			Equipment Operating Fund	402-000-000-535-80-41-05	(3,269)
			Equipment Reserve Fund	402-000-000-535-80-41-06	3,269
			Technology Operating Fund	402-000-000-535-80-41-07	935
			RMSA Liability Insurance - Revised Cost Allocation	402-000-000-535-80-46-00	17,218
			UV Disinfection System Improvements - Design	402-000-000-594-35-63-02	185,713
			Capital Outlay - Technology	402-000-000-594-35-64-01	295
			Centrifuge Rotating Assembly - carryforward	402-000-000-594-35-64-12	6,500
			UV System Equipment Replacement	402-000-000-594-35-64-15	288,610
			ULID #6 Sewer Lift Station Pump Replacement	402-000-000-594-35-64-16	37,080
			WWTP Critical Improvements	402-500-005-594-35-63-00	2,800
Total Sewer Operations & Capital Fund Adjustment		\$ 429,561	Total Sewer Operations & Capital Fund Adjustment		\$ 634,370
Storm Operations & Capital Fund (404)			Storm Operations & Capital Fund (404)		
Beginning Fund Balance - Reserved	404-000-000-308-10-00-00	\$ 618	Salaries/Wages - Accounting Asst to Full Time	404-000-000-531-31-10-00	\$ 1,863
Beginning Fund Balance - Unreserved	404-000-000-308-80-00-00	37,778	Equipment Operating Fund	404-000-000-531-31-41-05	(4,665)
Beginning Fund Balance - Capital - Reserved	404-500-000-308-10-00-00	38,427	Equipment Reserve Fund	404-000-000-531-31-41-06	4,665
Beginning Fund Balance - Capital - Unreserved	404-500-000-308-80-00-00	(19,098)	Technology Operating Fund	404-000-000-531-31-41-07	484
			Storm Drainage Rate Study Update	404-000-000-531-31-41-11	23,000
			RMSA Liability Insurance - Revised Cost Allocation	404-000-000-531-31-46-00	(23,703)
			Capital Outlay - Technology	404-000-000-594-31-64-00	295
			Ribary Creek Basin Analysis	404-500-000-538-32-41-01	2,564
			Ribary Creek Sediment Pond	404-500-006-594-31-63-00	10,910
Total Storm Operations & Capital Fund Adjustment		\$ 57,725	Total Storm Operations & Capital Fund Adjustment		\$ 15,443
Flood Operations Fund (404-100)			Flood Operations Fund (404-100)		
Beginning Fund Balance - Unreserved	404-100-000-308-80-00-00	\$ 8,605	Technology Operating Fund	404-100-000-531-91-41-07	\$ 172
			RMSA Liability Insurance - Revised Cost Allocation	404-100-000-531-91-46-00	2,822
Total Flood Operations Fund Adjustment		\$ 8,605	Total Flood Operations Fund Adjustment		\$ 3,049
Solid Waste & Recycling Operations Fund (405)			Solid Waste & Recycling Operations Fund (405)		
Beginning Fund Balance - Unreserved	405-000-000-308-80-00-00	\$ 19,032	RMSA Liability Insurance - Revised Cost Allocation	405-000-000-537-10-46-00	\$ 75
Total Solid Waste & Recycling Operations Fund Adjustment		\$ 19,032	Total Solid Waste & Recycling Operations Fund Adjustment		\$ 75
ULID #6 Bond Redemption Fund (451)			ULID #6 Bond Redemption Fund (451)		
Beginning Fund Balance - Reserved	451-000-000-308-10-00-00	\$ 605,873	Total ULID #6 Bond Redemption Fund Adjustment		\$
Total ULID #6 Bond Redemption Fund Adjustment		\$ 605,873			\$
ULID #6 Bond Reserve Fund (452)			ULID #6 Bond Reserve Fund (452)		
Beginning Fund Balance - Reserved	452-000-000-308-10-00-00	\$ 2,529	Total ULID #6 Bond Reserve Fund Adjustment		\$
Total ULID #6 Bond Reserve Fund Adjustment		\$ 2,529			\$

**CITY OF NORTH BEND
2016 Budget Appropriation Adjustment
Exhibit "B"**

REVENUES & OTHER SOURCES			EXPENDITURES & OTHER USES		
Description	Account Number	Amount	Description	Account Number	Amount
Equipment Operations Fund (501)			Equipment Operations Fund (501)		
Beginning Fund Balance - Unreserved	501-000-000-308-80-00-00	\$ (6,580)	Technology Operating Fund	501-000-000-548-68-41-07	\$ 129
General Fund - Central Services Contribution	501-000-000-348-30-00-00	(860)	RMSA Liability Insurance - Revised Cost Allocation	501-000-000-548-68-46-00	(30,386)
General Fund - Building Contribution	501-000-000-348-30-00-01	(397)			
General Fund - Parks Contribution	501-000-000-348-30-00-03	(8,102)			
Street Fund Contribution	501-000-000-348-30-00-04	(7,306)			
Water Fund Contribution	501-000-000-348-30-00-05	(5,658)			
Sewer Fund Contribution	501-000-000-348-30-00-06	(3,269)			
Storm Drainage Fund Contribution	501-000-000-348-30-00-07	(4,665)			
Total Equipment Operations Fund Adjustment		\$ (36,837)	Total Equipment Operations Fund Adjustment		\$ (30,257)
Technology Operations Fund (501)			Technology Operations Fund (501)		
General Fund Contribution	501-100-000-348-80-00-00	\$ 3,042	RMSA Liability Insurance - Revised Cost Allocation	501-100-000-518-88-46-00	\$ 427
Street Fund Contribution	501-100-000-348-80-00-01	175	Vision Software Technical Support Contract	501-100-000-518-88-48-00	5,930
Economic Development Fund Contribution	501-100-000-348-80-00-02	66			
Water Fund Contribution	501-100-000-348-80-00-03	1,355			
Sewer Fund Contribution	501-100-000-348-80-00-04	935			
Storm Drainage Fund Contribution	501-100-000-348-80-00-05	484			
Flood Fund Contribution	501-100-000-348-80-00-06	171			
Equipment Operations Fund (Shop) Contribution	501-100-000-348-80-00-08	129			
Total Technology Operations Fund Adjustment		\$ 6,357	Total Technology Operations Fund Adjustment		\$ 6,357
Equipment Reserve Fund (502)			Equipment Reserve Fund (502)		
General Fund - Central Services Contribution	502-000-018-348-30-00-00	\$ 860			
General Fund - Building Contribution	502-000-024-348-30-00-00	397			
General Fund - Parks Contribution	502-000-076-348-30-00-00	8,102			
Street Fund Contribution	502-000-042-348-30-00-00	7,306			
Water Fund Contribution	502-000-034-348-30-00-00	5,658			
Sewer Fund Contribution	502-000-035-348-30-00-00	3,269			
Storm Drainage Fund Contribution	502-000-038-348-30-00-00	4,665			
Total Equipment Reserve Fund Adjustment		\$ 30,257	Total Equipment Reserve Fund Adjustment		\$
Technology Reserve Fund (502)			Technology Reserve Fund (502)		
Beginning Fund Balance - General Fund - All Depts	502-100-018-308-80-00-00	\$ (2,000)	Capital Outlay - Technology	502-100-048-594-48-64-00	\$
Beginning Fund Balance - Water	502-100-034-308-80-00-00	(1,920)			
Beginning Fund Balance - Sewer	502-100-035-308-80-00-00	(1,920)			
Beginning Fund Balance - Storm	502-100-038-308-80-00-00	(804)			
Beginning Fund Balance - Flood	502-100-039-308-80-00-00	(988)			
Beginning Fund Balance - Streets	502-100-042-308-80-00-00	(1,000)			
Beginning Fund Balance - Shop	502-100-048-308-80-00-00	(670)			
Beginning Fund Balance - Economic Development	502-100-059-308-80-00-00	(1,000)			
Total Technology Reserve Fund Adjustment		\$ (10,302)	Total Technology Reserve Fund Adjustment		\$
GRAND TOTAL - REVENUE ADJUSTMENTS		\$ 1,984,239	GRAND TOTAL - EXPENDITURE ADJUSTMENTS		\$ 2,119,521

EXHIBIT C

Position	Monthly Salary Range	
	From	To
Management (Exempt)		
Wastewater Treatment Plant Manager	6,300	7,800
Professional, Technical, Clerical Bargaining Unit		
Senior Planner	5,689	6,922
Staff Accountant	4,968	6,045
Associate Planner/2-year term	4,868	5,923
Building Inspector/2-year term	4,651	5,659
Records Coordinator	4,640	5,645
Mapping CAD Technician	4,574	5,565
Payroll Officer	4,457	5,422
Deputy Clerk	4,343	5,284
Utilities Coordinator	4,234	5,151
Business License & Tax Coordinator	4,234	5,151
Accounting Assistant II	4,234	5,151
Public Works Office Coordinator	4,198	5,107
Office Coordinator / Permit Technician	4,198	5,107
Accounting Assistant I	3,662	4,456
Administrative Assistant	3,481	4,235



City Council Agenda Bill

SUBJECT:	Agenda Date: April 5, 2016	AB16-039
A Motion Authorizing Change Order #2 to the Cedar Falls Way Walkway Construction Project	Department/Committee/Individual	
	Mayor Ken Hearing	
	City Administrator – Londi Lindell	
	City Attorney - Mike Kenyon	
	City Clerk – Susie Oppedal	
	Community & Economic Development – Gina Estep	
	Finance – Dawn Masko	
	Public Works – Mark Rigos, P.E.	X
Cost Impact: \$6,306.64		
Fund Source: Streets Capital (310)		
Timeline: Immediate		

Attachments: Change Order 1, Change Order 2

SUMMARY STATEMENT:

In November 2015, North Bend City Council awarded Fury Site Works, Inc. a construction contract to construct an asphalt walking path adjacent to SE Cedar Falls Way between the Cedar Falls Way/North Bend Way roundabout and the intersection of Cedar Falls Way and Mountain View Boulevard. Construction began February 8, 2016 and is currently about 95% complete.

Change Order #1 was processed administratively due to the low cost. That change order was for installation of an erosion control blanket on slopes that exceed 3H:1V slopes. This is required to meet certain erosion control provisions of the 2009 Edition of the King County Surface Water Design Manual and was not identified during the design phase of the project.

Change Order #2 contains three items. The first is the installation of a bollard at the west end of the project. After paving was completed, there was concern that a vehicle may enter the trail at that point. The installation of a bollard will minimize the likelihood for encountering that dangerous situation.

The second item is for ditch excavation not originally identified during design. The existing roadside drainage ditch between the walkway and Cedar Falls Way was incorrectly sloped easterly such that water would pond at the culvert beneath Mountain View Boulevard. This item will correct the ditch slope such that stormwater will flow west to a new culvert that was installed under the new trail, allowing the stormwater to enter a closed depression on the vacant right-of-way on the west side of the walkway, eliminating a potential source of roadway flooding in the future.

The third item is to install a curb ramp at the southwest corner of the intersection of Cedar Falls Way and Mountain View Boulevard. This is not required under the Americans with Disabilities Act as that location is beyond the original project limits, however, staff feels that this is an opportune time to install a ramp at that location as Fury Site Works is already mobilized and costs are lower than they would be if the work was done as a standalone project. Staff is anticipating bicycle and stroller usage on the trail and this ramp will give them a location to re-enter the roadway without having to drop over a six-inch curb.

Staff recommends approval of Change Order #2 for the reasons discussed above. A summary of project costs and timeline impacts is below for reference:

	Contract Price	Contract Time (to Physical Completion)	Reason
Original Contract	\$ 82,827.07	25 days	
CO #1	\$ 2,150.00	1 day	Erosion Control

City Council Agenda Bill

			Blanket
CO #2	\$ 6,306.64	6 days	Bollard, Ditch Ex, Curb Ramp
Total	\$ 91,283.71	32 days	
COMMITTEE REVIEW AND RECOMMENDATION: This item was reviewed by the Finance and Administration Committee at their April 5, 2016 meeting.			
RECOMMENDED ACTION: MOTION to approve AB16-039, authorizing Change Order #2 with Fury Site Works for the Cedar Falls Way Walkway Construction Project, in an amount not to exceed \$6,306.44.			
RECORD OF COUNCIL ACTION			
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>	
April 5, 2016			

CHANGE ORDER

Project Title	Cedar Falls Way Walkway		
Owner	City of North Bend	Contractor Name	Fury Site Works, Inc
Change Order No.	1	Contractor Address	P.O. Box 2118 North Bend, WA 98045
Change Order Date	March 9, 2016		
G&O No.	15489		

The following changes are hereby made to the Contract Documents:

ITEM NO. 1: Install Erosion Control Blanket

Install Erosion Control Blanket on fill areas with slopes steeper than 4:1.

The lump sum cost for this work is:..... \$2,150.00

Justification: The additional work is at the request of the Owner to provide additional protection of fill slopes and aid in landscape establishment.

CHANGE TO CONTRACT PRICE

Original Contract Amount (without tax):.....	\$82,827.07
Current Contract Amount, as adjusted by previous change orders:.....	\$82,827.07
The Contract Amount due to this Change Order will be increased by:.....	\$ 2,150.00
The new Contract Amount (without tax) due to this Change Order will be:	\$84,977.07

CHANGE TO CONTRACT TIME

The Substantial Completion Contract Time will be increased by 1 working days, for a total of 21 working days.
The Physical Completion Contract Time will be increased by 1 working days, for a total of 26 working days.

This document will become a supplement to the Contract and all provisions in the Contract will apply hereto. The Contractor acknowledges and agrees that by executing this change order he foregoes all rights and privileges of acquiring any additional compensation for any known or unknown claims of any type or nature, to include but not be limited to, any additional work, delays, extended office overhead, design omissions, changed site conditions, or any oral directions as of the date of the execution of this change order.

GRAY & OSBORNE, INC. (RECOMMENDED)	<u>Brian Ballen</u>	Date	<u>3/9/16</u>
FURY SITE WORKS, INC. (ACCEPTED)	_____	Date	_____
CITY OF NORTH BEND (ACCEPTED)	_____	Date	_____

Fury Site Works
PO Box 2118
43520 S. E. North Bend Way
North Bend, Wa. 98045
425 888-1596 Office
425 888-9469 Fax

1/25/2016

City Of North Bend

Cedar Falls Walkway

RE: Jute Matting

We are providing a square foot price to Jute Mat the area discussed at the Pre Construction meeting. We will provide approximatley 4300 sf of matting with staples.

We are requesting 1 additional work day for this work.

Description	Qty.	Unit	Rate	Subtotal
Jute Mat	4,300.00	SF	\$ 0.50	\$ 2,150.00

Sincerely,

Bill VanHooser
General Manager

Reviewed by: _____ Title: _____ Date: _____

Approved by: _____ Title: _____ Date: _____

CHANGE ORDER

Project Title	Cedar Falls Way Walkway		
Owner	City of North Bend	Contractor Name	Fury Site Works, Inc.
Change Order No.	2	Contractor Address	P.O. Box 2118
Change Order Date	March 24, 2016		North Bend, WA 98045
G&O No.	15489		

The following changes are hereby made to the Contract Documents:

ITEM NO. 1: Remove Material from Ditch and Install Bollard

Remove material from ditch between the culvert extension at Mountain View Boulevard and 200 LF to the north. Install a new Removable Bollard at approximate STA 15+20.

The lump sum cost for the work for all items is:.....\$1,649.09

Justification: The additional work is at the request of the Owner to provide positive drainage in the ditch and to prevent vehicle access on to the walkway.

ITEM NO. 2: Install Concrete Curb Ramp

Sawcut and remove portion of existing concrete sidewalk and install an ADA compliant concrete curb ramp.

The lump sum cost for the work for all items is:.....\$4,657.55

Justification: The additional work is at the request of the Owner to make the northwest corner of Mountain View Boulevard and Cedar Falls Way ADA compliant.

CHANGE TO CONTRACT PRICE

Original Contract Amount (without tax):	\$82,827.07
Current Contract Amount, as adjusted by previous change orders:.....	\$84,977.07
The Contract Amount due to this Change Order will be increased by:	\$ 6,306.64
The new Contract Amount (without tax) due to this Change Order will be:.....	\$91,283.71

CHANGE TO CONTRACT TIME

The Substantial Completion Contract Time will be increased by 6 working days, for a total of 27 working days.

The Physical Completion Contract Time will be increased by 6 working days, for a total of 32 working days.

This document will become a supplement to the Contract and all provisions in the Contract will apply hereto. The Contractor acknowledges and agrees that by executing this change order he foregoes all rights and privileges of acquiring any additional compensation for any known or unknown claims of any type or nature, to include but not be limited to, any additional work, delays, extended office overhead, design omissions, changed site conditions, or any oral directions as of the date of the execution of this change order.

GRAY & OSBORNE, INC.
(RECOMMENDED)

Brian Ballin

Date 3/24/16

FURY SITE WORKS, INC.
(ACCEPTED)

Date _____

CITY OF NORTH BEND
(ACCEPTED)

Date _____

Fury Site Works
 PO Box 2118
 43520 S. E. North Bend Way
 North Bend, Wa. 98045
 425 888-1596 Office
 425 888-9469 Fax

3/23/2016

City of North Bend

RE: Cedar Falls Walkway

Unsuitable Removal From Existing Ditchline

The following cost breakdown, to cleanout the existing drainage ditch from Sta. 10+24 to 11+50. Place excavated material onsite.

Provide and install one removable bollard in walkway.

With this extra work proposal. We are requesting 1 additional work day.

Description	Qty.	Unit	Rate	Subtotal
Labor				
Foreman	2	HR	\$ 65.40	\$ 130.80
Operator	4	HR	\$ 65.40	\$ 261.60
Laborer	3	HR	\$ 51.61	\$ 154.83
Labor Subtotal				\$ 547.23
Labor Markup			20%	\$ 109.45
Labor Total				\$ 656.68
Equipment				
Takahuchi Excavator	4	HR	\$ 55.00	\$ 220.00
Rubber Tire Loader	4	HR	\$ 70.00	\$ 280.00
Equipment Subtotal				\$ 500.00
Equipment Markup			15%	\$ 75.00
Equipment Total				\$ 575.00
Materials				
Bollard	1.00	EA	\$ 200.00	\$ 200.00
Removable Bollard Cup	1.00	EA	\$ 156.00	\$ 156.00
Material Subtotal				\$ 356.00
Use Tax			15%	\$ 53.40
Material Markup			15%	\$ 8.01
Material Use Tax Subtotal				\$ 417.41
Labor Total				\$ 656.68
Equipment Total				\$ 575.00
Materials Total				\$ 417.41
Sub Total				\$ 1,649.09
Total Change Order				\$ 1,649.09

Sincerely,

Bill VanHooser
 General Manager

Reviewed by: _____ Title: _____ Date: _____

Approved by: _____ Title: _____ Date: _____

Fury Site Works
 PO Box 2118
 43520 S. E. North Bend Way
 North Bend, Wa. 98045
 425 888-1596 Office
 425 888-9469 Fax

3/23/2016

City of North Bend

RE: Cedar Falls Walkway

ADA Ramp Mountian View Blvd.

The following proposal covers sawcut, demo, removal and installation. Of an ADA ramp, on the corner of Mountain View Blvd and Cedar Falls Way. Per the drawing provided.

With this extra work proposal we are requesting 5 additional work days be added. Upon approval of the work, we will need to call for locates and schedule our concrete contractor.

Description	Qty.	Unit	Rate	Subtotal
Labor				
Foreman	2	HR	\$ 65.40	\$ 130.80
Operator	4	HR	\$ 65.40	\$ 261.60
Laborer	4	HR	\$ 51.61	\$ 206.44
Flagger	6	HR	\$ 43.95	\$ 263.70
Labor Subtotal				\$ 862.54
Labor Markup			20%	\$ 172.51
Labor Total				\$ 1,035.05
Equipment				
Takahuchi Excavator	4	HR	\$ 55.00	\$ 220.00
Dump Truck	2	HR	\$ 115.00	\$ 230.00
Equipment Subtotal				\$ 450.00
Equipment Markup			15%	\$ 67.50
Equipment Total				\$ 517.50
Materials				
Dump Fee Concrete	1.00	EA	\$ 200.00	\$ 200.00
Concrete Work	1.00	LS	\$ 2,500.00	\$ 2,500.00
Material Subtotal				\$ 2,700.00
Use Tax				\$ -
Markup			15%	\$ 405.00
Material Subtotal				\$ 3,105.00
Labor Total				\$ 1,035.05
Equipment Total				\$ 517.50
Materials Total				\$ 3,105.00
Sub Total				\$ 4,657.55
Total Change Order				\$ 4,657.55

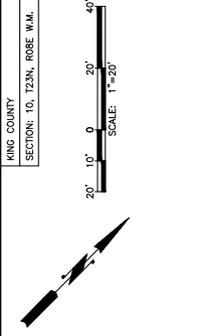
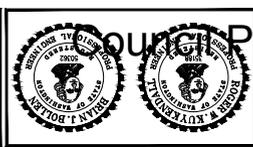
Sincerely,

Bill VanHooser
 General Manager

Reviewed by: _____ Title: _____ Date: _____

Approved by: _____ Title: _____ Date: _____

NO.	REVISION	DATE	APPD



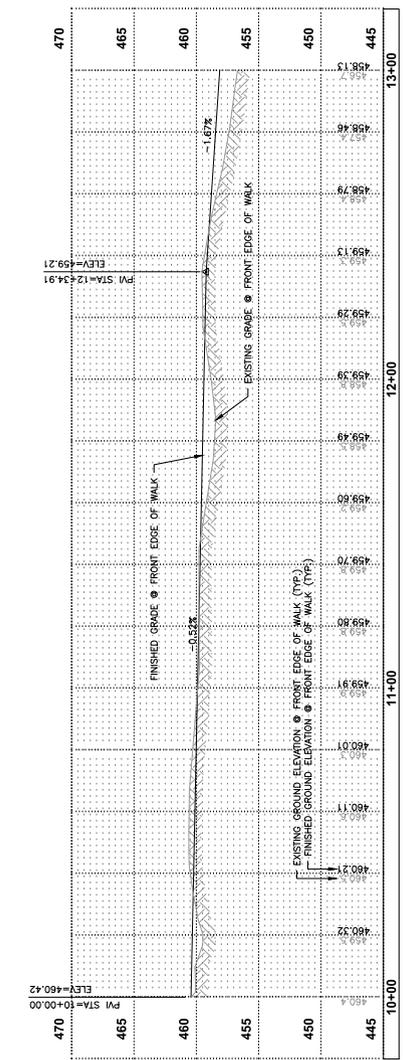
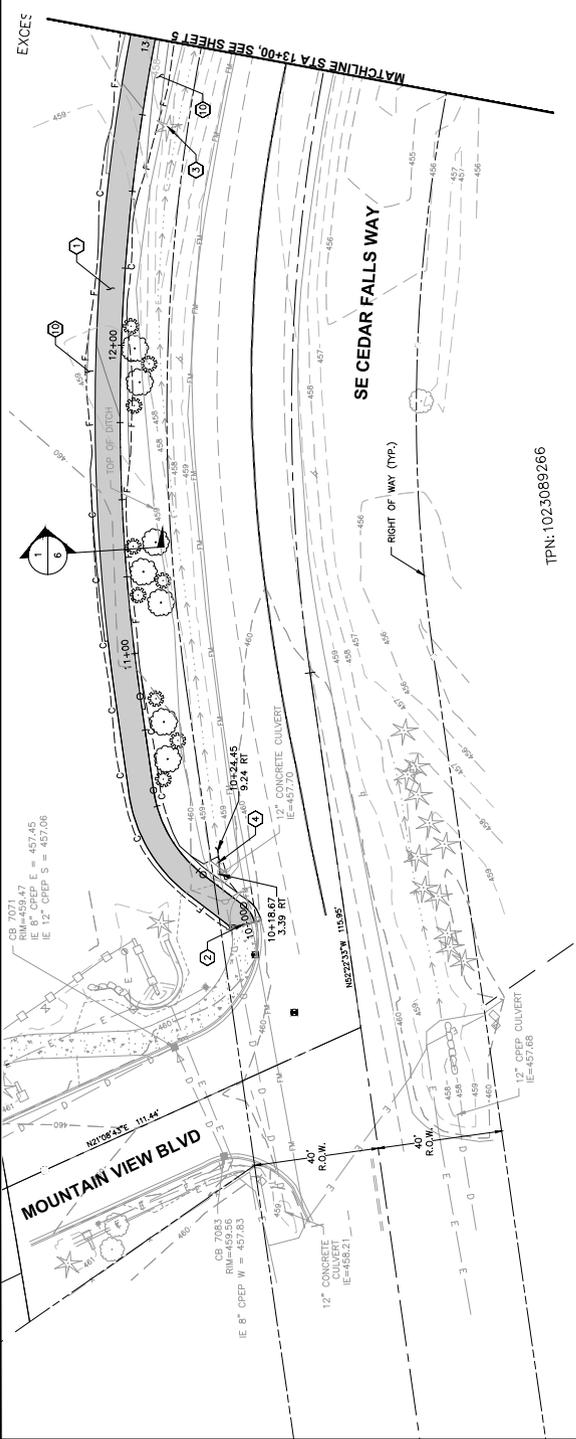
- CONSTRUCTION NOTES**
- CONTRACTOR SHALL INSTALL NEW 8' WIDE ASPHALT TRAIL TO EXISTING SIDEWALK, MATCH EXISTING GRAD.
 - CONTRACTOR SHALL PROTECT EXISTING TREE DURING CONSTRUCTION.
 - CONNECT TO EXISTING ROP CULVERT. CONTRACTOR SHALL INSTALL 12" ROP CULVERT BEHIND END SECTION PER WSDOT STANDARD PLAN E-401 - 07/24.
 - CONTRACTOR SHALL INSTALL 35" LF OF 18" CREP AT 0.5% SLOPE. BARRIERS PER WSDOT STANDARD PLAN E-70.20-00. I.E. W = 453.13
 - CONTRACTOR SHALL INSTALL NEW CEMENT CONCRETE TRAFFIC CURB AND GUTTER PER WSDOT STANDARD PLAN F-10.12-03.
 - CONTRACTOR SHALL INSTALL NEW CONCRETE CURB AND GUTTER END SECTION PER DETAIL ON SHEET 6.
 - CONTRACTOR SHALL GRADE AREA TO DRAIN TO NEW CULVERT ENTRANCE.
 - CONTRACTOR SHALL PROTECT EXISTING SIGN POST WHILE PLACING AND COMPACTING FILL.
 - CONTRACTOR SHALL INSTALL TOPSOIL, SEEDING, FERTILIZING & MULCHING.

PLANTING LEGEND

SYMBOL	COMMON NAME	(BOTANICAL NAME)
	GRAND FIR	(ABIES GRANDIS)
	FLOWERING CURRANT	(RIBES SANGUINEUM)

CITY OF NORTH BEND PERMIT # _____
 THESE PLANS ARE APPROVED FOR CONFORMANCE WITH THE CITY OF NORTH BEND PUBLIC WORKS DEPARTMENT REQUIREMENTS TO THE BEST OF MY KNOWLEDGE.

CITY ENGINEER OR PUBLIC WORKS DIRECTOR DATE

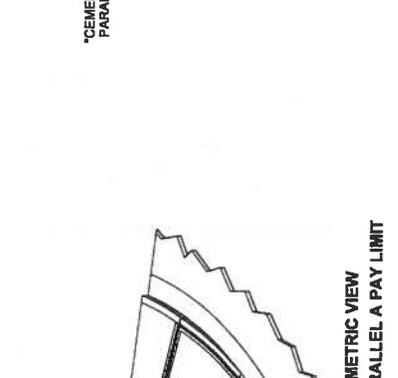
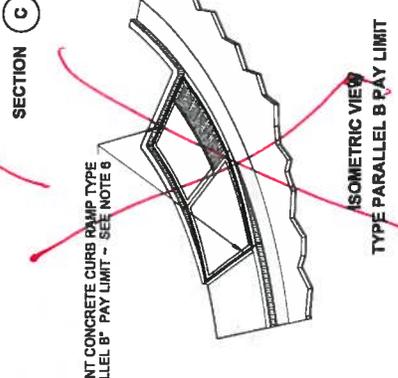
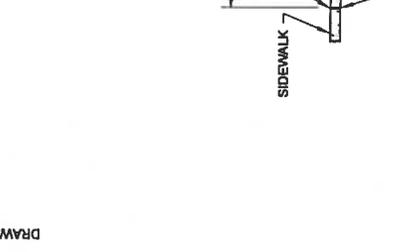
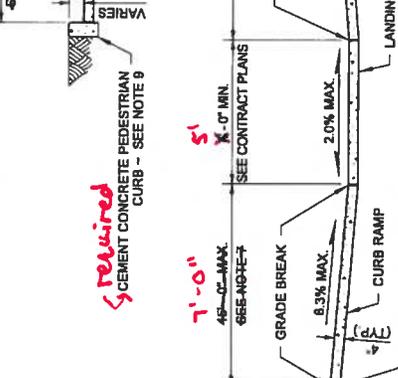
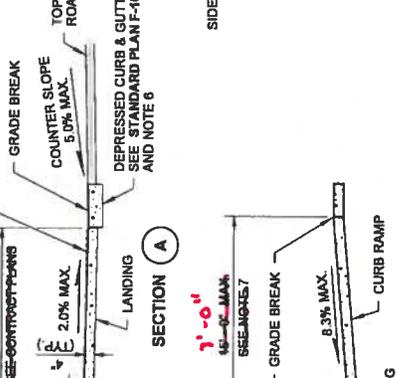
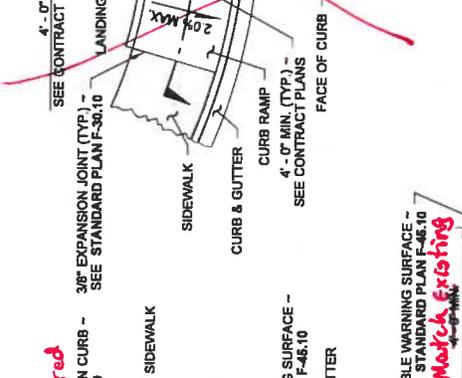
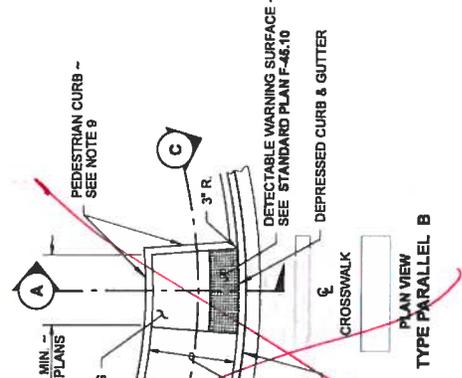




PARALLEL CURB RAMP
STANDARD PLAN F-40.12-01
 SHEET 1 OF 1 SHEET

APPROVED FOR PUBLICATION
 Pasco Bafroftch III
 STATE DESIGN ENGINEER
 DATE 6/20/13
 Washington State Department of Transportation

- NOTES**
1. Provide a separate Curb Ramp for each marked or unmarked crosswalk. Curb Ramp location shall be placed within the width of the associated crosswalk, or as shown in the Contract Plans.
 2. Where "GRADE BREAK" is called out, the entire length of the grade break between the two adjacent surface planes shall be flush.
 3. Do not place Gratings, Junction Boxes, Access Covers, or other appurtenances in front of the Curb Ramp or on any part of the Curb Ramp or Landing.
 4. See Contract Plans for the curb design specified. See Standard Plan F-10.12 for Curb, Curb and Gutter, Depressed Curb and Gutter, and Pedestrian Ramp details.
 5. See Standard Plan F-30.10 for Cement Concrete Sidewalk Details. See Contract Plans for width and placement of sidewalk.
 6. The Bid Item "Cement Concrete Curb Ramp Type ___" does not include the adjacent Curb, Curb and Gutter, Depressed Curb and Gutter, Pedestrian Curb, or Sidewalks.
 7. The Curb Ramp maximum running slope shall not require the ramp length to exceed 15 feet to avoid chasing the slope indefinitely when connecting to steep grades. When applying the 15-foot max. length, the running slope of the curb ramp shall be as flat as feasible.
 8. Curb Ramp, Landing, and Flares shall receive broom finish. See Standard Specifications 8-14.
 9. Pedestrian Curb may be omitted if the ground surface at the back of the Curb Ramp and/or Landing will be at the same elevation as the Curb Ramp or Landing and there will be no material to retain.





City Council Agenda Bill

SUBJECT:		Agenda Date: April 5, 2016	AB16-040	
A Public Hearing on Ordinance 1579, a Moratorium on the Acceptance of Applications for Development Permits and Approvals within the Cottage Residential Zoning District		Department/Committee/Individual		
		Mayor Ken Hearing		
		City Administrator – Londi Lindell		
		City Attorney - Mike Kenyon		
		City Clerk – Susie Oppedal		
		Community & Economic Development – Gina Estep		X
		Finance – Dawn Masko		
		Public Works – Mark Rigos		
		Cost Impact: N/A Fund Source: N/A Timeline: Immediate		
Attachments: Ordinance 1579, Public Notice, Public Comment				
<p>SUMMARY STATEMENT:</p> <p>The City has experienced a significant amount of growth in the recent past, with the approval of numerous subdivision and short subdivision applications for residential development totaling nearly 800 residential housing units. The majority of those units are located with the LDR zoning districts.</p> <p>In March 2014, the City Council approved Ordinance 1517 amending the North Bend Municipal Code pertaining to Cottage Residential Zoning. Among other things, the amendments approved by Ordinance 1517 provided for a bit more flexibility within the Cottage Residential Zoning District as it related to the maximum home size allowed within the zone.</p> <p>In order to best ensure consistency with the City Council and residents’ vision and mission related to residential development within the Cottage Residential (CR) Zoning District, the City has determined that it is important for the full City Council to have the time and opportunity to thoughtfully deliberate public policy matters related to residential land use development within the Cottage Residential Zoning District.</p> <p>The City requires sufficient time to collectively evaluate and potentially amend the current zoning and development regulations pertaining to the Cottage Residential (CR) zoning district in relation to its land use vision for the City. Therefore on February 16, 2016 the City Council approved Ordinance 1579, adopting a six month moratorium on the acceptance of applications for development permits and approvals within the Cottage Residential zoning district. The moratorium on development within the CR zone does not prohibit construction of cottage housing elsewhere in the City.</p> <p>Under state law, the City must also hold a public hearing within sixty (60) days after adopting the moratorium ordinance.</p>				
COMMITTEE REVIEW AND RECOMMENDATION: NA - Public Hearing Only				
RECOMMENDED ACTION: No Action Required. This is a Public Hearing Only.				
RECORD OF COUNCIL ACTION				
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>		
April 5, 2016				

ORDINANCE 1579

AN ORDINANCE OF THE CITY OF NORTH BEND, WASHINGTON, DECLARING AN EMERGENCY AND ADOPTING A SIX-MONTH MORATORIUM ON THE ACCEPTANCE OF APPLICATIONS FOR DEVELOPMENT PERMITS AND APPROVALS WITHIN COTTAGE RESIDENTIAL (CR) ZONING DISTRICT; PROVIDING FOR SEVERABILITY; AND PROVIDING THAT THE MORATORIUM WILL TAKE EFFECT IMMEDIATELY UPON PASSAGE

WHEREAS, in 2015 the residents of North Bend elected three new members to the seven-member City Council, and the City Council desires to ensure that its collective vision for development within the City is considered and implemented; and

WHEREAS, the City Council has determined that it is important for the full City Council to have the opportunity to thoughtfully deliberate public policy matters related to residential land use development within the City, in order to best ensure consistency with the City Council's and residents' vision and mission for the City; and

WHEREAS, the City has received and approved numerous subdivision and short subdivision applications for residential development in the recent past, the result of which is that nearly 800 additional residential housing units are now approved for construction; and

WHEREAS, the City Council requires additional time to collectively consider and adopt its land use vision for the City and to achieve a strategic vision for residential growth in the City; and

WHEREAS, the City Council also requires additional time to analyze the impacts of recent downzones in Low-Density Residential (LDR) zones and Constrained Low-Density Residential (CLDR) zones; and

WHEREAS, the City Council is in the process of reviewing zoning regulations related to multi-family and high density residential uses within certain Overlay Zoning Districts; and

WHEREAS, in particular, the City Council has determined that its currently adopted zoning and other development regulations for the Cottage Residential (CR) zoning district should be further analyzed and reviewed, and potentially amended, prior to the vesting of any further applications for Cottage Residential development; and

WHEREAS, the vesting of additional development applications prior to the development of a strategic vision for residential growth and completion of the necessary analysis to these zoning regulations could frustrate the City Council's vision for residential development in the City;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NORTH BEND, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Findings of Fact: The City Council adopts as findings of fact the recitals set forth above, which are incorporated herein by reference.

Section 2. Moratorium Imposed: Pursuant to RCW 35A.63.220 and RCW 36.70A.390, a moratorium is hereby imposed in the City of North Bend upon the acceptance of land use permits, development permits, building permits, conditional use permits, special use permits, variances, rezones, and all other types of development permits or approvals for all property zoned Cottage Residential (CR).

Section 3. Exemptions: The moratorium imposed by Section 2 of this Ordinance shall not apply to the following:

- A. Permits and approvals for churches, synagogues, and temples or for educational service uses or park and recreational uses;
- B. Permits and approvals for additions or alterations to existing residential structures when such additions or alterations do not result in the creation of new residential units, and permits for structures replacing pre-existing residential or commercial structures destroyed by fire or other unintentional casualty;
- C. Permits and approvals for government services, including, but not limited to streets, utilities, and surface water improvements;
- D. Permits and approvals for signs; and
- E. Permits and approvals for law enforcement, emergency medical, and disaster relief facilities, parking and storage.

Section 4. Referral to Mayor: The Mayor is requested to direct City Staff to analyze issues related to residential land use development within the City, and to prepare recommendations for consideration by members of the public, members of the development community, the Planning Commission, and the City Council.

Section 5. Public Hearing: Pursuant to RCW 35A.63.220 and RCW 36.70A.390, the City Council will hold a public hearing and may adopt additional findings of fact regarding this moratorium within 60 days of the adoption of this Ordinance.

Section 6. Duration/Renewal: The moratorium imposed by this Ordinance shall be in

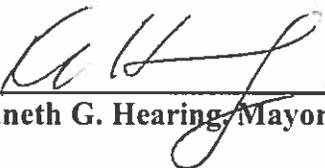
effect for a period of six months from the date this ordinance is passed and shall automatically expire at the conclusion of that six-month period unless the same is extended as provided in RCW 35A.63.220 and RCW 36.70A.390, or unless terminated sooner by the City Council.

Section 7. Severability: If any one or more section, subsection, or sentence of this Ordinance is held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Ordinance and the same shall remain in full force and effect.

Section 8. Effective Date: This Ordinance, as a public emergency ordinance necessary for the protection of the public health, public safety, public property, or public peace, shall take effect and be in full force immediately upon its adoption. Pursuant to Matson v. Clark County Board of Commissioners, 79 Wn. App. 641, 904 P.2d 317 (1995), underlying facts necessary to support this emergency declaration are included in the "WHEREAS" clauses above, all of which are adopted by reference as findings of fact as if fully set forth herein.

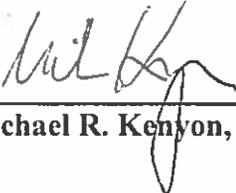
ADOPTED BY THE CITY COUNCIL OF THE CITY OF NORTH BEND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 16TH DAY OF FEBRUARY, 2016.

CITY OF NORTH BEND:



Kenneth G. Hearing, Mayor

APPROVED AS TO FORM:



Michael R. Kenyon, City Attorney

ATTEST/AUTHENTICATED:



Susie Oppedal, City Clerk

Published: February 24, 2016
Effective: February 16, 2016



**LEGAL NOTICE
CITY OF NORTH BEND
King County, Washington**

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the North Bend City Council has scheduled a hearing to solicit public input and comments on Ordinance 1579 – Declaring an Emergency and Adopting a Six-Month Moratorium on the Acceptance of Applications for Development Permits and Approvals within the Cottage Residential Zoning District. The public hearing will take place during the Council Meeting on Tuesday, April 5, 2016, at 7:00 PM at the Mt. Si Senior Center, 411 Main Ave. S., North Bend, WA.

Comments may be presented orally at the public hearing or submitted in writing to the City Clerk at P.O. Box 896, North Bend, WA, 98045, or by e-mail to: soppedal@northbendwa.gov prior to 5:00 PM, Monday, April 4, 2016. For additional information please contact Gina Estep, Community & Economic Development Director at (425) 888-7640.

Posted: March 16, 2016

Published in the Snoqualmie Valley Record: March 16, 2016

Notice of April 5th Public Hearing RE Ordinance 1579 Moratorium - Cottage Residential Zoning District
From: Karen Geahigan <karen@geahigan.com>
Sent: Thursday, March 17, 2016 8:40 AM
To: Susie Oppedal
Subject: Re: Notice of April 5th Public Hearing RE Ordinance 1579
Moratorium -
Cottage Residential Zoning District

This is a comment on the Ordinance 1579 Moratorium. I FULLY support this moratorium and applaud the city for taking things slow when it comes to growth. Let's do growth right for a change.

Thanks,
Karen Geahigan



City Council Agenda Bill

SUBJECT:		Agenda Date: April 5, 2016	AB16-041	
An Ordinance Adopting Amendments to the North Bend Municipal Code 2.30 Business and Economic Development Commission		Department/Committee/Individual		
		Mayor Ken Hearing		
		City Administrator – Londi Lindell		
		City Attorney - Mike Kenyon		
		City Clerk – Susie Oppedal		
		Community & Economic Development – Gina Estep		X
		Finance – Dawn Masko		
		Public Works – Mark Rigos		
Cost Impact: \$0				
Fund Source: N/A				
Timeline: Immediate				
Attachments: Ordinance				
<p>SUMMARY STATEMENT:</p> <p>The Business and Economic Development Commission (EDC) was originally created in 1996 consisting of seven appointed citizen members. The purpose of the Commission was to provide guidance and direction to the City Council on North Bend’s future economic development through review of, and recommendations for improvement to, the economic development component of the City’s comprehensive plan, and to advise the City Council on other economic development programs and priorities.</p> <p>The seven members of the original EDC included; City residency – three members; Valley business connection – three members; and one member at large from the community. In an effort to develop a more effective EDC, the City evaluated restructuring the EDC with a goal to create an “action oriented” Commission through direct input from the City Council.</p> <p>It was ultimately determined it would be advantageous to restructure the EDC into a smaller commission, with five members consisting of; city residency - two members; a city business connection - two members; and one member shall be a North Bend City Councilperson.</p> <p>The purpose of the restructured commission is to provide recommendations to the City Council regarding North Bend’s economic growth and development, based upon specific work plans or projects as assigned by the City Council.</p>				
<p>COMMITTEE REVIEW AND RECOMMENDATION: The North Bend Community and Economic Development Committee reviewed this agenda item on February 23, 2016 and recommended approval.</p>				
<p>RECOMMENDED ACTION: Motion to approve AB16-041, an ordinance adopting amendments to the NBMC 2.30 Business and Economic Development Commission, as a first and final reading.</p>				
RECORD OF COUNCIL ACTION				
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>		
April 5, 2016				

ORDINANCE

AN ORDINANCE OF THE CITY OF NORTH BEND, WASHINGTON, ADOPTING AMENDMENTS TO NORTH BEND MUNICIPAL CODE 2.30 BUSINESS AND ECONOMIC DEVELOPMENT COMMISSION PROVIDING FOR SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the Business and Economic Development Commission (EDC) was originally created in 1996 consisting of seven appointed citizen members, to provide guidance and direction to the City Council on North Bend's future economic development through review of, and recommendations for improvement to, the economic development component of the City's comprehensive plan, and to advise the City Council on other economic development programs and priorities; and

WHEREAS, the original members of the EDC included; City residency – three members; Valley business connection – three members; and one member at large from the community; and

WHEREAS, in an effort to enable an even higher functioning EDC, the City recently evaluated restructuring the EDC with a goal to create an “action oriented” Commission through direct input from the City Council; and

WHEREAS, City Council ultimately determined it was prudent to restructure the EDC into a five member commission consisting of; City residency - two members; a City business connection - two members; and one member shall be a North Bend City Councilperson; and

WHEREAS, the purpose of the commission is to provide recommendations to the City Council regarding North Bend's economic growth and development, based upon specific work plans or projects as assigned by the City Council;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NORTH BEND,
WASHINGTON, DO HEREBY ORDAIN AS FOLLOWS:**

Section 1. NBMC 2.30 Business and Economic Development Commission,
Amended: The North Bend Municipal Code Chapter 2.30 Business and Economic Development Commission is hereby amended to read as follows:

Chapter 2.30
BUSINESS AND ECONOMIC
DEVELOPMENT COMMISSION

Sections:

2.30.010 Created.

2.30.020 Membership.

2.30.030 Meetings.

2.30.040 Duties and responsibilities.

2.30.010 Created.

There is hereby created a North Bend citizen advisory group to be called the Business and Economic Development Commission. The purpose of the commission is to provide recommendations to the city council for North Bend's economic growth and development, based upon specific work plans or projects as assigned by the city council.

2.30.020 Membership.

A. Number of Members. The commission shall consist of five members selected as follows: (i) at least two members shall be city residents; (ii) at least two members shall work for or have an ownership interest in a business located within the City but are not required to be city residents; and (iii) the remaining member shall be a city councilmember. The members shall be appointed for staggered terms of four years. Therefore, for members appointed in 2016, two members shall be appointed for terms expiring December 31, 2019, or until their successors are duly appointed and confirmed, and three members shall be appointed for terms expiring December 31, 2020, or until their successors are duly appointed and confirmed. Subsequent appointments for full terms shall begin as of January 1st and shall be for four-year terms, or until their successors are duly appointed and confirmed.

B. Appointment. Members of the commission shall be appointed by the mayor, and confirmed by the council and shall be selected without respect to political affiliation and shall serve without compensation.

C. Removal. Members shall be removed upon the recommendation of the mayor and confirmed by a majority vote of the entire city council for neglect of duty, conflict of interest, malfeasance in office or other just cause, including unexcused absence for three consecutive regular meetings. The decision of the city council shall be final and there shall be no appeal therefrom.

D. Vacancies. Vacancies occurring other than through the expiration of the term shall be filled for the unexpired term in the same manner as for appointments as provided in this chapter.

2.30.030 Meetings.

A. The commission shall meet as necessary to complete those special projects or tasks assigned to the commission by the city council. The commission shall elect from among its members a chair who shall preside at all meetings and a vice chair who shall preside in the absence of the chair; provided, however that the council member shall serve as chair of the commission for the first official meeting of the commission, or until a successor is duly elected. A majority of the commission members shall constitute a quorum for the transaction of business and a majority vote of those present shall be necessary to carry any motion.

B. The commission shall adopt such rules and regulations as are necessary to conduct its business.

C. The commission shall keep a written record of its proceedings which shall be a public record.

2.30.040 Duties and responsibilities.

The commission shall be an advisory body to the administration and the city council and be responsible for providing information and recommendations pertaining to economic growth and development. Duties of the commission shall include:

A. Reviewing and making recommendations relating to specific economic development projects and tasks as assigned to the commission by the city council.

B. Reviewing and making recommendations relating to the economic development chapter of the North Bend Comprehensive Plan and economic development programs and priorities;

C. Such other and future duties as assigned by the city council.

Section 2. Severability: Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 3. Effective Date: This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF NORTH BEND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 5TH DAY OF APRIL, 2016.

CITY OF NORTH BEND:

APPROVED AS TO FORM:

Kenneth G. Hearing, Mayor

Michael R. Kenyon, City Attorney

ATTEST/AUTHENTICATED:

Published:
Effective:

Susie Oppedal, City Clerk