



CITY COUNCIL MEETING

January 3, 2017 – Agenda

Mt. Si Senior Center, 411 Main Ave. S., North Bend, Washington

7:00 P.M. – CALL TO ORDER, ROLL CALL, FLAG SALUTE

CONSENT AGENDA:

	Pg.#
1) Minutes Special Workstudies of November 29, 2016 & December 6, 2016, Council Meeting of December 6, 2016 & Special Council Meeting of December 12, 2016	1
2) Payroll December 5, 2016 – 27562 through 27567, in the amount of \$200,859.99	
December 20, 2016 – 27568 through 27573, in the amount of \$166,241.59	
December 31, 2016 – 27574 through 27579, in the amount of \$185,011.26	
3) Checks December 20, 2016 – 63665 through 63734, in the amount of \$217,274.29	
December 30, 2016 – 63735 through 63785, 63796, in the amount of \$312,896.53	
January 3, 2017 – 63786 through 63795, in the amount of \$104,422.41	

CITIZEN'S COMMENTS: (Please restrict comments to 3 minutes)

ANNOUNCEMENTS, PRESENTATIONS, APPOINTMENTS:

4) AB17-001 2017 Council Standing Committee Appointments	Mayor Pro Tem Rosen	11
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INTRODUCTIONS:

5) AB17-002 Ordinance – Amending NBMC 18.10 RE RV Parks	Mr. McCarty	13
6) AB17-003 Motion – Authorizing CO #3 with Sierra Pacific for Bendigo Right Turn Lane Project	Mr. Rigos	29
7) AB17-004 Motion Authorizing Amendment #1 to Blueline Work Order 2016-10	Mr. Rigos	51

MAYOR, COUNCIL & ADMINISTRATOR CONCERNS AND INITIATIVES: (Business and general information presented that may be deliberated upon by the Council. Formal action may be deferred until a subsequent meeting; immediate action may be taken upon a vote of a majority of all members of the Council.)

ADJOURNMENT:

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CITY OF NORTH BEND
CITY COUNCIL
SPECIAL WORKSTUDY NOTES
November 29, 2016 – 7:00 p.m.
City Hall Conference Room, 211 Main Ave. N., North Bend, WA

Mayor Pro Tem Loudenback called the meeting to order at 7:02 p.m.

Councilmembers Alan Gothelf, Trevor Kostanich, Ross Loudenback, Jeanne Pettersen, Jonathan Rosen and Martin Volken were present.

Councilmember Elwood arrived at 7:04 p.m.

Staff Present: City Clerk Susie Oppedal

Council Vision for Growth Management

Council discussed the importance of a preferred vision for North Bend in the next 10 years. Significant elements to the vision were as follows:

- Ideal Population Size
- Mix of Zoning Density (high density, single-family, constrained single-family, cottage and commercial/residential blend)
- Zoning Locations throughout the City
- Tourism & City Branding Effort
- Traffic and Mobility

Councilmembers shared the following ideas as they related to the preferred vision:

- Adequate infrastructure to support satisfactory traffic flows
- Impact of development on traffic flows
- Control “look and feel” of development
- Need for additional essential services (police, fire) with population increase
- Encouraging tourism – accessibility options & location of way-finding signs to boost economic development
- Density of development – concentrate in certain zones such as Downtown, Interchange Mixed Use and Neighborhood Business
- Density of development in multi-family – setbacks, location, buffers (green space)
- How to differentiate community – attractive, functional & accommodate walkability
- Affordable Housing throughout City
- Incentivize High Density in Downtown core

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- CED Committee input on zoning and guiding staff based on input
- Increase Commercial – attract additional businesses
 - ✓ Regional – Interchange Commercial (IC) & Downtown Commercial (DC)
 - ✓ Tourism – DC, IC & Neighborhood Business (NB)
 - ✓ Local – DC, NB & IC
- Types of businesses – brand related such as outdoor manufacturing

Council concurred on an ideal population size of ten to twelve thousand within the next ten years and noted the importance of planning for infrastructure to accommodate such a population size. They also stressed the importance of performing a traffic impact study in the near future.

Adjournment

The workstudy closed at 9:08 p.m.

ATTEST:

Ross Loudenback Mayor Pro Tem

Susie Oppedal, City Clerk

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CITY OF NORTH BEND
CITY COUNCIL
SPECIAL WORKSTUDY NOTES
December 6, 2016 – 6:00 p.m.
Mt Si Senior Center, 411 Main Ave. S., North Bend, WA

Mayor Hearing called the meeting to order at 6:03 p.m.

Councilmembers Brenden Elwood, Alan Gothelf, Trevor Kostanich, Jeanne Pettersen, Jonathan Rosen and Martin Volken were present.

Mayor Pro Tem Loudenback arrived at 6:20 p.m.

Staff Present: Mayor Ken Hearing, City Administrator Londi Lindell, Public Works Director Mark Rigos, and Community & Economic Development Director Gina Estep.

Executive Session

Mayor Hearing recessed the Special Workstudy for an Executive Session at 6:03 p.m. to discuss potential litigation, pursuant to RCW 42.30.110(1)(i). No action would be taken as a result of the executive session, which was expected to last sixty minutes.

The regular meeting reconvened at 7:00 p.m.

Adjournment

The workstudy closed at 7:00 p.m.

ATTEST:

Ross Loudenback Mayor Pro Tem

Susie Oppedal, City Clerk

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NORTH BEND CITY COUNCIL MINUTES

December 6, 2016

Senior Center, 411 Main Ave. S., North Bend, Washington

CALL TO ORDER, ROLL CALL:

Mayor Hearing called the regular meeting to order at 7:05 p.m.

Councilmembers Present: Elwood, Kostanich, Loudenback, Pettersen, Rosen and Volken. Councilmember Gothelf was excused.

CONSENT AGENDA:

Minutes – Special Workstudies of October 25, 2016 & November 15, 2016 and Council Meeting of November 15, 2016

Payroll – November 18, 2016 – 27551 through 27561, in the amount of **\$152,208.94**

Checks – December 6, 2016 – 63580 through 63664, in the amount of **\$577,875.26**

AB16-139 – Resolution 1743 Designating 2017 Paper of Record

AB16-140 – Motion Authorizing Blanket Purchase Orders

AB16-141 – Ordinance 1607 Amending Taxes, Rates & Fees Schedule RE Solid Waste & Recycling Rates

AB16-142 – Motion Authorizing Payment to Republic for Demolition Debris Removal

AB16-143 – Motion Authorizing Contract with WEST Consultants for Middle Fork LOMR Study

AB16-144 – Motion Authorizing CO #2 with Sierra Pacific for Bendigo Right Turn Lane Project

AB16-145 – Motion Authorizing Amendment to Valbridge Contract RE ULID 6

AB16-146 – Ordinance 1608 Amending 2015-2016 Budget Ordinance 1604

Councilmember Rosen **MOVED**, seconded by Councilmember Loudenback to approve the consent agenda as presented. The motion **PASSED** 6-0.

CITIZENS COMMENTS:

Dave Olson, 440 Main Ave. S, reported on the Kiwanis Giving Tree and Salvation Army Red Kettle campaigns and recent happenings with the Mt Si Key Club.

Nela Cumming, Executive Director of Encompass, presented the City with the 2016 Community Partner of the Year award. Mayor Hearing and Mayor Pro Tem Loudenback (as Chair of the Transportation & Public Works Committee) accepted the award on behalf of the City. Ms. Cumming also acknowledged Public Works Director Rigos for all of his support related to projects near the Encompass facility.

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ANNOUNCEMENTS, PRESENTATIONS, APPOINTMENTS:

AB16-147 – Selection of 2017 Mayor Pro Tem

Audio: 08:55

Mayor Hearing called for nominations for 2017 Mayor Pro Tem.

Councilmember Loudenback **MOVED** to nominate Councilmember Jonathan Rosen to serve as the 2017 Mayor Pro-Tem, seconded by Councilmember Pettersen.

There were no further nominations. The motion **PASSED** 6-0, and Councilmember Jonathan Rosen was selected as the 2017 Mayor Pro-Tem.

FINAL READINGS:

AB16-148 – Ordinance 1609 Adopting 2017-2018 Biennial Budget & 2017 Salary Schedule

Audio: 11:31

Assistant City Administrator/Finance Director Masko provided the staff report.

Councilmember Rosen **MOVED**, seconded by Councilmember Loudenback to approve AB16-148, an ordinance adopting the 2017-2018 Biennial Budget and the 2017 Salary Schedule, as a final reading. The motion **PASSED** 6-0.

INTRODUCTIONS:

AB16-149 – Public Hearing, Ordinance 1602 Adopting Moratorium on Wireless Communications Facilities

Audio: 14:20

Community & Economic Development Director Estep provided the staff report.

Mayor Hearing opened the Public Hearing on Ordinance 1602 at 7:21 p.m. There was no public comment and Mayor Hearing closed the Public Hearing at 7:21 p.m.

AB16-150 – Public Hearing, Ordinance 1603 Adopting Moratorium on Single Family Residences in Certain Zones

Audio: 16:30

Community & Economic Development Director Estep provided the staff report.

Mayor Hearing opened the Public Hearing on Ordinance 1603 at 7:23 p.m.

The following spoke regarding Ordinance 1603:

Steve Sieker, 512 Ballarat Avenue N.

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Mayor Hearing closed the Public Hearing at 7:27 p.m.

AB16-151 – Ordinance 1610 Amending NBMC 18.50 RE LID Demonstration Projects **Audio: 27:05**

Community & Economic Development Director Estep provided the staff report.

Councilmember Pettersen **MOVED**, seconded by Councilmember Elwood to approve AB16-151, an ordinance relating to Low Impact Development Demonstration Projects and amending North Bend Municipal Code Chapter 18.50 with an amendment to include the following sentence at the end of Section 18.50.110 B.: A cedar split rail fence shall be provided along the west property line adjacent to the Wood River and Miners Ridge neighborhoods, as a first and final reading. The motion **PASSED** 6-0.

AB16-152 – Motion Selecting City Hall Architect & Authorizing Contract **Audio: 30:43**

City Administrator Lindell provided the staff report.

Councilmember Loudenback **MOVED**, seconded by Councilmember Rosen to approve AB16-152, authorizing the Mayor to enter into Professional Services Agreement in a form approved by the City Attorney with Lawhead Architects to complete design development of City Hall, preparation of construction documents for the North Bend City Hall and all other design services for the North Bend City Hall, in an amount not to exceed the recommended maximum percentage set forth in the Washington State OFM Architectural Fee Schedule. The motion **PASSED** 6-0.

MAYOR, COUNCIL, AND ADMINISTRATOR CONCERNS AND INITIATIVES:

Councilmember Pettersen thanked outgoing Mayor Pro Tem Loudenback for doing an excellent job this year and congratulated Councilmember Rosen on his appointment as 2017 Mayor Pro Tem. She encouraged all to enjoy the holiday season and noted the Valley Center Stage was currently performing "A Christmas Carol".

Councilmember Volken commented on the winter weather and encouraged all skiers to get out and enjoy the new snow.

City Administrator Lindell thanked Council and Staff for a seamless budget process and thanked Council for passing the 2017/2018 Biennial Budget. Additionally, she thanked Council for proceeding with the next step in the new City Hall planning process.

Councilmember Loudenback wished everyone a happy holiday season and safe travels.

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Mayor Hearing spoke regarding the following items:

- Nominations for 2016 Citizen of the Year
- Vacancies on Parks Commission
- Cancellation of December 20th Council Meeting & December 27th Workstudy

EXECUTIVE SESSION:

Mayor Hearing recessed the regular meeting for an Executive Session at 8:02 p.m. to discuss potential litigation, pursuant to RCW 42.30.110(1)(i). He announced action was anticipated at the end of the meeting as a result of the Executive Session, which was expected to last 45 minutes, and videotaping of the meeting ceased.

At 8:46 p.m. Mayor Hearing announced to audience members outside the Council Chambers that the Executive Session was expected to last an additional 30 minutes. Additionally, he noted Councilmember Gothelf had arrived at 8:12 p.m.

At 9:10 p.m. Mayor Hearing announced to the audience members outside the Council Chambers that the Executive Session was expected to last an additional 30 minutes and there would be no action taken at the end of the Executive Session.

The regular meeting was reconvened at 9:35 p.m.

ADJOURNMENT:

Councilmember Gothelf **MOVED** to adjourn, seconded by Councilmember Rosen. The motion **PASSED** 7-0.

The meeting adjourned at 9:35 p.m.

ATTEST:

Kenneth G. Hearing, Mayor

Susie Oppedal, City Clerk

DRAFT

NORTH BEND SPECIAL CITY COUNCIL MINUTES

December 12, 2016

City Hall Conference Room, 211 Main Ave. N., North Bend, WA

CALL TO ORDER, ROLL CALL:

Mayor Hearing called the Special Meeting to order at 6:02 p.m.

Councilmembers Present: Elwood, Gothelf, Kostanich, Loudenback, Pettersen and Volken. Councilmember Rosen was excused.

EXECUTIVE SESSION:

Mayor Hearing recessed the special meeting for an Executive Session at 6:03 p.m. to discuss potential litigation pursuant to RCW 42.30.110(1)(i). The Executive Session was expected to last 60 minutes, to be followed at its conclusion by possible action and audio taping of the meeting ceased.

At 7:03 p.m. Mayor Hearing announced to audience members outside the Council Chambers that the Executive Session was expected to last an additional 60 minutes.

At 8:00 p.m. Councilmember Gothelf announced to audience members outside the Council Chambers that the Executive Session was expected to last an additional 10 minutes.

At 8:10 p.m. Mayor Hearing announced to audience members outside the Council Chambers that the Executive Session was expected to last an additional 20 minutes.

The special meeting was reconvened at 8:21 p.m.

City Administrator Lindell provided a staff report regarding a proposed ordinance establishing interim zoning regulations. She provided a brief history on development activity in the City and outlined the language contained in the ordinance.

Councilmember Pettersen **MOVED**, seconded by Councilmember Loudenback to approve an ordinance establishing interim zoning regulations as authorized by the Growth Management Act; amending Section 18.06.030 "Definitions", 18.10.030 "Permitted Land Uses", 18.10.025 "Special Districts" including the Tanner Landing Master Plan Overlay District and Tanner Junction Master Plan Overlay District of the North Bend Municipal Code, as a first and final reading. The motion **PASSED** 5-1 (Volken).

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ADJOURNMENT:

Councilmember Elwood **MOVED** to adjourn, seconded by Councilmember Gothelf. The motion **PASSED** 6-0.

The meeting adjourned at 8:26 p.m.

ATTEST:

Kenneth G. Hearing, Mayor

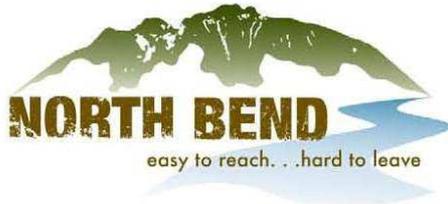
Susie Oppedal, City Clerk

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City Council Agenda Bill

SUBJECT:		Agenda Date: January 3, 2017	AB17-001				
A Motion Confirming 2017 Council Standing Committee Appointments		Department/Committee/Individual					
		Mayor Ken Hearing					
		City Administrator – Londi Lindell					
		City Attorney - Mike Kenyon					
		City Clerk – Susie Oppedal					
		Community & Economic Development – Gina Estep					
		Finance – Dawn Masko					
		Public Works – Mark Rigos					
		Mayor Pro Tem Rosen		X			
		Cost Impact: N/A					
Fund Source: N/A							
Timeline: Immediate							
Attachments:							
<p>SUMMARY STATEMENT:</p> <p>In 2004, Council passed Resolution 1033 re-establishing Council Standing Committees and in 2010 passed Resolution 1437 further defining the appointment process and duties.</p> <p>As part of the process, the Mayor Pro Tem shall recommend, and the Council shall confirm by motion, the membership of each committee and the committee chair by the City Council’s first regular meeting in January of each year. The Mayor Pro Tem shall assign three Councilmembers to each committee, naming one as committee chair. The Committee appointments are for one-year terms, and any change of assignments as described must be approved by majority vote of the full Council.</p> <p>Mayor Pro Tem Rosen is proposing the following 2017 Council Committee appointments for your consideration:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"> <p>Community & Economic Development Committee:</p> <p>Chair – Councilmember Pettersen Co-Chair – Councilmember Kostanich Co-Chair – Councilmember Rosen</p> </td> <td style="width: 50%;"> <p>Finance & Administration Committee:</p> <p>Chair – Councilmember Gothelf Co-Chair – Councilmember Elwood Co-Chair – Councilmember Volken</p> </td> </tr> <tr> <td> <p>Public Health & Safety Committee:</p> <p>Chair – Councilmember Elwood Co-Chair – Councilmember Gothelf Co-Chair – Councilmember Loudenback</p> </td> <td> <p>Transportation & Public Works Committee:</p> <p>Chair – Councilmember Loudenback Co-Chair – Councilmember Kostanich Co-Chair – Councilmember Pettersen</p> </td> </tr> </table>				<p>Community & Economic Development Committee:</p> <p>Chair – Councilmember Pettersen Co-Chair – Councilmember Kostanich Co-Chair – Councilmember Rosen</p>	<p>Finance & Administration Committee:</p> <p>Chair – Councilmember Gothelf Co-Chair – Councilmember Elwood Co-Chair – Councilmember Volken</p>	<p>Public Health & Safety Committee:</p> <p>Chair – Councilmember Elwood Co-Chair – Councilmember Gothelf Co-Chair – Councilmember Loudenback</p>	<p>Transportation & Public Works Committee:</p> <p>Chair – Councilmember Loudenback Co-Chair – Councilmember Kostanich Co-Chair – Councilmember Pettersen</p>
<p>Community & Economic Development Committee:</p> <p>Chair – Councilmember Pettersen Co-Chair – Councilmember Kostanich Co-Chair – Councilmember Rosen</p>	<p>Finance & Administration Committee:</p> <p>Chair – Councilmember Gothelf Co-Chair – Councilmember Elwood Co-Chair – Councilmember Volken</p>						
<p>Public Health & Safety Committee:</p> <p>Chair – Councilmember Elwood Co-Chair – Councilmember Gothelf Co-Chair – Councilmember Loudenback</p>	<p>Transportation & Public Works Committee:</p> <p>Chair – Councilmember Loudenback Co-Chair – Councilmember Kostanich Co-Chair – Councilmember Pettersen</p>						
COMMITTEE REVIEW AND RECOMMENDATION:							
RECOMMENDED ACTION: MOTION to approve AB17-001, confirming the 2017 appointments to the Council’s Standing Committees.							
RECORD OF COUNCIL ACTION							
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>					
January 3, 2017							



City Council Agenda Bill

SUBJECT:		Agenda Date: January 3, 2017	AB17-002
An Ordinance Amending North Bend Municipal Code (NBMC) Sections 18.10.030 and 18.10.050 Relating to RV Parks		Department/Committee/Individual	
		Mayor Ken Hearing	
		City Administrator – Londi Lindell	
		City Attorney - Mike Kenyon	
		City Clerk – Susie Oppedal	
		Community & Economic Development – Gina Estep	
		Finance – Dawn Masko	
		Public Works Director – Mark Rigos	
		Senior Planner - Mike McCarty	
Cost Impact: N/A			
Fund Source: N/A			
Timeline: Immediate			
Attachments: Ordinance, Proposed Amendments, Planning Commission Staff Report & Recommendation			
SUMMARY STATEMENT:			
<p>Amendments are proposed to the Table of Permitted and Conditional Land Uses in NBMC 18.10.030 to allow RV parks within the Interchange Commercial (IC) Zone. In addition, amendments are proposed to the Land Use Performance Standards in NBMC 18.10.050 to provide further performance standards addressing RV parks.</p> <p>The City has been engaging in a number of multi-agency planning processes with representatives from the Mountains to Sound Greenway Trust, City of Snoqualmie, US Forest Service, Department of Natural Resources and other agencies and organizations in which they have been evaluating how to better promote recreational tourism within the North Bend area as the Middle Fork Valley further develops as an outdoor recreational destination. During the course of this planning, the need for additional areas for recreational vehicle parks was identified, particularly in the area of the City closest to the Middle Fork Valley. A number of properties within the City’s IC zone at Exit 34 meet these criteria and area well suited to this use, given the forested existing character of these properties, proximity to other travel services, and their location between I-90 and the Middle Fork Valley.</p> <p>Allowing RV parks within the IC zone would be consistent with goals and policies of the Comprehensive Plan, including the stated purposes for both the IC zone and the Edgewick Neighborhood.</p> <p>The amendments to the RV Park Land Use Performance Standards in 18.10.050 are intended to ensure that new RV parks are compatible with surrounding uses, retain a higher level of existing trees, and are consistent with the City’s rural character and recreational branding efforts.</p> <p>The Planning Commission reviewed the amendments at their September 8, September 22 and October 13 meetings, held a public hearing on September 22, 2016, and recommended approval on October 13, 2016.</p> <p>Subsequent to the Planning Commission’s recommendation, additional RV park performance standards were added to 18.10.050 at the request of the Community and Economic Development Council Committee, including allowing continuation of the 180-day limit on the length of stay for existing RV parks and adding additional performance standards addressing the design of cabin units constructed within RV parks.</p>			
COMMITTEE REVIEW AND RECOMMENDATION: The Community and Economic Development Committee reviewed the Planning Commission’s recommendation at their November 15 & December 13, 2016 meetings and recommended approval following inclusion of the additional amendments described above.			
RECOMMENDED ACTION: Motion to approve AB17-002, an ordinance amending North Bend Municipal Code Sections 18.10.030 & 18.10.050 relating to RV Parks, as a first and final reading.			
RECORD OF COUNCIL ACTION			
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>	
January 3, 2017			

ORDINANCE

AN ORDINANCE OF THE CITY OF NORTH BEND, WASHINGTON, RELATING TO RV PARKS; AMENDING NORTH BEND MUNICIPAL CODE SECTIONS 18.10.030 AND 18.10.050; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the North Bend Municipal Code (NBMC) does not currently permit RV Parks within the City’s Interchange Commercial (IC) Zone; and

WHEREAS, the City Council desires to amend NBMC 18.10.030 to allow RV Parks within the IC Zone in order to promote tourism and economic development within the City, subject to the adoption of additional performance standards in NBMC Section 18.10.050 to address the impacts of this type of use on surrounding properties and to ensure compatibility of the use with North Bend’s rural small-town and outdoor-recreational character and identity (the “Proposed Amendments”); and

WHEREAS, staff prepared a report to the Planning Commission evaluating the Proposed Amendments based on the criteria contained in NBMC 20.08.070 through 20.08.110, and found the proposal acceptable; and

WHEREAS, the Planning Commission reviewed and considered the staff report and Proposed Amendments at its September 8, September 22, and October 13, 2016 meetings; and

WHEREAS, on September 2, 2016, the Proposed Amendments were submitted to the Washington State Department of Commerce for review in accordance with RCW 36.70A.106 on; and

WHEREAS, on September 7, 2016, a Determination of Non-Significance (DNS) was issued for the Proposed Amendments in accordance with the State Environmental Policy Act (Chapter 43.21C RCW); and

WHEREAS, on September 22, 2016, the Planning Commission conducted a public hearing on the Proposed Amendments; and

WHEREAS, on October 13, 2016, the Planning Commission recommended approval of the Proposed Amendments, as described in the Planning Commission Findings, Conclusions and Recommendation report dated October 19, 2016; and

WHEREAS, the City Council finds that the Proposed Amendments address and are consistent with the requirements of the Growth Management Act; and

WHEREAS, the City Council finds that the City followed the procedural requirements of NBMC Chapter 20.08 to notify and advertise the proposed amendments to the public and to interested agencies; and

WHEREAS, the Planning Commission and City Council subsequently considered all written and verbal comments received during their respective processes;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NORTH BEND, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. NBMC 18.10.030 (Table of Permitted and Conditional Uses) Amended in part: North Bend Municipal Code Section 18.10.030-2.22, Recreational Vehicle Park, is hereby amended to read as set forth in the attached **Exhibit A**, which is incorporated herein by this reference.

Section 2. NBMC 18.10.050 (Table of Performance Standards) Amended in part: North Bend Municipal Code Section 18.10.050-2.22, Recreational Vehicle Park, is hereby amended to read as set forth in the attached **Exhibit B**, which is incorporated herein by this reference.

Section 3. Severability: Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 4. Effective Date: This ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF NORTH BEND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 3RD DAY OF JANUARY, 2017.

CITY OF NORTH BEND:

APPROVED AS TO FORM:

Kenneth G. Hearing, Mayor

Michael R. Kenyon, City Attorney

ATTEST/AUTHENTICATED:

Published:
Effective:

Susie Oppedal, City Clerk

**EXHIBIT A:
Amended NBMC 18.10.030-2.22**

Table 18.10.030 – Permitted and Conditional Land Uses

P = Permitted use PND = Planned neighborhood development review required, see Chapter 18.12 NBMC CUP = Conditional use permit required	RESIDENTIAL				COMMERCIAL					INDUSTRIAL		PUBLIC FACILITIES	OVERLAY DISTRICT	
	LAND USES:	LDR	CLDR	CR	HDR	NB	DC	IC	IMU	USOD	EP-1	EP-2	POSPF	ENB-MPOD and LCOD
2.00 COMMERCIAL:														
* 2.22 Recreational Vehicle Park							<u>P</u>			P	P			P

Notes:

* Indicates a specific performance standard(s) is required by the zoning code per Table 18.10.050. Note that standards and/or regulations additional to the zoning code often apply. Environmental quality performance standards apply to all uses in all zoning districts.

EXHIBIT B:
Amended NBMC 18.10.030-2.22

Table 18.10.050 – Land Use Performance Standards

TYPE OF LAND USE:	PERFORMANCE STANDARD(S):
2.00 COMMERCIAL:	
2.22 Recreational Vehicle Park	<p>a. Must provide adequate utilities, including but not limited to potable water supply, sewage disposal facilities, and electrical connections, as specified by the city’s building inspector, King County health department, or relevant authority.</p> <p>b. <u>Rental Space Size. Minimum rental space size for those sites having utility hookups (including cabin units) shall be twelve hundred (1,200) square feet. Minimum rental space size for those sites not having hookups shall be one thousand (1000) square feet. Minimum rental space size shall not include any area required for access roads, service buildings, recreation areas, office and similar RV park needs.</u></p> <p>c. The minimum distance between recreational vehicle pads<u>rental spaces</u> shall be 12<u>15</u> feet. <u>Larger separation buffers a minimum of 20 feet in width with retained or planted trees and Type 2 landscaping shall be provided between every fifth (or fewer) rental space, such that no more than 4 rental spaces are at the minimum separation distance. Healthy existing tree clusters shall be incorporated wherever possible and considered in determining where to place the rental spaces and larger separation buffers.</u></p> <p>d. The maximum length of stay shall be 180 days in any one year period. <u>New RV Parks are intended for short-term camping and recreational use, and shall impose a maximum length of stay of 45 consecutive days in any one year period for any occupants or RV vehicles. RV Parks in existence as of December 2016 shall impose a maximum length of stay of 180 days in any one year period.</u></p> <p>e. In addition to conformance with perimeter landscape regulations in Chapter 18.18 NBMC, a minimum of two <u>evergreen</u> trees shall be provided adjacent to each recreational vehicle pad<u>rental space, which may include retained existing trees</u>. The ground area between recreational vehicle pads<u>rental spaces</u> and within the recreation areas shall be covered with <u>preserved native vegetation</u>, grass lawn or other landscaping.</p> <p>f. <u>A minimum of 40 percent of all significant trees as defined in NBMC 19.10 shall be retained on site within a recreational vehicle park. 0.33 significant tree credits will be provided for each non-significant tree over 12’ tall retained on the site. Refer to NBMC 19.10 for all other tree-preservation requirements.</u></p> <p>g. <u>To preserve the scenic, forested character along I-90, a designated National Scenic Byway, RV Parks on properties adjacent to I90 at exit 34 shall retain the</u></p>

[native vegetation within the 50-foot Native Growth Protection Easement identified along I-90 in the Edgewick Village Plat of 1980.](#)

[h. Recreational vehicle pads may be graveled or paved. All other parking, driveways and drive aisles shall be paved as required per NBMC 18.16.](#)

[i. Up to 30% of the sites within the RV Park may be occupied by cabin units for the purpose of short-term rental occupancy. Cabin units may consist of yurts or site-built cabins of a comparable size to an RV. The RV Park shall impose a limit on occupancy of cabin units by any one party of no greater than 90 days in any one year period.](#)

[j. Site design shall be subject to the site-related provisions of the City's Commercial Design Standards in NBMC 18.34. All buildings, including cabin units, shall meet the following building-related performance standards:](#)

- [1. Materials used on buildings/cabins shall include rough timber or other natural materials or finishes typically used on mountain buildings, and shall be stained or painted darker natural-tone colors to blend with the forested character of the site. Buildings and cabins shall not use vinyl or metal siding.](#)
- [2. Buildings need not be built fronting to the sidewalk as may otherwise be required per NBMC 18.34, but may be located internal to the site behind required perimeter landscaping.](#)
- [3. Site-built cabin units shall include a roof pitch of 4:12 or greater with eaves a minimum of 12" in depth, and contain a covered porch a minimum of 30 square feet or a stoop with a deck or patio a minimum of 30 square feet.](#)
- [4. Yurt cabin units shall include a deck or patio a minimum of 30 square feet.](#)
- [5. All cabin units shall include either a foundation, or wood or wood-lattice skirting around the exterior perimeter below any floor area.](#)

[k. Appropriate examples:](#)





1.

The RV Park shall keep all grounds and sites within the park well maintained and ensure that occupants do not store equipment or belongings outside of RVs or cabin units in quantities beyond that typical to camping or vacation use.



**Staff Report and Planning Commission Recommendation
Amendments to NBMC 18.10.030 allowing RV Parks in the IC Zone, and amendments to
NBMC 18.10.050 providing additional performance standards Concerning RV Parks**

Date: October 19, 2016

Proponent: City of North Bend

Summary of Proposed North Bend Municipal Code Amendment:

Recreational Vehicle Parks are defined under NBMC 18.06.030 as “the use of land upon which two or more recreational vehicle sites, including hook-up facilities, are located for occupancy by the general public for recreational vehicles as temporary living quarters for recreation or vacation purposes.

Currently, per NBMC 18.10.030, recreational vehicle parks are permitted within the Employment Park 1 (EP1) and Employment Park 2 (EP2) zones, but not within the Interchange Commercial (IC) Zone.

The City has been engaging in a number of multi-agency planning processes with representatives from the Mountains to Sound Greenway Trust, City of Snoqualmie, US Forest, Department of Natural Resources, and other agencies and organizations evaluating how to promote recreational tourism within the area and address its associated benefits and impacts as the Middle Fork valley further develops as a recreation destination. During the course of this planning, the need for additional areas for recreational vehicle parks was identified, particularly in the area of the City closest to the Middle Fork Valley. A number of properties within the City’s IC zone at Exit 34 meet these criteria, and are well suited to this use, given the forested existing character of these properties, proximity to other services, and their proximity to both I-90 and the Middle Fork Valley.

The proposed code amendments would allow RV Parks within the IC zone, and propose additional land use performance standards to require additional tree-retention within an RV Park to preserve the existing forested-character of many of the properties within the IC zone.

SEPA: The proposed NBMC amendment is subject the State Environmental Policy Act (SEPA). A SEPA Determination of Non-Significance was issued, published and posted on September 7, 2016.

Public Hearing: A public hearing has been scheduled for the September 22, 2016 Planning Commission Meeting. The hearing was noticed in accordance with the notification requirements in NBMC 20.08.080(B).

Municipal Code Amendment Process: Municipal Code Amendments are governed by NBMC 20.08.070 through 20.08.110, which is evaluated in the staff report below.

STAFF FINDING AND FACTS:

I. Impacts of Proposed Amendment

NBMC 20.08.070 and .080 requires that applications for municipal code amendments be evaluated for their environmental, economic and cultural impacts, as well as impacts to surrounding properties.

These impacts are evaluated below.

- 1) **Environmental Impacts.** No significant environmental impacts are anticipated from amending NBMC 18.10.030 to allow recreational vehicle parks within the IC Zone. Regulations protecting critical areas, managing stormwater runoff, and controlling floodplain impacts are governed by the Critical Area Regulations in NBMC Title 14, and apply regardless of what type of development occurs on a site. In addition, the tree-preservation requirements proposed in the associated amendments to the performance standards in NBMC 18.10.050 would provide for a greater level of tree preservation than what would be achieved for other uses permitted within the IC zone.
- 2) **Economic Impacts.** Allowing recreational vehicle within the IC zone may have positive economic impacts to the City by increasing the number of tourist visitors that patronize local businesses such as gasoline stations, restaurants, and retail establishments.
- 3) **Cultural Impacts.** No significant cultural impacts are anticipated from amending NBMC 18.10.030 to allow recreational vehicle parks within the IC zone.
- 4) **Impacts to Surrounding Properties.** Potential impacts to surrounding properties include noise, light glare, traffic, and disharmony to adjacent uses, each evaluated below.
 - a. **Traffic.** A recreational vehicle park would likely have traffic impacts similar to those of other permitted uses within the IC zone. Additionally, as with all new development, applications for a recreational vehicle park will be required to provide a traffic study identifying the impacts of traffic generated from the use to City streets, which the City uses to require appropriate mitigation measures, and provide a transportation impact fee, which the City uses to fund transportation improvements to maintain levels of service.
 - b. **Noise.** Noise associated with a recreational vehicle park is not anticipated to be significantly different from that of other commercial uses allowed within the IC zone. All uses within the City are subject to the Noise Abatement and Control Regulations in Chapter 8.26 of the NBMC. These regulations establish maximum permissible noise levels measured at a property boundary at any time of the day, and establish a lower maximum between the hours of 10pm and 7am. A recreational vehicle park would be subject to the same noise limits as any other use within a commercial zone, and therefore could not generate noise impacts greater than that of other permitted uses within the zone.
 - c. **Light glare.** Periodic light glare from headlights may be generated from a recreational vehicle park, as it would from other commercial uses permitted in the IC Zone. This zone is not adjacent to residential zones, and therefore impacts are not anticipated. In addition, the City of North Bend has adopted exterior lighting standards in NBMC Chapter 18.40 of the NBMC. All new development is subject to compliance with the exterior lighting standards, which includes requirements to provide full-cutoff lighting fixtures and limitations on light level spillover at property boundaries. These standards are applied equally to all commercial and industrial uses. As subject to these standards, light glare should not negatively impact surrounding properties.

d. **Disharmony to adjacent uses.** Negative impacts from incompatibility or disharmony of the use to adjacent uses is not anticipated. A recreational vehicle park is compatible with the stated purpose of the IC zone, as evaluated under section 3 below. Additionally, the *Commercial, Mixed Use and Industrial Design Standards and Guidelines* in NBMC 18.34.050 provides regulations addressing the layout and appearance of proposed commercial developments, and includes provisions to ensure compatibility to surrounding uses. Conformance to the design standards and guidelines should ensure visual compatibility with adjacent uses.

II. Compatibility of Proposed Amendment with North Bend Comprehensive Plan (NBCP)

In accordance with NBMC 20.08.070 and .080, applications for municipal code amendments must be evaluated for compliance with the Comprehensive Plan. Below are goals and policies of the NBCP that are relevant to the proposed municipal code amendment.

1) Chapter 1, Land Use

a. The proposal is located within the Edgewick Commercial Neighborhood, as described on p. 14 of the Land Use Element. This description states, in part, *"The commercial areas at the Exit 34 interchange for the neighborhood center. Because 468th Ave SE serves as the gateway to the popular Middle Fork recreation area, special attention should be paid to ensure that building and site design within this area – although it may be light industrial – retains a small town character and scale consistent with the City's vision statement."* Allowing RV parks within the IC zone, together with the proposed performance standards increasing tree retention for this use, will help to promote the character of 468th as a gateway to the Middle Fork Recreation Area should such a use develop.

b. The purpose of the IC Zone is described on p. 18 of the Land Use Element as *"providing for business activities that typically serve the travel and tourist trade while also supplying goods and services in larger scale commercial development."* An RV park fits within that stated purpose, as it is a business intended to serve the travel and tourist trade.

2) Chapter 9, Economic Development

ED Goal 3 states, *"Support the Development of commercial services and attractions that serve tourism and strengthen the North Bend Brand and Vision."* Allowing RV parks within the IC zone supports this goal by providing additional areas for a use that serves tourism and supports the City's tourism and outdoor-recreation focused brand efforts.

III. Compatibility of Proposed Amendment with the North Bend Municipal Code (NBMC)

In accordance with NBMC 20.08.070 and .080, applications for municipal code amendments must be evaluated for compliance with the North Bend Municipal Code. Below are sections of the municipal code relevant to the requested amendment.

1) NBMC Section 18.10.020(D)(7) establishes the purpose of the IC Zone as follows:

"The interchange commercial (IC) district is intended to accommodate businesses that typically serve passerby travelers and tourists, while also supplying goods for Upper Valley residents typical of larger-scale commercial development. Primary access to the IC is anticipated to be vehicular; however, pedestrian amenities and circulation, including linkage to the historic

downtown area, will be promoted. Buildings are permitted to be larger in scale relative to other commercial districts, and select businesses are permitted to operate on a 24-hour basis.”

Staff Analysis: Allowing recreational vehicle parks within the IC Zone, as mitigated through the performance standards included in this code amendment, would be consistent with the stated purpose of this zone, specifically accommodating travelers and tourists.

IV. Proposed North Bend Municipal Code Amendments

Proposed amendments are shown in redline/track changes format.

NBMC 18.10.030 section 2.22 is amended to read as follows:

Table 18.10.030 – Permitted and Conditional Land Uses

P = Permitted use PND = Planned neighborhood development review required, see Chapter 18.12 NBMC CUP = Conditional use permit required	RESIDENTIAL				COMMERCIAL					INDUSTRIAL		PUBLIC FACILITIES	OVERLAY DISTRICT	
	LDR	CLDR	CR	HDR	NB	DC	IC	IMU	USOD	EP-1	EP-2	POSPF	ENB-MPOD and LCOD	TL-MPOD
LAND USES:														
2.00 COMMERCIAL:														
* 2.22 Recreational Vehicle Park							P			P	P			P

Notes:

* Indicates a specific performance standard(s) is required by the zoning code per Table 18.10.050. Note that standards and/or regulations additional to the zoning code often apply. Environmental quality performance standards apply to all uses in all zoning districts.

NBMC 18.10.050 section 2.22 is amended to read as follows:

Table 18.10.050 – Land Use Performance Standards

TYPE OF LAND USE:	PERFORMANCE STANDARD(S):
2.00 COMMERCIAL:	
2.22 Recreational Vehicle Park	<p>a. Must provide adequate utilities, including but not limited to potable water supply, sewage disposal facilities, and electrical connections, as specified by the city’s building inspector, King County health department, or relevant authority.</p> <p>b. <u>The minimum distance between recreational vehicle pads shall be 12 15 feet. Larger separation buffers a minimum of 20 feet in width with retained or planted trees and Type 3 landscaping shall be provided between every fifth (or fewer) recreational vehicle pad, such that no more than 4 recreational vehicle pads are at the minimum separation distance. Care shall be taken to select areas of healthy existing tree clusters in determining where to place the recreational vehicle pads and larger separation buffers.</u></p> <p>c. <u>The RV Park shall impose a The maximum length of stay of 45 consecutive days for any occupants or RV vehicles shall be 180 days in any one-year period.</u></p> <p>d. In addition to conformance with perimeter landscape regulations in Chapter 18.18 NBMC, a minimum of two <u>evergreen</u> trees shall be provided adjacent to each recreational vehicle pad, <u>which may include retained existing trees</u>. The ground area between recreational vehicle pads and within the recreation areas shall be covered with <u>preserved native vegetation</u>, grass lawn or other landscaping.</p> <p>e. <u>A minimum of 40 percent of all significant trees as defined in NBMC 19.10 shall be retained on site within a recreational vehicle park. 0.33 significant tree credits will be provided for each non-significant tree over 12’ tall retained on the site. Refer to NBMC 19.10 for all other tree-preservation requirements.</u></p> <p>f. <u>To preserve the scenic, forested character along I-90, a designated National Scenic Byway, RV Parks on properties adjacent to I90 at exit 34 shall retain the native vegetation within the 50-foot Native Growth Protection Easement identified along I-90 in the Edgewick Village Plat of 1980.</u></p> <p>g. <u>Recreational vehicle pads may be graveled or paved. All other parking, driveways and drive aisles shall be paved as required per NBMC 18.16.</u></p> <p>h. <u>Up to 30% of the sites within the RV Park may be occupied by cabin units for the purpose of short-term rental occupancy. Cabin units may consist of yurts or site-built cabins of a comparable size to an RV. The RV Park shall impose a limit on occupancy of any cabin units by any one party of no greater than 90 days.</u></p> <p>i. <u>All buildings, including cabin units, shall be stained or painted darker natural-tone colors to blend with the forested character of the site, and shall not use vinyl or metal siding.</u></p> <p>j. <u>The RV Park shall keep all grounds and sites within the park well maintained and ensure that occupants do not store equipment or belongings outside of RVs or cabin units in quantities beyond that typical to camping or vacation use.</u></p>

V. Planning Commission Findings and Analysis

Pursuant to NBMC 20.08.100, the Planning Commission shall consider the following criteria with respect to a proposed amendment the criteria in NBMC 20.08.100 (B) as follows: (Staff analysis is provided in italics under each criterion below).

1. Is the issue already adequately addressed in the Comprehensive Plan?

The Comprehensive Plan does not address specific land uses within zoning districts, but allowing RV Parks as a permitted use within the IC zone is consistent with the stated purpose of the IC Zone, as evaluated above.

2. If the issue is not addressed in the Comprehensive Plan, is there a need for the proposed change?

While there is not a specific need for the proposed change, the proposal is supported by the findings above.

3. Is the proposed change the best means for meeting the identified public need?

Yes. The proposed change (allowing RV parks within the IC Zone), together with the added performance standards, is the best means for meeting the intent of providing additional appropriate area for this tourism-related use within the City.

4. Will the proposed change result in a net benefit to the community?

Yes. The amendment may enable a future RV park use, which would support further tourism-related uses within the City and additional patronage for local businesses.

VI. Summary Findings:

1. The Planning Commission reviewed the draft amendments at their September 8, September 22 and October 13, 2016 meetings.
2. Pursuant to RCW 36.70A.106, the draft amendments were forwarded to Commerce - Growth Management Services on September 2, 2016.
3. A State Environmental Policy Act Determination of Nonsignificance and Notice of Hearing was issued and published in the Valley Record on September 7, 2016. No comments for the SEPA DNS were received.
4. The Planning Commission held a public hearing on the proposed amendments at their September 22, 2016 meeting. Charles Jackson spoke in favor of the proposed amendments. Mr. Jackson's comments are available on the recording for the September 22, 2016 Planning Commission Meeting.
5. The proposed amendments are consistent with the procedures established in NBMC 20.08, *Comprehensive Plan and Development Regulations Amendment Procedures*. The Planning Commission finds that the proposed amendments are consistent with the criteria in NBMC 20.08.100(B) and would result in a net benefit to the community.

VII. Conclusion and Recommendation

Staff Recommendation

After careful consideration of the North Bend Comprehensive Plan and applicable sections of the North Bend Municipal Code as described in the findings above, staff recommends amending NBMC 18.10.030 *Table of Permitted and Conditional Uses*, to allow recreational vehicle parks as a permitted use within the IC Zone, subject to adoption of the amendments to the performance standards for this use in NBMC 18.10.050 *Land Use Performance Standards*, as provided in section IV, above.


Mike McCarty, Senior Planner

10/19/2016
Date

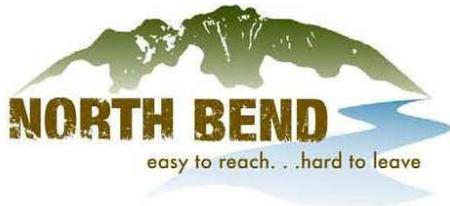
Planning Commission Recommendation

Based on the findings above, the North Bend Planning Commission recommends that the City Council **APPROVE** the proposed amendments to North Bend Municipal Code Chapter 18.10.030 *Table of Permitted and Conditional Uses* and the proposed amendments to North Bend Municipal Code Chapter 18.10.050 *Land Use Performance Standards*, as provided in section IV, above.



Planning Commission Chair

10/20/2016
Date



City Council Agenda Bill

SUBJECT:		Agenda Date: January 3, 2017		AB17-003																									
Motion Authorizing Change Order #3 with Sierra Pacific Construction, LLC for the Bendigo Boulevard Right Turn Lane Project		Department/Committee/Individual																											
		Mayor Ken Hearing																											
		City Administrator – Londi Lindell																											
		City Attorney - Mike Kenyon																											
		City Clerk – Susie Oppedal																											
		Community & Economic Development – Gina Estep																											
		Finance – Dawn Masko																											
		Public Works – Mark Rigos, P.E. X																											
Cost Impact: \$2,462																													
Fund Source: Streets Capital (310)																													
Timeline: Immediate																													
Attachments: Change Order #3																													
<p>SUMMARY STATEMENT:</p> <p>In September 2016, North Bend City Council awarded Sierra Pacific Construction, LLC (Sierra) a construction contract to construct a 200-foot long northbound right-turn lane on Bendigo Blvd (State Route 202) at the intersection with West Park Street. Construction began on November 3, 2016 and is approximately 70% complete at this time.</p> <p>Change Order #1 (CO #1) was approved by City Council on November 15, 2016 and included work to encase an existing shallow utility duct bank with controlled density fill (CDF) to protect the utilities during construction. The approved amount for this change order was not to exceed \$49,033, but actual costs incurred are \$28,613.10, which is \$20,419.90 less than the maximum amount.</p> <p>CO #2 was approved by Council on December 6, 2016 and included work necessary to construct a new joint utility trench for future relocation by franchise companies Comcast and Century Link. The costs for this change order will be reimbursed by the participating franchise utilities.</p> <p>Proposed CO #3 is necessary because the pedestrian push buttons specified in the original contract are outdated and do not comply with current Americans with Disabilities Act (ADA) requirements. Unfortunately, this was not discovered by all parties until the Contractor had already ordered the push buttons. The costs for this change order include shipping the old-style push buttons back to the supplier, a re-stocking fee of 20% for the original order, and the difference in markup between the Contractor’s original bid and the markup allowed by the WSDOT/APWA Standard Specifications for materials procurement.</p> <p>Staff recommends approval of CO #3 so the completed project will fully comply with ADA requirements. A summary of project costs and timeline impacts is below for reference:</p>																													
<table border="1"> <thead> <tr> <th></th> <th>Contract Price (maximum)</th> <th>Contract Time (to Physical Completion)</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Original Contract</td> <td>\$ 241,606.00</td> <td>25 days</td> <td></td> </tr> <tr> <td>CO #1</td> <td>\$ 49,033.00</td> <td>6 days</td> <td>Shallow dry utilities</td> </tr> <tr> <td>CO #2</td> <td>\$ 16,056.00</td> <td>3 days</td> <td>Construct new joint utility trench</td> </tr> <tr> <td>CO #3</td> <td>\$ 2,462.00</td> <td>0 days</td> <td>Ped Push Buttons</td> </tr> <tr> <td>Revised Total</td> <td>\$ 309,157.00</td> <td>34 days</td> <td></td> </tr> </tbody> </table>							Contract Price (maximum)	Contract Time (to Physical Completion)	Reason	Original Contract	\$ 241,606.00	25 days		CO #1	\$ 49,033.00	6 days	Shallow dry utilities	CO #2	\$ 16,056.00	3 days	Construct new joint utility trench	CO #3	\$ 2,462.00	0 days	Ped Push Buttons	Revised Total	\$ 309,157.00	34 days	
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CO #3	\$ 2,462.00	0 days	Ped Push Buttons																										
Revised Total	\$ 309,157.00	34 days																											

City Council Agenda Bill

COMMITTEE REVIEW AND RECOMMENDATION: This item has not had Transportation and Public Works Committee (TPW) review due to the timeframe required to avoid delaying the project.		
RECOMMENDED ACTION: MOTION to approve AB17-003, authorizing Change Order #3 with Sierra Pacific Construction, LLC for the Bendigo Blvd Right-Turn Lane Project, in an amount not to exceed \$2,462.00.		
RECORD OF COUNCIL ACTION		
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
January 3, 2017		

CONTRACT CHANGE ORDER - NO. 3			
PROJECT NAME	Bendigo Blvd. Right Turn Lane Project		
OWNER	City of North Bend		
CONTRACTOR	Sierra Pacific Construction, LLC	CHANGE ORDER NUMBER	3
ORIGINAL CONTRACT DOLLAR AMOUNT AND TIME (IN DAYS)		\$241,606.00	25
PRIOR CHANGE ORDER AMOUNTS		\$65,089.00	9
CONTRACT AMOUNT AND TIME (IN DAYS) PRIOR TO THIS CHANGE ORDER		\$306,695.00	34
THE CHANGE DESCRIBED BELOW BECOMES A PART OF THE CONTRACT ONLY UPON SIGNATURES OF BOTH THE CONTRACTOR AND OWNER. ALL OTHER TERMS OF THE CONTRACT REMAIN UNCHANGED			
		Dollars	Time (Days)
1	Return ped push buttons originally called for in special provisions and procure and install ped push buttons requested by WSDOT.	\$2,462.00	0
2		\$0.00	0
3		\$0.00	0
4		\$0.00	0
NET CHANGE TO DOLLAR AMOUNT AND TIME		\$2,462.00	0
REVISED CONTRACT DOLLAR AMOUNT AND TIME (IN DAYS)		\$309,157.00	34
REVISED TAX AMOUNT (N/A)		\$0.00	
SIGNATURES			
THE PARTIES TO THIS CONTRACT AGREE TO THE TECHNICAL CHANGES, THE CHANGES IN CONTRACT DOLLAR AMOUNT AND THE CHANGES IN CONTRACT TIME INDICATED ABOVE.			
City Inspector	Date	Public Works Director	Date
Contractor's Representative	Date	Mayor	Date

Business Address:
P.O. Box 620
Maple Valley, WA 98038
UBI # 602 971 303 | Lic. # SIERRPC910R3



Contact Info:
Main: 206.730.8985
Email: bsmith@spccllc.com
Fax: 425.660.4040

BID PROPOSAL

Date: 12.14.16

Att: City of North Bend

Project: Bendigo Blvd. @ Park Street, North Bend

SPC is pleased to quote the following work based on email correspondence from D. DeBerg

SCOPE OF WORK:

Revised push button per special provisions (by Don DeBerg)

TOTAL: \$2,462

Respectfully,

Brian Smith

Unit Prices

	Unit	Unit Price
NA		

Clarifications

Equipment rates per blue book and allowable markups per WSDOT

Exclusions

Anything Not Specifically Listed Above or as Modified by Scope of Work Noted Above

SIERRA PACIFIC COST EXTENSIONS

Scope: PROJECT

DATE 12.14.16

TICKET No NA

EQUIPMENT

DESCRIPTION	HOURLY RATE	OP. COST/HR	TOTAL COST/HR

HOURS	EXTENDED

DESCRIPTION	RATE/DAY
**	\$ -

DAYS	EXTENDED
0.00	\$0.00

subtotals \$0.00
21% \$0.00

TOTAL EQUIP

CRAFT GROUP	FIRST	LAST	RATE/HR

HOURS	EXTENDED

subtotals \$0.00
29% \$0.00

TOTAL LABOR

MATERIALS USED

DESCRIPTION	UNIT	UNIT PRICE

X	EXTENDED

subtotals \$0.00
21% \$0.00

TOTAL MATERIALS

SUB/THIRD PARTY RENTALS

TRADE	DESCRIPTION	UNIT	UNIT PRICE
SUB	Totem Electrical	LS	\$ 2,134.58

X	EXTENDED
1.00	\$2,134.58

subtotals \$2,134.58
12% \$2,390.73

TOTAL SUB/SRV

\$2,390.73	TOTAL EQUIP, LABOR, MATERIALS SUB/SRV
-------------------	--

Bond Fee 3%: 71.72
Total: 2,462.45 0

Original PO	\$	6,673.45
Bid Markup 10%	\$	667.35
Use Tax (8.9%)	\$	593.94
Original Total	\$	7,934.74

Revised PO	\$	6,322.05
Restock Fee (20%)	\$	1,334.69
Shipping	\$	200.00
Markup (21%)	\$	1,649.92
Use Tax (8.9%)	\$	562.66
Revised Total	\$	10,069.32

Delta	\$	2,134.58
SPC Markup (12%)	\$	256.15
Grand Total	\$	2,390.73



PROJECT NAME Bendigo Blvd at Park Street - Northbound Right Turn Lane
TOTEM JOB # 4527
CHANGE REQUEST # 3
CONTRACT # T-010

Description of Proposed Change: Return and replace push button equipment with added Special Provisions

QTY	UNIT	DESCRIPTION	LABOR		MATERIAL		EQUIPMENT		SUBCONTRACTOR	
			UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL
1	EA	20% Restocking Fee by ATP	0.00	0.00	\$1,334.69	\$1,334.69	\$0.00	\$0.00	\$0.00	\$0.00
1	EA	Estimated Freight Not to Exceed	0.00	0.00	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00
1	EA	ATP Proposal Revised to 4-Wire	0.00	0.00	\$6,322.05	\$6,322.05	\$0.00	\$0.00	\$0.00	\$0.00
				0.00		\$7,856.74		\$0.00		\$0.00

HOURS MULTIPLIED BY BURDENED RATE \$0.00
MARK UP APPLIED TO LABOR 29.00%

TOTAL MATERIAL \$7,856.74
MARK UP APPLIED TO MATERIAL \$1,649.92

TOTAL EQUIPMENT \$0.00
MARK UP APPLIED TO EQUIPMENT \$0.00

TOTAL SUBCONTRACTOR \$0.00
MARK UP APPLIED TO SUBCONTRACTOR \$0.00

SUB TOTAL \$9,506.66

USE TAX APPLIED TO MATERIAL AT (RULE 171) \$562.66
CREDIT PO #4527-8002 @ 10% MU & 8.9% USE TAX (\$7,934.73)

TOTAL OF CHANGE REQUEST \$2,134.59

Ryan Guthmiller

From: Jane Romito
Sent: Thursday, December 08, 2016 1:10 PM
To: Ryan Guthmiller
Subject: FW: 4527-8002 BENDIGO

Please see below.... Just got off the phone with Pam at ATP....

\$1334.69 restock (20% of original PO)
\$200.00 UPS charges not to exceed

Thanks
Jane

From: Pam Averill [mailto:pam@advancedtraffic.com]
Sent: Thursday, December 08, 2016 11:42 AM
To: Jane Romito
Subject: RE: 4527-8002 BENDIGO

Hi Jane,

There will be a 20% restocking fee plus UPS shipping charges.

Thank you.

Best Regards,

Pam Averill
Purchasing/Distribution

Advanced Traffic Products, Inc.
1122 Industry Street
Building A
Everett, WA 98203
(425)347-6208 Office
(425) 347-6308 Fax

From: Jane Romito [mailto:JaneR@totemelectric.com]
Sent: Wednesday, December 07, 2016 3:42 PM
To: Pam Averill <pam@advancedtraffic.com>
Subject: RE: 4527-8002 BENDIGO

Ok... thank you!

From: Pam Averill [mailto:pam@advancedtraffic.com]
Sent: Wednesday, December 07, 2016 3:41 PM
To: Jane Romito
Subject: RE: 4527-8002 BENDIGO

Hi Jane,

I have not heard back yet.

Very sorry for the delay.

Thank you.

Best Regards,

Pam Averill
Purchasing/Distribution

Advanced Traffic Products, Inc.
1122 Industry Street
Building A
Everett, WA 98203
(425)347-6208 Office
(425) 347-6308 Fax

From: Jane Romito [mailto:JaneR@totemelectric.com]

Sent: Wednesday, December 07, 2016 3:38 PM

To: Pam Averill <pam@advancedtraffic.com>

Subject: FW: 4527-8002 BENDIGO

Importance: High

Hi Pam...

Have you found out if there would be charge for this change?

Thanks
Jane

From: Jane Romito

Sent: Wednesday, December 07, 2016 8:41 AM

To: Lillian Mikelsen

Cc: pam@advancedtraffic.com; Ryan Guthmiller

Subject: FW: 4527-8002 BENDIGO

Importance: High

Good morning...

The original order has an estimated ship date of tomorrow.... This is pending change order. What is the cost (if anything) to change to above? Attached is original po and quote for convenience.

Assuming this hasn't shipped yet, do you want to hold original till this is resolved?

Thanks
Jane

From: Lillian Mikelsen [mailto:Lillian@advancedtraffic.com]
Sent: Wednesday, December 07, 2016 7:10 AM
To: Jane Romito
Cc: Dale Sanders; Pam Averill
Subject: RE: 4527-8002 BENDIGO

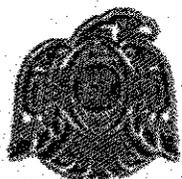
Good Morning
Here is what we came up with for you.

From: Jane Romito [mailto:JaneR@totemelectric.com]
Sent: Friday, December 02, 2016 8:07 AM
To: Pam Averill <pam@advancedtraffic.com>
Subject: 4527-8002 BENDIGO
Importance: High

Good morning...

Please see attached that has been added to special provisions. Please let me know if this changes anything on above project.

Thanks



Jane Romito
Purchasing Agent
253-722-2841 / fax 253-272-5214
Janer@totemelectric.com



Advanced Traffic Products, Inc.

1122 Industry Street
 Building A
 Everett, WA 98208
 Phone (425)347-6208 Fax (425)347-6308

Bid Date - September 7, 2016 Revised to 4 wire 12/7
 Bid to Provide Products
 On the following Project:
Bendigo Blvd at Park St
North Bend Project # T-010

Qty	Unit	Item No.	Item Description	Unit Price	Extend Price
8	ea.	EN43TN1-X	Polara Navigator (4 wire)9x15 R10-3E Reflective Countdown Sign, No Braille, w/ Spec. Voice Message	\$437.80	\$3,502.40
8	ea.	PHCU4W	Polara Ped Head Control Unit	\$229.40	\$1,835.20
8	ea.	850-288-25	Polara 25' interconnect Cable	\$38.90	\$311.20
4	ea.	NPA4X2-X	Polara Pole Adapter for 2 - 9x12 or 9x15 Navs on one pole (Set of 2)	\$84.00	\$336.00
1	ea.	EZCONFIG	Polara Configurator(To be the property of the City)	\$337.25	\$337.25
				Bid Total	\$6,322.05

This Bid is for Materials Only & Does Not Include Lab Fees, Applicable Taxes or Installation Charges.

ATP DOES NOT take responsibility for quantities of materials.

Final quantities are the sole responsibility of the awarded contractor.

These prices are good for 60 days after bid opens.

There is a 5 to 6 week lead-time upon receipt of PO on all products.

Please email PO's to PO@advancedtraffic.com should you opt to purchase this material

**Thank you for the opportunity to provide you with our products.
 If we can be of further assistance, please don't hesitate to call.**

Lillian Mikelsen
 Contract Administrator

P O BOX 1093 / 2332 S. JEFFERSON
TACOMA, WA 98401
PHONE # (253)383-5022 / FAX # (253)272-5214

ORIGINAL PURCHASE ORDER

Totem's Job #: 4527.000

Purchase Order #: 4527-8002

Contract # T-010

To: Advanced Traffic Products, Inc
1122 Industry Street, Bldg. A
Everett, WA 98203

Ship To TOTEM ELECTRIC - FIFE YARD
4310 70TH AVE E
FIFE, WA 98424

Attn: Lillian Mikelsen

Job Name: Bendigo Blvd @ Park St NBRT Ln

Phone #: 425-347-6208

Contact Person for Delivery: **Colin Tasker**

Attn: Pam Averill

(253)678-1502

Phone #: 425-347-6208

Date Required	Terms	How Ship	Date
UPON RELEASE	As Indicated Below	Best Way	10/3/2016

Quantity	Please Supply Items Listed Below	Price	Unit	Total
1.00	Polara per quote attached Submittals due 10-17-16	6,673.45	LUMP	\$ 6,673.45

TOTAL AMOUNT OF PURCHASE ORDER: \$ 6,673.45

Conditions of Purchase Order:

1. Seller's prices are firm and include freight to destination. No escalation will be accepted during the course of the project. By accepting this Purchase Order, Seller agrees to comply with all provisions and conditions of the Main Contract, Plans or Specifications including but not limited to liquidated damages, and all warranty provisions. Any portion of the Purchase Order's products causing delays, directly or indirectly, shall result in liquidated damages being assessed against monies due Seller.
2. If balance owing Seller is less than damages assessed, Seller agrees to pay any and all additional amounts that may be due within thirty (30) days of Totem's invoice.
3. Liquidated damages shall be assessed in the same manner as provided for in the Main Contract.
4. Seller warrants that all materials shall meet requirements of the main Contract and are new unless specifically approved and accepted otherwise. Material sources shall be as required by the Main Contract and approved prior to shipment.
5. **One (1) copy of highlighted, submittal data are required and shall be received by the Buyer within two (2) weeks of the date of this Purchase Order.**
6. All material and equipment to be in strict accordance with contract plans and specifications.
7. If reflective tape is required on the by the contract it is to be installed by the vendor prior to delivery.
8. Totem will not be responsible for noncompliance without prior written agreement.
9. Receipt of delivery does not imply acceptance or approval of product.
10. Buyer's above named contact person must be notified forty-eight (48) hours in advance of any delivery to ensure handling capabilities. Deliveries without proper notification will be refused.
11. All appurtenances as required for the complete installation to be included as incidental to this Purchase Order.
12. Seller agrees that time is of the essence and will schedule the manufacture products to meet the project requirements.
13. Purchase Order to be held for approval and release unless otherwise noted.
14. **Display Delivery 45-60 days** after release to the Totem Warehouse
15. **Cabinet Delivery 60 days** after release to the testing facility unless otherwise instructed.
16. **All materials to ship complete by Bid Item. I/E palletized and shrink wrapped by Bid Item.**
17. **All materials to be billed by the Bid Item #. Invoices not done in this manner will be rejected.**
18. **Partial shipments will not be accepted without prior approval.**
19. Transmit packing slip & B/L # to office at time of shipment to enable our review of your materials accuracy.
20. Purchase Order number must appear on all invoices, packages etc.
21. Please notify us immediately if you are unable to ship complete order by date specified.
22. If you should find any discrepancies on your purchase order please notify us within 72 hours of receipt or Totem will assume you have accepted the order as written.
23. Invoices received after the 25th of the month will be entered for payment in the month following and be discounted accordingly.
24. It must be known that payments will be made ten days after receipt from Owner or Prime Contractor. Material inspection is required.

P O BOX 1093 / 2332 S. JEFFERSON
TACOMA, WA 98401
PHONE # (253)383-5022 / FAX # (253)272-5214

ORIGINAL PURCHASE ORDER

Totem's Job #: 4527.000

Purchase Order #: 4527-8002

Contract # T-010

- 25. Payment for stored materials will be made the 20th day of the month following receipt of payment from the Owner or Prime Contractor of the project, provided that said payment is allowable under the Main Contract. (Approx. 60 days)
- 26. Totem Electric does not accept any restock fees on any returned materials not previously identified in writing as NON-RETURNABLE.

ADVANCED TRAFFIC PRODUCTS, INC

TOTEM ELECTRIC OF TACOMA, INC.

Supplier's Acknowledgement

Date

Jane Romito

Jane Romito

11-03-16

Date

Advanced Traffic Products, Inc.

1122 Industry Street
 Building A
 Everett, WA 98208
 Phone (425)347-6208 Fax (425)347-6308

Bid Date - September 7, 2016
 Bid to Provide Products
 On the following Project:
Bendigo Blvd at Park St
North Bend Project # T-010

Qty	Unit	Item No.	Item Description	Unit Price	Extend Price
8	ea.	EN23TN1-X	Polara Navigator (2 wire)9x15 R10-3E Reflective Countdown Sign, No Braille, w/ Spec. Voice Message	\$437.80	\$3,502.40
1	ea.	CCU2EN	Polara CCU w/USB & Ethernet Port (no H/W kit)	\$2,217.80	\$2,217.80
1	ea.	CCUZENHK-12	Polara 12' Cabinet Control Unit Hardware Kit	\$280.00	\$280.00
4	ea.	NPA4X2-X	Polara Pole Adapter for 2 - 9x12 or 9x15 Navs on one pole (Set of 2)	\$84.00	\$336.00
1	ea.	EZCONFIG	Polara Configurator(To be the property of the City)	\$337.25	\$337.25
Bid Total					\$6,673.45

This Bid is for Materials Only & Does Not Include Lab Fees, Applicable Taxes or Installation Charges.

ATP DOES NOT take responsibility for quantities of materials.

Final quantities are the sole responsibility of the awarded contractor.

These prices are good for 60 days after bid opens.

There is a 5 to 6 week lead-time upon receipt of PO on all products.

Please email PO's to PO@advancedtraffic.com should you opt to purchase this material

**Thank you for the opportunity to provide you with our products.
 If we can be of further assistance, please don't hesitate to call.**

Lillian Mikelsen
 Contract Administrator

Please add these Special Provisions:

8-20.3(14)C.OPT1.ESP.DT1

(NWR August 16, 2010)

Round Loops

Round loops shall be constructed in accordance with the following requirements:

1. Loop conductor and lead in cable shall conform to these Special Provisions.
2. Round sawcuts shall be six feet in diameter and shall be constructed using equipment designed for cutting round loops. The equipment shall use a concave, diamond-segmented blade. The sawcuts shall be normal to the pavement surface and shall be a minimum of 0.25 inches wide. The sawcut depth shall be a minimum of 2 5/8 inches and a maximum of three inches measured at any point along the perimeter, except on bridge decks. Other methods of constructing the round sawcut, such as anchoring a router or flat blade saw, will not be allowed.
3. The bottom of the sawcut shall be smooth. No edges created by differences in sawcut depths will be allowed.
4. All sawcut corners shall be rounded to a minimum 1.5 inch radius.
5. All sawcuts shall be cleaned with a 1000 psi high pressure washer as certified by the manufacturer's label on the machine or as measured by an in line pressure gauge. Wash water and slurry shall be vacuumed out and the sawcut shall be blown dry with compressed air. Disposal of the wash water and slurry shall comply with the requirements of Section 1-07.5(3) and the Special Provision **LEGAL RELATIONS AND RESPONSIBILITIES TO THE PUBLIC**.
6. Loops shall be installed after grinding and prior to the final lift of roadway surfacing material.
7. The conductor shall be installed one turn on top of the previous turn. All turns shall be installed in a clockwise direction. The conductors shall be secured to prevent floating with 2-inch lengths of high temperature foam backer rod sized for a snug fit. The backer rod shall be spaced at 2-foot intervals around the perimeter of the sawcut and at corners.
8. Installation of the sealant shall completely encapsulate the loop conductors. A minimum of one inch of sealant shall be provided between the top of the conductors and the top of the sawcut. The top of the sealant shall be flush to 1/8 inch below the top of the sawcut.
9. Use of kerosene solvent is prohibited.

8-20.3(14)C.OPT3.ESP.DT1

(NWR October 5, 2009)

Existing Traffic Loops

The Contractor shall notify the Area Traffic Engineer through the Engineer a minimum of five working days in advance of pavement removal or grinding in areas with existing loops.

If the Engineer suspects that damage to any loop, not identified in the Plans as being replaced, may have resulted from Contractor's operations or is not operating adequately, the Engineer may order the Contractor to perform the field tests specified in Section 8 20.3(14)D. The test results shall be recorded and submitted to the Engineer. Loops that fail any of these tests shall be replaced.

Loops that fail the tests, as described above, and are replaced shall be installed in accordance with current WSDOT design standards and Standard Plans, as determined by the Engineer.

If traffic signal loops that fail the tests, as described above, are not replaced and operational within 48 hours, the Contractor shall install and maintain interim video detection until the replacement loops are operational. The type of interim video detection furnished shall be approved by the Engineer prior to installation.

8-20.3(14)D.GR8

Test for Induction Loops and Lead-in Cable

8-20.3(14)D.INST1.ESP.DT1

Section 8-20.3(14)D is supplemented with the following:

8-20.3(14)D.OPT1.ESP.DT1

(NWR October 5, 2009)

Induction Loop Tests

Test A and Test D are revised as follows:

Test A – The DC resistance between the 2 lead-in cable wires, including the loop, shall be measured by a volt ohmmeter. The resistance shall not exceed 5-ohms or lower the Q of the circuit below 5 where Q is equal to the "Inductive Impedance @ 50 kHz" divided by "Resistance".

Test D - An inductance test shall be made to determine the inductance level of each inductance loop. The Contractor shall record the inductance level of each inductance loop installed on the project and shall furnish the findings to the Engineer. An induction level, as measured from the controller cabinet, below 50-microhenries is considered a failure.

8-20.2(9-29.3(2)B).DT1

Multi-Conductor Cable

8-20.2(9-29.3(2)B).INST1.ESP.DT1

Section 9-29.3(2)B is supplemented with the following:

8-20.2(9-29.3(2)B).OPT1.ESP.DT1

(NWR August 19, 2013)

Two-conductor through ten-conductor unshielded control cable shall be size 14 AWG.

8-20.2(9-29.12).ESP.DT1

Electrical Splice Materials

8-20.2(9-29.12).INST1.ESP.DT1

Section 9-29.12 is supplemented with the following:

8-20.2(9-29.12(2)).ESP.DT1

Traffic Signal Splice Material

8-20.2(9-29.12(2)).INST1.ESP.DT1

Section 9-29.12(2) is supplemented with the following:

8-20.2(9-29.12(2)).OPT1.ESP.DT1

(NWR March 1, 2011)

Induction loop splices shall be either the heat shrink type or the re-enterable type with end cap seals.

8-20.2(9-29.18).OPT2.ESP.DT1

(NWR May 5, 2014)

Loop Sealant

Loop sealant for use in HMA pavement shall be one of the following:

1. RAI Pro-Seal 6006EX
2. QCM EAS-14
3. 3M Black 5000
4. Craftco Inc. Part #34271

8-20.2(9-29.19).ESP.DT1

Pedestrian Push Buttons

8-20.2(9-29.19).INST1.ESP.DT1

Section 9-29.19 is supplemented with the following:

8-20.2(9-29.19).OPT1.ESP.DT1

(NWR November 4, 2013)

APS Pushbutton Station

Pedestrian pushbutton station equipment shall be from one of the following manufacturers:

Polara Navigator EN4 (4-wire system)
Polara Manufacturing
9153 Stellar Court
Corona, CA 92883
888-340-4872
<http://www.polara.com/navigator.html>

Distributed by:
Advanced Traffic Products
909 SE Everett Mall Wy
Suite B280
Everett, WA 98208
425-347-6208

Novax SoundSafe APS
Novax Industries Corporation
202-1525 Cliveden Ave
Delta, BC V3M 6L2
604-525-5644
<http://www.novax.com/#!/products/vstc1=soundsafe>

Distributed by:
Northwest Signal Supply
12965 SW Herman Rd
Tualatin, OR 97062
503-635-4351

Campbell Company Advisor Guide APS
Campbell Company
450 W McGregor Dr
Boise, ID 83705
208-345-7459
<http://www.pedsafety.com/advisor-guide-aps/>

No WA distributor listed.

The pushbutton stations and adapters shall be Forest Green in color. The sign shall be 9 inch by 12 inch, option B (MUTCD R10-3b), when used in conjunction with a non-countdown type pedestrian signal display or 9 inch by 15 inch, option G (MUTCD R10-3e), when used in conjunction with a countdown type pedestrian signal display. The sign shall include a frame adapter plate.

A pole adaptor, from the pushbutton station manufacturer, shall be utilized when a pole adaptor is required.

Each pedestrian signal pushbutton station shall include one pedestrian signal head control unit, mountable in the associated pedestrian signal display enclosure.

All manufacturer recommended setup equipment, required to program, adjust and make operational the pedestrian pushbutton stations, shall be furnished with each complete pushbutton system.

All pedestrian pushbutton station equipment shall be the same make or model from one manufacturer.

8-20.2(9-29.20).ESP.DT1

Pedestrian Signals

8-20.2(9-29.20).INST1.ESP.DT1

Section 9-29.20 is supplemented with the following:

8-20.2(9-29.20).OPT3.ESP.DT1

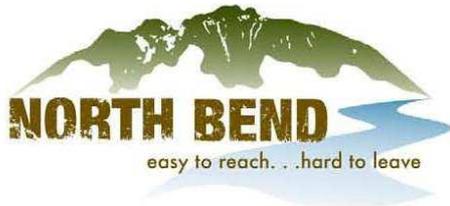
NWR January 26, 2011)

Countdown Pedestrian Signal

All pedestrian signal displays shall be the countdown type signal display as follows and from the following manufacturer:

Model: 430-6479-001X

Manufacturer: Dialight Corp.
1501 Route 34 South
Farmingdale, NJ 07727
<http://www.dialight.com/>



City Council Agenda Bill

SUBJECT:	Agenda Date: January 3, 2017	AB17-004
Motion Authorizing Amendment No. 1 to Work Order 2016-10 with The Blueline Group for Engineering Services	Department/Committee/Individual	
	Mayor Ken Hearing	
	City Administrator – Londi Lindell	
	City Attorney - Mike Kenyon	
	City Clerk – Susie Oppedal	
	Community & Economic Development – Gina Estep	
	Finance – Dawn Masko	
	Public Works – Mark Rigos, P.E.	X
Cost Impact: NTE \$25,000		
Fund Source: SD Professional Services or Pass Through Cost to Developers		
Timeline: Immediate		

Attachments: Amendment No. 1 to Work Order 2016-10 (will be completed following approval)

SUMMARY STATEMENT:

In winter 2015/2016, City Council authorized Work Order 2016-10 under the existing on-call contract with The Blueline Group (located in Kirkland). The work order authorized part-time on-site professional engineering support from Blueline’s Tom Mohr, P.E.

Mr. Mohr has typically spent two to three days a week on site at the Public Works Department. The contract between the City and Blueline was for \$123,000. However, it is anticipated the cost of services expended by Blueline will be an additional amount of \$20,000 - \$25,000 more than the original work order. Staff will know the total amount due once the December bill has been received, but anticipates it to be roughly \$21,000. The exceedance was primarily due to the following two factors:

1. Mr. Mohr provided the City with development engineering review which primarily included Cedar Falls South, a 30-lot subdivision proposed by John Day Homes. Simply put, development reviewer Brian Tucker’s workload was over 100% capacity in 2016, so some of the overflow reviews were filled by Mr. Mohr. This was work that was not entirely anticipated in late 2015. This work was a pass-through cost of approximately \$5,200 for Cedar Falls South alone. He contributed to a few other reviews as well.
2. In early summer 2016, the City chose to move forward with a previously unanticipated pavement re-construction project on NW 14th Street, in addition to the anticipated pavement overlay program in the Old Si View neighborhood. Completing the design, managing the contractor, inspecting the construction, and coordinating with the community on the NW 14th Street project by itself was a substantial amount of work performed by Mr. Mohr (roughly 70 hours). Thus, there was an additional approximate \$12,000 of engineering services performed.

	Contract Price	Contract Time	Reason
Original Contract	\$ 123,000	365 days	
Change Order (approx., depends on labor in November and December 2016)	\$ 25,000 (NTE)	N/A	See above
Revised Total	\$148,000 (NTE)	365 days	

Tom Mohr’s expertise and support was invaluable to the City in 2016. He managed several important backlogged storm drainage projects for the City of North Bend. Additionally, he helped secure several

City Council Agenda Bill

transportation and pavement overlay grants. Mr. Mohr put us on the King County and WA State radar for future grant opportunities on the South Fork Avenue extension project.

In November, 2016 City staff became aware of the likelihood of a contract amount exceedance on the Blueline work order. Consequently, Public Works Director Mark Rigos reduced Mr. Mohr’s working hours for the remainder of 2016 from 2-3 days per week to 1 day per week to keep the exceedance to a minimum.

COMMITTEE REVIEW AND RECOMMENDATION: This item was not brought forward to the Transportation and Public Works Committee meeting on December 14, consequently it has been placed on General Discussion for the January 3, 2017 City Council Meeting.

RECOMMENDED ACTION: MOTION to approve AB17-004, authorizing Amendment No. 1 to Work Order 2016-10 with The Blueline Group for additional Engineering Services, in a form and content acceptable to the City Attorney, in an amount not the exceed \$25,000.

RECORD OF COUNCIL ACTION

<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
January 3, 2017		