

1 **CITY OF NORTH BEND PLANNING COMMISSION MEETING MINUTES**

2 Thursday, March 8, 2012 at 7:00 PM

3 City Hall Conference Room,

4 211 Main Avenue North, North Bend, WA 98045

5 *Please Note: A complete audio recording of this meeting is available on the City of North Bend website,*  
6 *[www.northbendwa.gov](http://www.northbendwa.gov), under Commissions - Planning Commission - Meeting Audio.*

7  
8 **CALL TO ORDER**

9 The meeting was called to order at 7:00 PM.

10  
11 **ROLL CALL**

12 Planning Commissioners present: Brenden Elwood, Gary Fancher, Scott Lee, Jim Luckey, Rob McFarland  
13 (Chair), and Piper Muoio. Commissioner Bjorklund advised staff that he would be unable to attend, and has been  
14 excused from tonight's meeting. City Staff present: Gina Estep, Community & Economic Development Director;  
15 Ron Garrow, Public Works Director. Guest: Kris Liljebld, Perteet Engineering

16  
17 Gina Estep said that the Sustainability Workshop had been postponed to accommodate the two remaining items  
18 on the Agenda and apologized to citizens who did not get the notification.

19  
20 **AGENDA ITEM #2 – PUBLIC COMMENT ON NON-AGENDA ITEMS (LIMITED TO 3**  
21 **MINUTES PER PERSON)**

22 Chair McFarland asked if anyone would like to make comment on any non-agenda item. No one offered  
23 comment on non-agenda items.

24  
25 **AGENDA ITEM #3 – MINUTES FROM THE FEBRUARY 9, 2012 PLANNING COMMISSION**  
26 **MEETING**

27 Chair McFarland asked if there was a motion to approve the Minutes from the February 9, 2012 Planning  
28 Commission Meeting. Commissioner Fancher Motioned to Approve the Minutes; Commissioner Luckey  
29 seconded the Motion. Commissioner Fancher offered comment on the Minutes and said that he had offered  
30 support to the anti-idling initiative and distributed the Puget Sound Clear Air Agency support for the idle policies  
31 and also submitted the Ecology support for the city center. There were no comments or corrections to the  
32 Minutes offered. The Minutes were Approved, 6:0.

33  
34 **AGENDA ITEM #4 – PUBLIC HEARING – TRANSPORTATION ELEMENT OF THE**  
35 **COMPREHENSIVE PLAN (COMMENTS LIMITED TO THREE MINUTES PER PERSON)**

36 Chair McFarland said that the Planning Commission had received written comments, which have been distributed  
37 to the Commissioners. Chair McFarland called names that he read from the Sign-Up Sheet provided for those  
38 who wished to speak at tonight's Public Hearing. Chair McFarland said that for the appearance of fairness he  
39 asked the guests in attendance if anyone objects to his or any Commissioner participation in tonight's meeting.  
40 No one offered any objection. Chair McFarland asked the Commissioners if any of them have any financial or  
41 personal interest in the affected properties or issues before the Commission tonight. No Commissioner responded  
42 to Chair McFarland's inquiry. Chair McFarland asked that any Commissioner place on the record any ex parte  
43 communication that they may have had outside of this hearing with proponents or opponents of the matter before  
44 the Commission. There was no ex parte communication placed on the record.

45  
46 Gina Estep briefed the Commissioners and guests on the status of the Transportation Element and the  
47 Transportation Element Update, Draft Final Report, March 2012, which Ms. Estep said feels is the final document  
48 based on the comments and changes received from the Planning Commission.

1 Ron Garrow said that at the last meeting we had provided some direction for Kris Liljeblad from Perteet  
2 Engineering to finish the document, addressing the Capital Improvement Program and the cost estimating to  
3 finalize the document and amend all the policies and goals based on the comments received.

4  
5 Kris Liljeblad from Perteet Engineering said that now we have a complete packet and that he is here to answer  
6 any questions.

7  
8 Piper Muoio asked about the edits made to the Final Draft Report, as she had missed a meeting, and sees changes  
9 and missing information in the current document. Chair McFarland suggested to Commissioner Muoio that she  
10 take that issue up during the Commission deliberation.

11  
12 Chair McFarland opened the Public Hearing.

13  
14 The following names appeared on the Sign-Up Sheet and were called upon by the Planning Commission Chair to  
15 offer comment at tonight's Public Hearing on the Transportation Element. Those names with a check (☑) spoke  
16 and offered comment.

17  
18 *Please Note: A complete audio recording of the Public Comments offered at tonight's meeting is available on the*  
19 *City of North Bend website, [www.northbendwa.gov](http://www.northbendwa.gov), under Commissions - Planning Commission - Meeting Audio.*  
20 *Citizen Public Comments start at 16 Minutes, 40 seconds from the start of the meeting.*

- 21
- 22 • ☑ Bill Sayer, Cadman, 7785 – 185<sup>th</sup> St., Redmond, WA. Mr. Sayer also distributed written materials to
- 23 the Planning Commission.
- 24 • ☑ Michelle Mennis, 46010 SE 137<sup>th</sup> St., North Bend, WA
- 25 • Chris Hall, 13918 – 463<sup>rd</sup> Ave. SE, North Bend, WA - did not speak.
- 26 • ☑ Jeff Martine, 13534 – 416<sup>th</sup> SE, North Bend, WA
- 27 • Beth Burman, 43310 SE 151<sup>st</sup> St., North Bend, WA - did not speak.
- 28 • Joanne Boulanger, P. O. Box 1255, North Bend, WA - did not speak.
- 29 • Deb McNally, 13906 – 463<sup>rd</sup> Ave., SE, North Bend, WA - did not speak.
- 30 • ☑ Dave Hutton, 13906 – 463<sup>rd</sup> Ave. SE, North Bend, WA
- 31 • ☑ Larry Martinez, Travel Centers, 46600 North Bend Way, North Bend, WA
- 32 • ☑ Linda Braley, 13703 – 461<sup>st</sup> Place SE, North Bend, WA
- 33 • ☑ Sherwood Korssjoen, 13710 – 461<sup>st</sup> Place SE, North Bend, WA
- 34 • Kathy Hardy, 23133 SE 58<sup>th</sup> St., Issaquah, WA - did not speak.
- 35 • Cecilla Reed, United States Forest Service, 902 North Bend Way, North Bend, WA - did not speak.
- 36 • ☑ Richard Kent, Tanner Electric, 45710 SE North Bend Way, North Bend, WA
- 37 • ☑ Bruce Milliman, 13924 – 476<sup>th</sup> Ave. SE, North Bend, WA
- 38 • ☑ Doug Schindler, Mountains To The Sound Greenway, 911 Western Ave., Suite 200, Seattle, WA
- 39 • ☑ Jim Garhart, Snoqualmie Valley School District #410, No Address Given
- 40

41 Chair McFarland asked if anyone else wanted to speak at tonight's Public Hearing.

- 42
- 43 • ☑ Tim Dahl (*spelling of last name is unconfirmed*), 13723 – 461<sup>st</sup> Place SE, North Bend, WA
- 44

45 No one else from the audience spoke. Chair McFarland asked if any of the Commissioners had any questions for  
46 the public before the meeting moves onto deliberation. None of the Commissioners voiced any questions. Chair  
47 McFarland closed the Public Hearing.

48  
49  
50 **AGENDA ITEM #5 – TRANSPORTATION ELEMENT UPDATE (1 HOUR) – PLANNING**  
51 **COMMISSION DELIBERATION AND POSSIBLE RECOMMENDATION**

52 Chair McFarland asked if there was a motion to recommend approval of the Transportation Element.  
53 Commissioner Fancher motioned to Approve the City of North Bend's Comprehensive Transportation Element  
54 Update for 2012. Commissioner Elwood seconded the motion. Chair McFarland opened the motion up for  
55 discussion.

1  
2 Mr. Garrow spoke and addressed some of the comments received at tonight's Public Hearing. There was  
3 discussion between Commissioners, Mr. Liljeblad, and city staff regarding the public comments received.  
4

5 There was discussion between Commissioners, Mr. Liljeblad, and city staff regarding the traffic counts done at  
6 various dates in the truck town area. Ms. Estep said that what she is hearing is that the Planning Commission  
7 does not have confidence in the traffic count numbers, and she will have Perteet put together for the Planning  
8 Commission a summary of what was included in their traffic study. Mr. Garrow said that he will have another  
9 traffic count done at 468<sup>th</sup>.  
10

11 There was discussion between Commissioners, Mr. Liljeblad, and city staff regarding the parking spaces at TA.  
12

13 Mr. Garrow said that the Council has decided not to form a Task Force on Truck Town Traffic as a priority, but  
14 that the Planning Commission should still keep it on their Traffic Priority list to present to Council if they wish.  
15 There was discussion between Commissioners and city staff regarding this task force.  
16

17 There was continued discussion between Commissioners, Mr. Liljeblad, and city staff regarding truck traffic at  
18 truck town, and where trucks are allowed to travel within the city. There was discussion of changing the wording  
19 in Policy 1.2.3 "freight movement" and substitute the words "truck access". Chair McFarland motioned to strike  
20 the words in Policy 1.2.3 "freight movement" and substitute the words "truck access". Commissioner Elwood  
21 seconded the motion. There was discussion of Chair McFarland's motion. The vote was 2-3 (Muio, Fancher,  
22 Luckey voting no) to approve the motion. Commissioner Lee abstained from voting. The motion is Denied.  
23

24 Chair McFarland made a motion to change Policy 1.8.2 to insert the following wording in subsection a): Through  
25 Truck Routes, "*principally arterials*" for movements through the City, and to change the following wording in  
26 subsection b): Truck Access Routes, "*principally collectors*" for movements between the Through Truck Routes  
27 and freight destinations within the City. Commissioner Luckey seconded the motion. Commissioner Muoio  
28 offered an amendment to Chair McFarland's motion to also delete the word "freight" from this section. Chair  
29 McFarland said no to the amendment request. The vote was 6:0 to Approve Chair McFarland's motion.  
30

31 Commissioner Muoio made a motion to strike the word "*freight*" from Objective 1.8. Commissioner Fancher  
32 seconded the motion. There was discussion of Commissioner Muoio's motion. Commissioner Fancher offered a  
33 friendly amendment to Commissioner Muoio's motion, to substitute the word "*truck*" for the word "*freight*".  
34 There was discussion of Commissioner Fancher's amendment to the motion. Mr. Liljeblad said that there is no  
35 need to use the words "arterial" and "connector" which he said are not necessarily that important to this policy,  
36 and you could instead say "roadways". Commissioner Muoio withdrew her motion in order to re-state it.  
37

38 Commissioner Muoio made a new motion to strike the words "*arterial*" and "*connector*" and substitute the word  
39 "*roadways*" and to strike the word "*freight*" and substitute the word "*truck*" from Objective 1.8. The new section  
40 language would read: "*Provide a designated system of roadways that provide reliable truck mobility through the*  
41 *City, and to/from the growing number of businesses in the City, while minimizing negative community aspects.*"  
42 Commissioner Fancher seconded the motion. There was discussion of Commissioner Muoio's motion. The vote  
43 was 6:0 to Approve Commissioner Muoio's motion.  
44

45 Commissioner Muoio made a motion to strike Policy 1.8.1. Commissioner Fancher seconded the motion. There  
46 was discussion of Commissioner Muoio's motion. Commissioner Muoio withdrew her motion.  
47

48 Commissioner Muoio made a motion to strike Policy 1.8.4. Commissioner Elwood seconded the motion. There  
49 was discussion of Commissioner Muoio's motion. Commissioner Fancher offered a friendly amendment to keep  
50 Policy 1.8.4 and to instead strike the word "*overnight*" and the words "*between the hours of 10:00 PM and 6:00*  
51 *am*". The new section language would read: "*Restrict truck parking in residential neighborhoods.*"  
52 Commissioner Luckey had a question of the use of the word "*neighborhood*" and perhaps instead to change it to  
53 "*areas*." There was a consensus to keep the motion with the friendly amendment as described. The vote was to  
54 Approve Commissioner Muoio's motion. The motion was Approved.

1 *Please Note: The audio recording of this meeting was insufficient to positively identify individual Commissioners*  
2 *who voted for or against this motion. It is confirmed that the motion was Approved. Audio of this vote can be*  
3 *found at 2 hours, 56 minutes from the start of the meeting.*

4  
5 Commissioner Fancher made a motion to amend Policy 1.8.4, to change it to read: “*Restrict truck parking in*  
6 *school and residential neighborhoods.*” Commissioner Elwood seconded the motion. There was discussion of  
7 Commissioner Fancher’s motion. The vote was to approve Commissioner Fancher’s motion. The motion is  
8 *Denied. Please Note: The audio recording of this meeting was insufficient to positively identify individual*  
9 *Commissioners who voted for or against this motion. It is confirmed that the motion was Denied. Audio of this*  
10 *vote can be found at 2 hours, 59 minutes from the start of the meeting.*

11  
12 Commissioner Muoio asked and received permission from Chair McFarland to review changes made from the  
13 December 8, 2011 Planning Commission meeting and to the draft document from that meeting that she does not  
14 see in the current draft document. Ms. Estep asked that if Commissioner Muoio wishes to review changes since  
15 the December 8<sup>th</sup> meeting, that she come into the CED Office to review, as there were so many changes since that  
16 time and there have been three meetings since that date. Ms. Estep agreed to Commissioner Muoio’s suggestion  
17 that Commissioner Muoio would summarize her questions on these changes and then to submit them to Ms.  
18 Estep.

19  
20 Commissioner Fancher made a motion to strike the last three words of Policy 2.2.3 “*prior to 2008*” and replace  
21 them with the words “*after 1989*”. Commissioner Elwood seconded the motion. There was discussion of  
22 Commissioner Fancher’s motion. The vote was 6:0 to Approve Commissioner Fancher’s motion.

23  
24 Chair McFarland reviewed the draft Transportation Element document page by page for Commission suggested  
25 edits.

26  
27 Chair McFarland made a motion to change Policy 2.2.1 by striking the word “*with*” and replacing it with the word  
28 “*for*”. The Policy would then read “*Implement an idling policy for all City vehicles, and educate the public about*  
29 *the benefits of not idling vehicles.*” Commissioner Fancher seconded the motion. The vote was 6:0 to Approve  
30 Chair McFarland’s motion.

31  
32 Chair McFarland made a motion to change Policy 2.2.2 by deleting the words “*large trucks and buses*”. The  
33 Policy would now read: “*Develop and implement idling measures that reduce or prohibit the idling of vehicles.*”  
34 Commissioner Fancher seconded the motion. The vote was 6:0 to Approve Chair McFarland’s motion.

35  
36 Chair McFarland made a motion to change Policy 2.2.5 by deleting the word “*provide*” and changing the Policy  
37 to read: “*Make available education materials at North Bend truck stop facilities*” and keep the remainder of the  
38 sentence as it currently reads. Commissioner Fancher seconded the motion. There was discussion of Chair  
39 McFarland’s motion. Commissioner Muoio offered a friendly amendment to Chair McFarland’s motion, to have  
40 the sentence read: “*Make education materials available at North Bend truck stop facilities*”. Chair McFarland  
41 accepted Commissioner Muoio’s friendly amendment request. The vote was 6:0 to Approve Chair McFarland’s  
42 motion.

43  
44 Chair McFarland lead a discussion of Policy 2.2.6 with city staff and the other Commissioners.

45  
46 Chair McFarland lead a discussion of Policy 2.2.7 with city staff and the other Commissioners. Commissioner  
47 Fancher noted a typographic error after the word “*Preston*”. The period there should be a comma.

48  
49 Commissioner Fancher made a motion to change the wording in Policy 2.2.7 to read: “*Work with Public*  
50 *Agencies, Businesses, County, State and Federal transportation agency planners and stakeholders...*”  
51 Commissioner Muoio seconded. There was a discussion of Commissioner Fancher’s motion. Commissioner  
52 Fancher withdrew his motion.

53  
54 Chair McFarland made a motion to change Policy 3.1.4 (Under the heading “*Single Occupant Vehicle Trip*  
55 *Reduction*”) by deleting the words “*Allow city employees*” and to substitute the words “*Establish city work*

1 *policies which support city employees*” and to keep the remainder of the sentence as it currently reads.  
2 Commissioner Fancher seconded the motion. There was a discussion of Chair McFarland’s motion. The vote  
3 was 6:0 to Approve Chair McFarland’s motion.

4  
5 Commissioner Luckey led a discussion of Policy 3.1.2 (Under the heading “Pedestrian and Bicycle  
6 Transportation”).

7  
8 It was noted by Ms. Estep that there are errors in the numbering of sections “Single Occupant Vehicle Trip  
9 Reduction” and “Pedestrian and Bicycle Transportation”.

10  
11 Commissioner Fancher made a motion to update the “Interstate Trucking” Section (Page 36 of the February  
12 Draft) with the Hefron Traffic Data. There was a discussion of Commissioner Fancher’s motion. No second was  
13 made (or heard) and no vote called for.

14  
15 Commissioner Lee led a discussion of the “Existing Intersection Level-of-Service” Section (Page 57 of February  
16 Draft). Commissioner Lee noted missing data on Table 6 Existing Weekday PM Peak Hour Levels of Service,  
17 under “Critical Movement” as well as level-of-service that is below standards for North Bend. Commissioner Lee  
18 motioned to correct Table 6 to reflect the highway capacity manual definition for reporting of two way stop  
19 control intersections. Commissioner Luckey seconded the motion. There was a discussion of Commissioner  
20 Lee’s motion. Chair McFarland restated Commissioner Lee’s motion as “Amend Tables 6, 8 and 9 to report two  
21 way stop controls to reflect the HC (highway capacity) standards.” The vote was 6:0 to Approve Commissioner  
22 Lee’s motion.

23  
24 Commissioner Luckey questioned Mr. Garrow concerning the Real Estate Excise Taxes referenced on Page 92 of  
25 the February Draft.

26  
27 Commissioner Luckey questioned the amount reported under the Section “Estimated Revenue Available to  
28 Transportation Projects” and specifically No. 4 “The city will collect \$7,200,000 in impact mitigation fees for  
29 roadway and pedestrian projects over the next 18 years, or \$400,000 per year.” Mr. Liljeblad said that he did not  
30 recall where the figures came from. Ms. Estep said that it is probably related to the city’s estimated build out  
31 multiplied by where we are currently with impact fees per unit. Commissioner Luckey motioned that city staff  
32 verify financial numbers in the Section “Estimated Revenue Available to Transportation Projects”.  
33 Commissioner Fancher seconded the motion. Chair McFarland offered a friendly amendment to add the language  
34 “and amend as needed” to Commissioner Luckey’s motion. Commissioner Luckey accepted Chair McFarland’s  
35 friendly amendment. The vote was 6:0 to Approve Commissioner Luckey’s motion.

36  
37 Chair McFarland made a motion to Approve the Transportation Element Update to the Comprehensive Plan as  
38 amended from the Planning Commission to a recommendation to Council. Such recommendation includes  
39 Planning Commission’s advisement to Council to require staff to validate and reconcile all public record traffic  
40 studies with city traffic studies. Commissioner Fancher seconded the motion. There was a discussion of Chair  
41 McFarland’s motion. Commissioner Muoio said that she would personally like have a validation done and make  
42 sure what the Planning Commission presents to Council (is accurate). Commissioner Luckey said he agreed with  
43 Commissioner Muoio, and that he wants to see the Transportation Element again. Commissioner Lee said he  
44 agrees with that. Chair McFarland said that he feels uncomfortable with bringing it back. Chair McFarland also  
45 said that if this motion is defeated, that the Commissioners be very specific with any future changes.

46  
47 The vote was to Disapprove of Chair McFarland’s motion.

48 *Please Note: The audio recording of this meeting was insufficient to positively identify individual Commissioners*  
49 *who voted for or against this motion. It is confirmed that the motion was Denied. Audio of this vote can be found*  
50 *at 4 hours, 2 minutes from the start of the meeting.*

51  
52 Commissioner Fancher made a motion that staff include in the version the Commission gets back not only the  
53 updated traffic studies but also the information on the pass closure data. Chair McFarland asked for  
54 Commissioner Fancher to restate his motion. Commissioner Fancher restated his motion to update the  
55 Transportation Plan with the data from the Hefron Traffic Analysis, the storm related closures of I-90 from the

1 Freight Transportation Economic Impact Assessment Report, and the updated traffic study information that has  
2 been requested. An unidentified Commissioner seconded the motion. There was a discussion between city staff,  
3 the Commissioners, and Mr. Liljeblad of Commissioner Fancher's motion. Chair McFarland asked  
4 Commissioner Fancher to restate his motion again incorporating the comments from the other Commissioners.  
5 Commissioner Fancher restated his motion to validate and reconcile public record traffic studies with city traffic  
6 studies to include the Exit 34 Traffic Data, Middle School growth, storm related closures of I-90, and the Hebron  
7 Transportation Report in the Transportation Element Update to the Comprehensive Plan. The vote was 6:0 to  
8 Approve Commissioner Fancher's motion.  
9

10 Commissioner Fancher made a motion to table his earlier motion to approve the Transportation Element Update.  
11 After discussion, Commissioner Fancher withdrew his earlier motion to approve the Transportation Element  
12 Update.  
13

14 **AGENDA ITEM #6 – FLOODPLAIN MANAGEMENT PLAN UPDATE (1 HOUR) –**  
15 **PLANNING COMMISSION DELIBERATION AND POSSIBLE RECOMMENDATION**

16 This Agenda Item was not discussed at tonight's meeting.  
17

18 **ADJOURNMENT:**

19 Chair McFarland asked if there was a motion to adjourn. Commissioner Lee motioned to adjourn the meeting;  
20 Commissioner Fancher seconded the motion. The meeting adjourned at 11:15 PM.  
21

22 **NEXT PLANNING COMMISSION MEETING:**

23 The next Planning Commission meeting will be held March 22, 2012 at the City Hall Conference Room.  
24

25 ATTEST:  
26  
27

28 \_\_\_\_\_  
29 Rob McFarland, Chair

\_\_\_\_\_  
Gina Estep, City of North Bend