

**Minutes of the North Bend Parks Commission Meeting of June 27, 2018**  
**Minutes are draft until approved at the following Parks Commission Meeting**

**Attendance:**

- Parks Commissions in attendance: Kyle Braun, Minna Rudd, Mark Correira, Eric Thompson, and Brian Duncan
- Parks Commissioners absent: Will Huestis, Judy Bilanko
- Staff in attendance: Mike McCarty, Senior Planner, Lynn Hyde, Economic Development Manager and Planner
- Guests present: Si View Parks Commissioners Linda Graz and Susan Kelly

The meeting was called to order at 7:30, following the Dahlgren Park Open House.

**May 23, 2018 Minutes**

Minna Rudd made a motion to approve the minutes of the May 23, 2018 meeting, subject to some minor corrections. Kyle Braun seconded. Passed unanimously.

**Summary of Tennant Trailhead Park Open House and Parks Commission Follow-up Discussion**

Parks Commissioners, staff, and two members of the Si View Parks Commission discussed the open house and provided feedback on the Tennant Trailhead Park site plan. Comments included the following:

- The outer loop trail should be reserved for just pedestrians – no bicycles, to provide an interpretive, passive walking experience. Interpretive signs should be placed along this trail regarding local flora and fauna, ecology and biology.
- The pedestrian loop trail should be routed toward interesting natural features that kids can interact with, such as stumps to climb on/around/under, logs to cross, rocks to climb, etc.
- A question was raised by a citizen earlier about whether a disc golf course could be provided at the park. The consensus of the Parks Commission was that the site is too densely forested, and that there would be too many opportunities for conflicts with bicycles using the same area.

Lynn also introduced and discussed the Tennant Trailhead Park Master Plan. No amendments have been made since the Parks Commission saw it at their last meeting, except for the site plan prepared by the landscape architect. Lynn is seeking comments from the Parks Commission, City Council, and staff, and will bring back consolidated amendments based on those collective comments at a future meeting.

**Parks Capital Facilities Plan Update**

Mike McCarty briefed the Parks Commissioners on the proposed updates to the 20-year Parks Capital Facilities Program, including amendments made based on comments received at the last Parks Commission meeting. Mike stated that he would bring back the 6-year Parks Capital Improvement Plan at the next meeting, for Parks Commission prioritization and consideration based on public input received through prior surveys, correlation with the Si View Park bond proposal, and projects that are anticipated to move forward within the next 6 years.

**Parks Booth at Block Party**

Staff and the Parks Commissioners discussed staffing the booth on Saturday, July 21, and displaying the park and trail improvement boards from last year's Farmer's Market booth, as well as the Tennant

Trailhead Park displays from the open house, and the survey results from last year's informal survey. The booth will be an opportunity for providing citizens information on park planning and opportunity for receiving their feedback.

#### **Parks Maintenance**

Staff and the Parks Commission discussed the need for long-term park maintenance planning, which Mark Correia previously brought up to the Parks Commissioners via email. Mike McCarty stated that he would work on a decision card for the Parks Commission to consider providing to the City Council suggesting that the Council begin reserving funds annually starting in 2019 for addressing larger maintenance needs, and additionally suggesting that Council direct staff to hire an intern to prepare a long-term park maintenance plan to develop maintenance standards and address the anticipated replacement costs for key park and trail infrastructure over time. Mike McCarty also stated that staff would not have the opportunity to address this plan in 2018 given a shortage of staff time in relation to the workload at hand. Mark Correia offered to go and speak to the Council about this topic to let them know that a decision card would be coming from the Parks Commission regarding this. Lynn Hyde stated that she would inquire with the City Administrator and Public Works Director to see if they had any concerns or thoughts about Mark Correia coming to present this to the Council at an upcoming meeting.

#### **Dahlgren Park Open House Postponed**

Staff and the Parks Commission decided to postpone the Dahlgren Park Open House, originally scheduled for July 25. The open house will be rescheduled to September or October, to enable better time for public (less competition with summer), and to move the open house back to enable the appeal process to the overlying development project (which is dedicating the park to the City), to conclude.

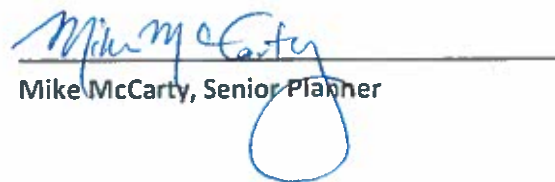
#### **Adjournment**

The meeting was adjourned at 9:30pm.

**Next Meeting** - The next meeting of the Parks Commission is scheduled for Wednesday, August 22, 2018.



Judy Bilanko, Parks Commission Chair



Mike McCarty, Senior Planner

*Minutes prepared by Mike McCarty*