

Minutes of the North Bend Parks Commission Meeting of January 30, 2019
Minutes are draft until approved at the following Parks Commission Meeting

Attendance:

- Parks Commissions in attendance: Judy Bilanko, Mark Correira, Minna Rudd, Kyle Braun, Eric Thompson, Brian Duncan
- Parks Commissioners absent: Kassi Winter
- Staff in attendance: Mike McCarty, Senior Planner; Lynn Hyde, Economic Development Manager and Planner; Bre Keveren, Special Events & VIC Coordinator

The Open House and Public Hearing for the Tenant Trailhead Park Master Plan took place at Si View Community Center, at 7:00 p.m.

The meeting was called to order at 8:00 p.m.

November 28, 2018 Minutes

Corrections:

- EJ Roberts Playground: Change "2018" to "2019"
- Change date to January 30
- "For more information, go to NBA..." – ".org" not ".com" (refer to page 15)

Commissioner Eric Thompson made a motion to approve the minutes of the November 28 meeting as edited. Judy seconded. Passed unanimously.

Follow-up discussion on Tenant Trailhead Park Master Plan workshop and hearing, and recommendation of the Parks Commission on the Master Plan.

During this evening's Open House and Public Hearing, a resident noted a need to provide experiential seating along the ADA path. Commissioner Judy Bilanko recommended this to be included in the Master Plan; an "inclusive trail." Commissioner Minna Rudd suggested a potential location in the stream buffer. Senior Planner Mike McCarty noted that as a possibility, while it is important to minimize impact in this area.

Mike requested further recommendations from Parks Commissioners.

Commissioner Kyle Braun requested confirmation, that the current trailhead location would serve as the most ideal spot. He noted the importance of analysis for this location, and posed a question: Is this plan buildable?

Mike answered: This location was chosen to minimize the impact:

- Outside of wetland buffers
- Bottom of hill

- Economic Development Manager and Planner, Lynn Hyde, noted that there are not as many trees in that area.
- Further, Lynn explained, if this were to go to design and it was later decided parking lot wouldn't work there, it is possible to do it. Tree brings up good point that wasn't a super formal process. Had to act fast to secure this property. Trying to gauge how many parking spots are needed is difficult. County noted that this is a phase. Could look at putting addition parking in the County cul de sac area potentially. Judy noted that council will review this recommendation and analyze it as well. King County, Council, Evergreen Mountain Bike Alliance, DNR have all seen this plan.

Minna noted a concern: The crossing at the west entrance of the parking lot (rather than the other location, to potentially increase safety)? This location encourages cars to slow down. Mike noted that there would be advantages and disadvantages. Lynn noted that visual cues could be posted, alerting drivers to slow down in an area further down, allowing for more time to slow down. Good comment. Additional signage would be a very realistic project, Lynn noted, as it is within City limits.

Commissioners reviewed the Trail Plan, and additionally noted the importance of signage, as users will be navigating a multitude of trails that serve various purposes. Eric suggested creating a signage program that could be tied in with interpretive education, while also keep appearance consistent, using City and Si View branding elements.

Park maintenance plans: Minna noted that programming and maintaining the park will be managed by Si View Metro Parks. Lynn suggested looking into an Adopt A Trail program (e.g. (Bellingham and BC). Evergreen's model: A local business adopts a trail, pledge X amount toward that trail, and their business name appears on a sign: "Maintained by _____".

Parking lot and parking lot amenities will be maintained by King County. Mike confirmed sewer lines in this area. Tennant Trailhead Park would also qualify as septic, so pit toilet could be done, with diagonal or parallel parking.

Question posed: Can a water fountain be installed and maintained? Answer: Not sure if there is availability for a water fountain. Lynn noted that this plan reflects more of a rural park. Costs associated with creating and maintaining a water fountain are high, as it is likely that digging into the road to get to water would be required. Kyle noted that he does not think water is necessary in this park. Brian noted that if a full restroom is constructed in the park, access to water is needed. If there are pit toilets only, he does not think a water fountain is necessary. Judy appreciates the concept of a spigot in the park, but cost is a concern; she would like to know if it is possible. Lynn recommended looking at water access first. If water access is nearby, the Parks Commission could suggest King County partner in building a water fountain.

Judy inquired into the location of trash cans. Lynn confirmed that trash receptacle will be located at the beginning of the trail. Mike noted: The larger garbage facilities are made, the more they get abused. Judy noted a definite need for some sort of trash can. Kyle recommended Snoqualmie Point, as having a similar feel/vision.

Park hours: Parks are commonly open dawn to dusk. Judy recommended following these common park hours, and the importance of posting hours. Lynn noted a love of running and mountain biking in the dark, after dusk.

Minna and Judy noted that gates at the entrance of a park alert the public of closure as well. Minna and Eric noted that this would require additional support, as gates must be opened and closed twice daily. Mike noted that Tennant Trailhead Park is technically a *trailhead park* so it might not have the attraction as a location for delinquency. Judy noted that Snoqualmie Police feedback would be valuable. Judy posed the question: What can we do to keep this a safe, family-friendly park?

Mike reiterated that the Tennant Trailhead Master Plan is a concept, and refinements will be made during the planning process.

Cutting down older trees (public comment): Look at trees that could potentially fail. Judy noted that if it is a liability, it is our duty to watch for and care for this aspect of park management.

Eric made a motion to recommend approval of the Tennant Trailhead Master Plan, incorporating the comments from this meeting, to City Council. Judy seconded. Passed unanimously.

Report to Council on 2018 activities and 2019 Work Plan

- Any recommended edits from the Parks Commission?
 - Dates – from 2018 to 2019
 - Page 2 – spelling
- Presentation by Parks Commission Chair at the February 19 Council meeting:
 - Judy willing to take it to council. Hearing her talk is better than a PowerPoint. Lynn or Mike to confirm though. Would like to keep it brief.
 - Highlights: Master Plan for Tennant Trailhead Park
 - Represent a showing of volunteerism – a note that the Parks Commission wishes to thank Rainier Asphalt for their donation.
 - Update – potential PSE utility box grants, or project help from PSE. Special Events & VIC Coordinator, Bre Keveren to look into whether or not PSE has changed utility box wrapping rules and look into whether or not there is a program PSE is running that helps to fund these projects.

Kyle brought up the idea of an urban forestry grant, and Mike noted that the City does not have staffing capacity needed to tackle this particular grant. The Parks Commission may pursue a Department of Natural Resources grant, however. Kyle will research this opportunity.

Work program:

- Will bring Dahlgren plan to commission
- Will do ribbon cutting events with Si View
- Maintenance program – will also be looking at anticipated cost over time
- Downtown river trail and promenade: council would like to see that developed further – like how river is accessed, pursuing the missing links – putting it together in a plan, etc. Commission discussed the many details that go into this.
- Si View bonded and funded projects – recommendations: Minna: skate park master plan: Feb 26, April 2. Aquatic feasibility study: Jan 31 and April 18. Cascade Golf: This summer. There will be several projects coming out this year.

Mike also invited the Parks Commission to staff a booth at the Block Party again this year, July 20, 2019, inquiring for volunteers to man the booth. Eric, Brian and Kyle have offered to help.

Parks Commission review/project updates provided by Mike McCarty:

- Parks Capital Facilities Plan – Resolution passed by Council on Nov. 6, as presented (no changes from Parks/Planning Commission recommendations.) Pending Trail Plan Map amendments for Parks Element amendments formal adoption.
- EJ Roberts Park Playground – Installed! Potential donation from Kiwanis pending.
 - Accessory feature of playground: “Spinner” prices went up. Commissioner and Kiwanis President, Brian Duncan, announced that the Snoqualmie Valley Kiwanis has offered to help with this project, in an effort to assure this feature can remain a part of the project. Brian, Mark and Tom Mohr met. Minna mentioned space could be a challenge. They are looking at all potential ways to fit features, while respecting space. Kiwanis is committed and looks forward to helping with this project. Suggestion: A Kiwanis plaque could be a neat aspect to this feature. Judy posed the question: Is there room for this feature at Torguson Park? Mike answered: Possibly. Commissioners discussed ways to make room. Mike McCarty will look into this further, and thanked Brian and Snoqualmie Valley Kiwanis for starting the process.
- Judy noted the importance of everyone taking time to look at City parks, and make recommendations regarding maintenance. The City Council approved the decision card to set aside \$10,000 each year for park maintenance activities. Kyle suggested making a punch-list for each park, and Mike noted a need to present these requests carefully, while also identifying larger needs that must be planned for. Judy suggested creating an active committee that could consider meeting in the fall. Lynn confirmed that \$10,000 does not include staff time. It should come from the commission.
- Meadowbrook Farm trail connection to Snoqualmie Valley Trail – complete!
- Tollgate Farm trail connection to Snoqualmie Valley Trail – completion in Spring

- Eric noted that doors to bathroom are flying and slamming against the wall, and Minna agreed that there have been ongoing issues with the restroom. They are on automatic locks, and people tamper with them. Maintenance tends to them daily.
- William H. Taylor Park trail improvements – New trail paving complete – thank you to donor Rainier Asphalt.
 - Eric posed a question: Will someone prune the trees that act as a wall at this park?
Minna answered: Yes, eventually. Lynn suggested that this could be achieved as part of a “volunteer day” project.

Next meeting: Thursday, February 28, at 7:00 pm at City Hall. Special Joint meeting and public hearing with Planning Commission and final recommendation on NBMC 17.25 Residential Recreation and Open Space Standards and Parks Element Map Updates.

Adjournment

The meeting was adjourned at 9:18 p.m.



Judy Bilanko, Parks Commission Chair



Mike McCarty, Senior Planner

Minutes prepared by Bre Keveren