

**NORTH BEND PLANNING COMMISSION**  
**- ACTION MEETING MINUTES -**  
Thursday, October 24, 2019 at 7:00 PM  
North Bend City Hall,  
920 SE Cedar Falls Way, North Bend, WA 98045

*Please Note: A complete audio recording of this meeting is available on the City of North Bend website, [www.northbendwa.gov](http://www.northbendwa.gov), under: Government - Boards & Commissions - Planning Commission - Meeting Audio*

**CALL TO ORDER**

The meeting was called to order at 7:00 PM.

**ROLL CALL**

Planning Commissioners present: James Boevers, Scott Greenberg, Heather Koellen, Rob McFarland, Mary Miller, Suzan Torguson, and Gary Towe (Chair). City Staff Present: David Miller, Economic Development Director.

**AGENDA ITEM #2: Approval of Agenda**

The Agenda for tonight's meeting was Approved.

**AGENDA ITEM #3: Approval September 26, 2019 Planning Commission Meeting Minutes**

The Minutes for the September 26, 2019 meeting were Approved.

**AGENDA ITEM #4: Opportunity for Public Comment**

Chair Towe noted there were no public in attendance.

**AGENDA ITEM #5: Introduction – Minor Amendments to NBMC 17.28 Boundary Line Adjustments Clarifying Submittal Requirements (Jamie Burrell)**

David Miller briefed the Commissioners on Boundary Line Adjustments, and the minor amendments to be addressed at tonight's meeting.

After Mr. Miller's briefing, there was discussion between the Commissioners and Mr. Miller regarding Boundary Line Adjustments and the minor amendments being proposed, including suggestions for edits, and questions asked, and answers given. Mr. Miller also briefed the Commissioners on the city's current staffing situation.

Commissioner Greenberg made a Motion to Approve the proposed changes to NBMC 17.28 Boundary Line Adjustments, as amended at tonight's meeting. Commissioner Boevers seconded the Motion. The Vote was 7-0. The Motion was Approved.

It was noted after the vote that there will be a Public Hearing at a future Planning Commission Meeting on the proposed changes to NBMC 17.28 Boundary Line Adjustments. Therefore, the previous Vote on this Agenda Item is void. The Vote on this Agenda Item will be held after any Public Comment during a future Public Hearing.

**AGENDA ITEM #6: Introduction – Amendments to NBMC 17.20 Binding Site Plans Addressing Condominiums and Clarifying Review Process (David Miller)**

Mr. Miller briefed the Commissioners on the Binding Site Plan process, including giving an example of a prior submittal, submittal requirements, vesting, the historical condominium process and how it discouraged development, and the proposed changes to this Chapter.

1 After Mr. Miller's briefing, there was discussion between the Commissioners and Mr. Miller regarding the  
2 proposed Amendments to NBMC 17.20 Binding Site Plans, including suggestions for edits, questions asked, and  
3 answers given.

4  
5 **For the Good of the Order**

6 Chair Towe asked if there was anything for the good of the order.

7  
8 Commissioner McFarland asked about the future schedule of Planning Commission meetings for the remainder of  
9 the year. There will be one meeting on November 14, 2019 and one meeting on December 12, 2019.

10  
11 Commissioner Koellen reminded those present that it is flu season, and to consider getting a flu shot.

12  
13 Commissioner Miller reminded those present that Trick-or-Treat Street is coming October 31<sup>st</sup>.

14  
15 **AGENDA ITEM #7: Adjournment**

16 The meeting was adjourned at 8:04 PM.

17  
18 **NEXT PLANNING COMMISSION MEETING:**

19 The next Planning Commission meeting will be November 14, 2019 at North Bend City Hall.

20  
21 ATTEST:

22  
23 \_\_\_\_\_  
24 Gary Towe, Chair

\_\_\_\_\_  
David Miller, City of North Bend