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NORTH BEND PLANNING COMMISSION
- ACTION MEETING MINUTES -
Thursday, October 24, 2019 at 7:00 PM
North Bend City Hall,
920 SE Cedar Falls Way, North Bend, WA 98045

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7 *Please Note: A complete audio recording of this meeting is available on the City of North Bend website,*
8 www.northbendwa.gov, *under: Government - Boards & Commissions - Planning Commission - Meeting Audio*

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10 **CALL TO ORDER**

11 The meeting was called to order at 7:00 PM.

12 **ROLL CALL**

13 Planning Commissioners present: James Boevers, Scott Greenberg, Heather Koellen, Rob McFarland, Mary
14 Miller, Suzan Torguson, and Gary Towe (Chair). City Staff Present: David Miller, Economic Development
15 Director.

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17 **AGENDA ITEM #2: Approval of Agenda**

18 The Agenda for tonight's meeting was Approved.

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20 **AGENDA ITEM #3: Approval September 26, 2019 Planning Commission Meeting Minutes**

21 The Minutes for the September 26, 2019 meeting were Approved.

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23 **AGENDA ITEM #4: Opportunity for Public Comment**

24 Chair Towe noted there were no public in attendance.

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26 **AGENDA ITEM #5: Introduction – Minor Amendments to NBMC 17.28 Boundary Line**
Adjustments Clarifying Submittal Requirements (Jamie Burrell)

27 David Miller briefed the Commissioners on Boundary Line Adjustments, and the minor amendments to be
28 addressed at tonight's meeting.

29
30 After Mr. Miller's briefing, there was discussion between the Commissioners and Mr. Miller regarding Boundary
31 Line Adjustments and the minor amendments being proposed, including suggestions for edits, and questions
32 asked, and answers given. Mr. Miller also briefed the Commissioners on the city's current staffing situation.

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34 Commissioner Greenberg made a Motion to Approve the proposed changes to NBMC 17.28 Boundary Line
35 Adjustments, as amended at tonight's meeting. Commissioner Boevers seconded the Motion. The Vote was 7-0.
36 The Motion was Approved.

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38 It was noted after the vote that there will be a Public Hearing at a future Planning Commission Meeting on the
39 proposed changes to NBMC 17.28 Boundary Line Adjustments. Therefore, the previous Vote on this Agenda
40 Item is void. The Vote on this Agenda Item will be held after any Public Comment during a future Public
41 Hearing.

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43 **AGENDA ITEM #6: Introduction – Amendments to NBMC 17.20 Binding Site Plans Addressing**
Condominiums and Clarifying Review Process (David Miller)

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45 Mr. Miller briefed the Commissioners on the Binding Site Plan process, including giving an example of a prior
46 submittal, submittal requirements, vesting, the historical condominium process and how it discouraged
47 development, and the proposed changes to this Chapter.

1 After Mr. Miller's briefing, there was discussion between the Commissioners and Mr. Miller regarding the
2 proposed Amendments to NBMC 17.20 Binding Site Plans, including suggestions for edits, questions asked, and
3 answers given.

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5 **For the Good of the Order**

6 Chair Towe asked if there was anything for the good of the order.

7

8 Commissioner McFarland asked about the future schedule of Planning Commission meetings for the remainder of
9 the year. There will be one meeting on November 14, 2019 and one meeting on December 12, 2019.

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11 Commissioner Koellen reminded those present that it is flu season, and to consider getting a flu shot.

12

13 Commissioner Miller reminded those present that Trick-or-Treat Street is coming October 31st.

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15 **AGENDA ITEM #7: Adjournment**

16 The meeting was adjourned at 8:04 PM.

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18 **NEXT PLANNING COMMISSION MEETING:**

19 The next Planning Commission meeting will be November 14, 2019 at North Bend City Hall.

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21 ATTEST:

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24 Gary Towe, Chair

David Miller, City of North Bend