

Minutes of the North Bend Parks Commission Meeting of January 22, 2020
Minutes are draft until approved at the following Parks Commission Meeting

Attendance:

- Parks Commissioners in attendance: Judy Bilanko, Kyle Braun, Brian Duncan, Kassi Winter
- Parks Commissioners absent (notified ahead): Eric Thompson, Kyle Braun, Minna Rudd, Mark Correia
- Staff in attendance: Mike McCarty, Senior Planner

The meeting was called to order at 6:30pm.

Thanks to Judy Bilanko

Judy Bilanko announced that this is her last meeting with the Parks Commission, as she is taking a position serving on the North Bend Planning Commission. The Commissioners thanked Judy for her great service on the Parks Commission.

Minutes of the November 20, 2019 Parks Commission Meeting

Kyle Braun made a motion to approve the minutes. Brian Duncan seconded. The motion passed unanimously.

Potential Arts Advisory member to the Parks Commission (pursuant to NBMC 2.2.040). Follow-up discussion from June meeting and recommendation on how to proceed.

Mike McCarty presented draft criteria for the Parks Commission to consider for accepting an Arts Advisory Member, largely from material provided by Mark Correia from the Del Mar California Public Arts Policies. The Parks Commissioners wished to add a statement that with the proposed three year term for an Arts Advisory Member, the Parks Commission could terminate the term at their discretion.

Kyle Braun made a motion to approve the Arts Advisory member criteria as amended at tonight's meeting. Judy Bilanko seconded the motion, and the motion passed unanimously.

Kyle suggested that the City advertise for an arts advisory member and have candidates come to the March Parks Commission meeting for interviews by the Commission. The Parks Commissioners concurred with this.

Draft Park Regulations

Mike McCarty provided an overview of updates of the draft new park regulations in a new Chapter under Title 12 of the North Bend Municipal Code, which were introduced at the November 22, 2019 Parks Commission meeting.

Mike noted the next steps for review of the park regulations, including introduction to and initial direction from the Public Safety, review by staff including police and fire, a public hearing at the February 26 Parks Commission meeting, and then review and potentially recommendation by the Parks Commission.

Parks Commissioners discussed suggested edits to the regulations including adding public lands to the definition of park facilities, addressing a maximum power for electric bicycles permitted on public trails or a definition of what constitutes an electric bicycle, and considering motorized foot scooters on trails.

Tree Farm Subdivision Mini Park Plans

Mike McCarty presented the staff report and the proposal by Harbor Homes for mini park facilities for the Tree Farm Subdivision off Maloney Grove Ave. SE. The Parks Commission recommended approval of the proposed mini park plans subject to the following conditions:

1. The applicant shall receive credit against the fee-in-lieu for on-site recreation requirements pursuant to NBMC 17.25 for Tract A containing the mini park and play equipment.
2. The applicant shall pay the fee-in-lieu for the remaining required park acreage in the form of a fee-in-lieu pursuant to NBMC 17.25.080. The acreage for the fee-in-lieu is calculated as follows: 38,047 square feet required, less Tract A's 11,726 square feet = 26,321 square feet.
3. The applicant shall not receive credit for Tracts B or C against the fee-in-lieu for on-site recreation requirements pursuant to NBMC 17.25.080 as these tract does not contain any recreation facilities. The Parks Commission does not recommend including recreation features within Tract C due to its location along, and orientation to, Maloney Grove Ave. SE, largely outside of the subdivision.
4. During engineering review, City staff should ensure that trees called out on the plans for retention are truly protected with proposed grading, with sufficient clearance for critical root zones and appropriate tree protection measures.
5. The applicant shall select other street tree species in lieu of the Pacific Sunset Maple, Bonfire Maple, and Emerald Sunshine Elm street trees proposed, as these species are too large for the 4-foot planter strips where they are proposed and would eventually cause sidewalk damage. Select street trees from the City's approved street tree list for species suitable for a 4-foot planter strip, or obtain arborist approval for alternatives for suitability to the planter strip.
6. The applicant shall include provisions within the Covenants Conditions and Restrictions of the Homeowners Association requiring regular care including periodic pruning and maintenance of the street trees.

Other items

Kyle Braun inquired as to whether the City has gone after a Growth Award from the Arbor Day Foundation with the City's annual Tree City USA application. Mike noted that they have not, given limited staff time to consider this. Kyle volunteered to look further into what would be required for the City to do this.

Parks Commission 2019 Annual Report and 2020 Work Program

The Parks Commission reviewed the draft report and work program Mike McCarty prepared. Parks Commissioners suggested adding the following projects:

1. Trail plan review for Tennant Trailhead Park.
2. Recommendation from the Parks Commission to the Council on use of the annual proceeds from the new King County Parks Levy (approximately \$100,000 per year).

Because Chair Judy Bilanko will be resigning from the Parks Commission following this meeting to take a position on the City's Planning Commission and will therefore not be presenting the Parks Commission report, and other Parks Commissioners did not wish to present it, Mike McCarty will present this report at the Council meeting, seeking any feedback the Council may have.

Adjournment - The meeting was adjourned at 8:20pm.



Parks Commission Chair



Mike McCarty, Senior Planner

Minutes prepared by Mike McCarty

