

## **Minutes of the North Bend Parks Commission Meeting of April 22 , 2024**

Minutes are draft until approved at the following Parks Commission Meeting

The meeting, held in person at North Bend City Hall, was called to order at 6:33 p.m.

### **Attendance:**

- Parks Commissioners in attendance: Tim Talevich, Kyle Braun, Eric Thompson, Brian Duncan, Minna Rudd and Matt Miller. Absent: Kaylie McGhee.
- Staff in attendance: Principal Planner Mike McCarty

## **Minutes of the Jan. 24, 2024 Parks Commission Meeting**

Commissioner Miller made a motion to approve the minutes. Commissioner Thompson seconded. The motion passed unanimously.

### **Guest: Terry Pottmeyer**

Resident Pottmeyer gave a review of the Oaktoberfest tree planting last year at EJ Roberts Park. The focus at the event was regarding plants that have a positive environmental impact; for the event, two Garry Oak trees were chosen. Pottmeyer explained that the goals are to promote education and enjoy. Pottmeyer reported that the participants from last year are willing to come back with their booths for an event this year. She also showed the "Treemendous Trees" noiminations/posters which she would like to repeat this year.

For 2024, she would like the event to be inside at the Meadowbrook Interpretive Center and on Oct. 19, which she is coordinating with the Meadowbrook Farm Preservation Association. The challenges will be to do a better job getting the word out; engage additional participants and volunteers; and expand more tree nominations.

In the ensuing discussion, talk focused on having a food or coffee truck, a possible North Bend booth explaining environmental efforts, and having the Frisky Girls farm participate. Pottmeyer requested support from the city in having arbor day activities on that day. Principal Planner McCarty responded that he would look into any permits needed.

### **Small Parks Improvement Budget**

The 2024 Small Parks Improvement Budget has \$15,050 remaining. The Commission discussed these options:

- 1) 2-hoop bike racks in the downtown area. The Commission is supportive of this plan, with comments to make sure they don't interfere with new garbage and recycling cans, pedestrians or opening car doors. Recommended locations are two racks in front of Volition and two more nearby.
- 2) A directional roadway sign to the new Tennant Trailhead Park. Senior Planner McCarty said signage would be fairly easy to do in this budget. It was suggested that the sign be brown like others in the city related to parks; a location of Ribary and Bendigo Boulevard

was noted as a good location. It was also suggested that such a sign might be helpful at the new Dahlgren Family Park. McCarty said he would research costs.

3) Picnic tables at the pump track at Torguson Park. It was noted that we need to research ADA access for this project, and if a concrete pad is needed. The maintenance crews might have a recommendation about the best location.

4) Public parking signs at the public stalls adjacent to Torguson Park behind Phoenix Plaza. Commissioners supported this, and McCarty reported he can order four signs.

At the end of the discussion, Commission member Rudd recommended that all items be brought back for approval when we have more information.

### **Annual Tour of Parks**

This year's tour will take place on May 13, starting at 6 p.m. at City Hall.

### **Survey/Outreach for Park Planning Topics**

This topic was tabled until Commission McGhee is back.

### **Informational Updates**

McCarty gave an update on these topics:

- The Tenant Trailhead ribbon cutting drew a big crowd. Some of the project still needs to be completed, including restrooms and plantings.
- At the Dahlgren Family Park, some projects still need to be wrapped up. The pickleball courts will soon be under construction, with one court for now. A canoe artist will paint the canoe.
- For the Meadowbrook Farm Prairie Loop Trail, a firm is moving forward with schematic design, with construction hopefully this fall.
- For the pedestrian/bicycle and utility bridge adjacent to the wastewater plan, the bridge is in design phase, and the Commission may see conceptual plans in their June meeting.

### **Public Outreach Options**

Commission member Rudd reported that the Farmers' Market has open dates for a city booth on July 25 and Aug. 15.

### **Adjournment**

The meeting was adjourned at 8:24 p.m.

*Minutes prepared by Tim Talevich*