

**REGULAR MEETING AND PUBLIC HEARING OF THE  
NORTH BEND PLANNING COMMISSION  
- ACTION MEETING MINUTES -  
Wednesday, June 5, 2024, 6:30 PM**

This meeting was held at City Hall, 920 SE Cedar Falls Way, North Bend, WA, and was also available online. A complete video recording of this meeting is available on the City of North Bend YouTube website, at [www.youtube.com](http://www.youtube.com), under “City of North Bend.”

**AGENDA ITEM #1: CALL TO ORDER**

The meeting was called to order at 6:30 PM.

**ROLL CALL**

Planning Commissioners present: Brian Fitzgibbon, James Boevers, Juliano Pereira, Hannah Thiel, Olivia Moe, Sam White and Stephen Matlock.

City Staff Present: Rebecca Deming, Community & Economic Development Director, Mike McCarty, Principal Planner

**AGENDA ITEM #2: Approval of minutes from May 15, 2024 meeting**

Motion by Commissioner White, seconded by Commissioner Fitzgibbon, to approve the May 15, 2024 meeting minutes. The motion passed unanimously.

**AGENDA ITEM #3: Public Hearing - Capital Facilities Element Amendments for 2024 Comprehensive Plan Update – Public Hearing and Planning Commission Recommendation**

CED Director Rebecca Deming provided an introduction and summary of the draft updates to the Capital Facilities Element prepared as a part of the City’s 2024 Comprehensive Plan Update. Ms. Deming also summarized more recent amendments made to the draft since the May 15 Planning Commission meeting based on written comments received from the Department of Fish and Wildlife. Commissioner Thiel opened and closed the public hearing at 6:31. No members of the public were present for the hearing. Staff addressed questions of Commissioners. The Planning Commission requested the following additions and corrections:

- Add a caption to photos within the Element describing the subject matter of the photo (and other Elements moving forward) and any credits as necessary.
- P. 19 of packet - Minor typo identifying certain policies with the policy marker of CR rather than CF (Capital Facilities).

Motion by Commissioner Fitzgibbon to recommend City Council approval of the draft Capital Facilities Element with the additions and corrections provided at tonight’s meeting. The motion was seconded by Commissioner Pereira, and passed unanimously.

**AGENDA ITEM #4: Introduction of Energy and Sustainability Element Amendments for 2024 Comprehensive Plan Update**

Principal Planner Mike McCarty provided an introduction and summary of the draft updates to the Energy and Sustainability Element prepared as a part of the City’s 2024 Comprehensive Plan Update and noted written comments received. Commissioner Thiel opened and closed the public hearing at 6:39. No members of the public were present for the hearing. Staff addressed questions of Commissioners. The Planning Commission requested the following corrections:

- P. 49 of packet - Spelling error for the table source citation – Panel not Pannel.
- P. 50 of packet – Spelling error for the table source citation – Department not Dpartment.
- P. 61 of packet – Spelling error Policy ES 13.10 – Pursue not Purse.

Motion by Commissioner Fitzgibbon to recommend City Council approval of the draft Energy and Sustainability Element with the additions and corrections provided at tonight’s meeting. The motion was seconded by Commissioner Boevers, and passed unanimously.

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2 **AGENDA ITEM #5: Adjournment by 8:30 PM unless otherwise approved by the Commission**

3 The Meeting was adjourned at 6:50 PM.