

Minutes of the North Bend Parks Commission Meeting of July 23, 2025

Minutes are draft until approved at the following Parks Commission Meeting

The meeting was an in-person meeting at North Bend City Hall. The meeting was called to order at 6:34 p.m.

Attendance:

- Parks Commissioners in attendance: Kyle Braun, Brian Duncan, Minna Rudd, Tim Talevich and Eric Thompson. Matt Miller attended via video.
- Staff in attendance: Mike McCarty and Caitlin Hepworth

Minutes of the May 28, 2025 Parks Commission Meeting

Commissioner Braun made a motion to approve the minutes; Commissioner Duncan seconded. The motion passed unanimously.

Scoping of Ideas for Wayfinding Signage Program

Mike McCarty noted a signage plan for the North Bend area has been a top priority for a long time. The Parks Commission was asked to provide input on what information is desired on these signs; what the design should be; where they should be located; and more. Commissioner Braun noted that Redmond recently issued an RFP on this subject; Commissioner Talevich also noted that Issaquah updated signs in its parks and trails. Other key points were:

- The signs should be bike and pedestrian focused
- Could they be scalable to included other locations in the upper Valley
- Could there be a central map showing the entire trail system
- QR codes could be included on individual signs offering more details

Scoping of Ideas for Dog Park

Mike McCarty explained the public has requested more dog parks in our area. One option is a seasonal pop-up park at the Dahlgren Family Park. A warm-season park would be a good option because these sites get muddy in the wet months. The best site seems to be an area in DFP east of the volleyball area. The city is researching costs, whether to rent fencing or take it down each year, and maintenance costs.

Small Parks Improvement Funds for 2025

There is a balance of \$10,815 in the Small Parks Improvement Funds. The Parks Commission was asked to review several proposals for this money. The consensus was to

earmark the funds for additional picnic tables on concrete pads at Tollgate Farm Park near the barn and farmhouse. Commissioner Thompson motioned to approve the plan; Matt Miller seconded. The motion passed unanimously. It was suggested that a request for a fence at the EJ Roberts pickleball court off 4th Street be kept on the list and reviewed next year.

Bicycle Mobility Plan Update

Associate Planner Hepworth gave an update of the bike plan, including initial survey results. Progress includes having the Bike North Bend website added to the city's website, which includes a feature that allows users to pin a question or suggestion on a particular location on a map. Also, the city has hosted a booth at recent events with maps and more information on the plan. City staff are continuing to review existing features to fill out the plan; survey information should be available for the Parks Commission's meeting in September.

Memorial Bench Donation and Installation

A resident approached the city about installing a memorial bench. Mike McCarty said city staff reviewed the proposal and found the best location of several proposed by the resident would be next to Huxdotter's Coffee on Main Street, matching a nearby bench on Park Street. The resident would be required to secure a street use permit and pay all costs for the bench and install it. A motion to approve the request was made by Commissioner Braun; Commissioner Thompson seconded. The motion passed unanimously. The Commission also discussed the feasibility of these requests in the future, and it was suggested that for consistency and minimal staff demand that the benches be restricted to a certain area and adhere to specific design criteria. One area worth considering would be along the new Tanner Trail. This new approach would require a code amendment. The Commission said they would be supportive of such an amendment.

Farmers' Market Booth

Mike McCarty reminded Commissioners of staffing a parks booth at the August 14 Farmers' Market:

- 4-6 p.m. Minna Rudd and Kyle Braun
- 6-8 p.m. Mike McCarty and Tim Talevich

Other Updates

The Commission heard updates on other ongoing projects:

- For the Meadowbrook Loop Trail, the project is currently in design by consultant JA Brennan, which will extend the trail north through the Camas Meadow to connect to

Centennial Fields Park, with a spur to Snoqualmie Middle School. Some of this would be closed seasonally for the elk rut. The current grant covers only design. Future grants will be sought for construction of this project.

- Commissioner Braun reported that a volunteer group is working on repairing the rock-climbing wall at Torguson Park.
- Commissioner Talevich reported that he will present a plan to repair the garbage and recycling container images at the next meeting, including costs.

Adjournment

The meeting was adjourned at 8:15 p.m.

Minutes prepared by Tim Talevich