

## **Minutes of the North Bend Parks Commission Meeting of September 24, 2025**

Minutes are draft until approved at the following Parks Commission Meeting

The meeting was an in-person meeting at North Bend City Hall. The meeting was called to order at 6:31 p.m.

### **Attendance:**

- Parks Commissioners in attendance: Kyle Braun, Brian Duncan, Minna Rudd, and Matt Miller. Commissioner Eyleen Eusebio attended via video.
- Commissioners Tim Talevich and Eric Thompson were absent.
- Staff in attendance: Mike McCarty.

## **Minutes of the July 23, 2025 Parks Commission Meeting**

Commissioner Miller made a motion to approve the minutes; Commissioner Braun seconded. The motion passed unanimously.

### **Briefing on Meadowbrook Prairie Loop Trail Design Project**

Mike McCarty briefed the Commissioners on the design-only project, which is currently under environmental review for the project plans. The Cities of North Bend and Snoqualmie will need to seek additional funding to construct the project, with potential funds from grants and King County Park Levy proceeds.

### **Scoping of Ideas for Wayfinding Signage Plan**

Mike McCarty reported that the city does not have funds to support a consultant preparing a Wayfinding Signage Plan in 2025, and that a decision card process (where Council considers discretionary funding requests) would not be held this year due to lack of available funding. Mike shared a scope of work from a similar effort by the City of Redmond for a Wayfinding Signage Strategy Plan, in the amount of \$100,000. Commissioner Braun suggested that North Bend could scope for a smaller project for much less cost. Mike and Parks Commissioners discussed preparing a draft Scope in 2026 to present to Council for possible 2027 funding, and working in 2026 to identify some key elements and improvements that should go into a plan. Commissioners discussed divvying the City into coordinates and each Commissioner exploring and making recommendations within their particular coordinate and making suggestions on a working interactive map prepared by the City's GIS technician.

### **Scoping of Ideas for Dog Park**

Mike McCarty briefed the Commissioners on a memo prepared by Planning Intern Chase Rigg regarding costs and operations at the City of Redmond, which has operated two pop-

up dog parks for the last two years. Mike noted that the City does not have funding to construct and operate a seasonal pop-up dog park this year, but that the Commissioners could plan further for a future recommendation to Council on this item. Based on information gathered from Redmond and other sources, Mike noted it would likely cost somewhere around \$20,000 to purchase materials (fencing, gates, signage, etc.) for a seasonal dog park of about 15,000 -20,000 square feet in area, and about \$10,000 in annual operational costs (staffing for maintenance, set-up, and take-down).

Commissioners also

Commissioners were favorable to further exploring options to recommend to Council for a future project possibly in 2027, which would require further coordination with Public Works staff to determine maintenance support.

### **Parks Commission Recommendation on use of Park Impact Fee Revenue**

Mike McCarty provided a summary of the current balance of collected Park Impact Fee revenue which the Finance Department has noted will be about \$50,000 at the end of the year, following project commitments, and which is in addition to the \$184,000 that the City will annually receive from the 2026-2031 King County Parks Levy. Mike noted options for near-term park impact fee expenditures and further staff planning effort included:

- Design and construction of trail sidings for the Tanner Shared Use Trail along North Bend Way.
- Funding construction of the Meadowbrook Prairie Loop Trail project currently in design, together with Snoqualmie (as match to seeking grant funds for construction).
- Developing a wayfinding sign plan.

Parks Commissioners provided a recommendation to prioritize further pursuing the Meadowbrook Prairie Loop Trail construction, since this project is already in design.

### **Adjournment**

The meeting was adjourned at 7:55 p.m.

*Minutes prepared by Mike McCarty*